

Our Ref: 24/00613/HFUL
Your Ref: 1320 Church Lane, Milton

23 February 2024



Mr Fausto Montecalvo
Montecalvo Architects
Mulberry House
Main Street
Tansor
Peterborough
PE8 5HS

South Cambridgeshire Hall
Cambourne Business Park
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www.scams.gov.uk | www.cambridge.gov.uk

Dear Mr Montecalvo

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Single storey rear extension, conversion of existing garage and room above,
installation of solar PV panels to rear roof and removal of 2 No sycamore trees

Site address: 26 Church Lane Milton Cambridgeshire CB24 6AB

Your client: Mr and Mrs Howard and Amanda Scarborough

I have checked the above application received on 20 February 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide a roof plan which should also show the proposed PV panels on the rear roof.
2. Please confirm in writing whether you agree with the above amended description.
3. Please provide Manufacturers details and specifications of the proposed PV panels.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 8 March 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713406