

Your ref:
Our ref: 24/00337/F
Please ask for: Valera Lvov
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr & Mrs Mark & Fay Hynd
c/o Frith Architects
Mr Ben Frith
18 - 20 ALBERT STREET
HOLT
NR25 6HX
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

6 March 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Extension to rear of property. Interior reconfiguration. New build double garage. New wall and gates to front of house. at Bell Barn Lime Kiln Road West Dereham King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please amend the submitted drawings, drawings annotated "Not to Scale" or "Do Not Scale" or similar wording will result in the application being invalidated. All drawings must be drawn true to the stated scale(s).
2. Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100 (if floor levels and site levels are to remain unchanged, a drawing is not required providing this is confirmed in writing)
3. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Valera Lvov**

Yours faithfully

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore



Executive Director
Environment and Planning

