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|-----------------|---------------|----------------------------------|---------------------------------------|
| Your ref: | 22 Ebury Road | Please reply to: | Rayhan Ali |
| Our ref: | 23/08359/LBC | Tel No: | 07866033247 |
| | | Fee Queries: | 0207 641 6500; |
| | | Email: | planningreception@westminster.gov.uk; |
| Mr Jackle Smith | | Incomplete Applications | |
| 75 | | Town Planning & Building Control | |
| Havil Street | | City of Westminster | |
| LONDON | | PO Box 732 | |
| SE5 7SD | | Redhill, RH1 9FL | |
| | | 13 December 2023 | |

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 22 Ebury Bridge Road, London, SW1W 8PZ,

Proposal: Erection of a single-storey rear extension, installation of replacement front elevation windows, and internal alterations including the formation of a bathroom at ground, first and second-floor level. (Linked with 23/08358/FULL)

Thank you for your application received on 2 December 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.

Please forward this information to the above email address by **10 January 2024**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall

take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

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