



Mid Suffolk District Council Planning Services
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Application for Listed Building Consent for alterations, extension or demolition of a listed building
 Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Samuel

Surname

Maynard

Company Name

Address

Address line 1

Holly Cottage

Address line 2

Long Thurlow

Address line 3

Badwell Ash

Town/City

Bury St. Edmunds

County

Country

United Kingdom

Postcode

IP31 3JB

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

The proposed works are restricted to the removal of two casement windows and single rear door installed in the late 20th century. Creation of a larger opening approximately 4.5m x 2.1m in order to install an aluminium 5-panel bi-folding door. This is part of a larger change to the use of the current workshop and utility into a playroom/family room and to allow improved access to the rear garden. These changes are restricted to the rear elevation and solely to the most modern northwest addition to Holly Cottage.

Has the development or work already been started without consent?

- Yes
 No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
 Grade I
 Grade II*
 Grade II

Is it an ecclesiastical building?

- Don't know
 Yes
 No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes
 No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes
 No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes
 No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes
 No

If Yes, do the proposed works include

a) works to the interior of the building?

- Yes
 No

b) works to the exterior of the building?

- Yes
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Site elevation drawings provided and floorplan drawings provided detailing the alterations to the rear of the northwest extension. Photographs have also been provided showing the proposed location and extent of the alterations. The alterations are restricted externally to the removal of two late 20th century casement windows and rear door, creating a 4.5m x 2.1m opening and installation of a 5-panel aluminium bi-folding door finished in white to match remaining windows and doors on the house. This will include installation of a new steel lintel and complementary reinforcement to the roof structure. Internally the modern extension currently consists of a utility come workshop area which will be renovated with new ceiling, floors, and wall finishes. All works are restricted to the modern extension and none impact the historic fabric of the building. It is considered that these works have no detrimental impact on the character or historic fabric of the building, nor are the proposed changes visible from any public spaces with views of Holly Cottage. By increasing the distinction between old and new and encouraging improvements to and better use of the garden, these works are considered to have a positive impact on the appearance and character of Holly Cottage.

Materials

Does the proposed development require any materials to be used?

- Yes
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

External doors

Existing materials and finishes:

Existing hardwood door removed

Proposed materials and finishes:

Installation of Aluminium bi-folding sliding doors finished in white to match remaining windows in the house

Type:

Windows

Existing materials and finishes:

Removal of hardwood casement windows

Proposed materials and finishes:

Installation of Aluminium bi-folding sliding doors finished in white to match remaining windows in the house

Type:

Ceilings

Existing materials and finishes:

Modern plaster

Proposed materials and finishes:

Modern plaster

Type:

Internal walls

Existing materials and finishes:

Modern plaster

Proposed materials and finishes:

Modern plaster

Type:

Floors

Existing materials and finishes:

Concrete

Proposed materials and finishes:

Vinyl or engineered wood

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Design and Access Statement.pdf
Heritage Statement.pdf
Proposed Elevations.pdf
Proposed Floorplans.pdf
Site Photographs.pdf

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- Yes
 No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
 No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
 No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

Yes

No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

The Applicant

The Agent

Title

Mr

First Name

Samuel

Surname

Maynard

Declaration Date

21/02/2024

Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Samuel Maynard

Date

22/02/2024

Amendments Summary

Revised Design and Access Statement submitted

- Removed site plan

New Site Plan added to submitted documents

