

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

Application for a Lawful Development Certificate for a Proposed use or development. Town and Country Planning Act 1990: Section 192, as amended by section 10 of

the Planning and Compensation act 1991. Town and Country Planning (Development Management Procedure) (England) Order

2015

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



UTTLESFORD DISTRICT COUNCIL

Council Offices, London Road, Saffron Walden, Essex CB11 4ER Telephone (01799) 510510 Textphone Users 18001 Email planning@uttlesford.gov.uk Website www.uttlesford.gov.uk

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applic	ant Name and Address	2. Agent Name and Address
Title:	Mr First name: J	Title: Mr First name: J
Last name:	Forster	Last name: Denn
Company (optional):	-	Company (optional):
Unit:	House House suffix:	Unit: House number: 2 House suffix:
House name:	Parsonage Farm	House name: Bridgefoot
Address 1:	Wenden Road	Address 1: Hempstead Road
Address 2:	Arkesden	Address 2: Radwinter
Address 3:		Address 3:
Town:	Saffron Walden	Town: Saffron Walden
County:	Essex	County: Essex
Country:		Country:
Postcode:	CB11 4HB	Postcode: CB10 2TQ

Version 2018.1

3. Site Ad	dress Detai	ils			4. Pre	-applic	ation A	Advice	- <u>Annan</u>	
		•	ne application site	e.	Has assi	stance o	r prior ad	lvice been so	ought from the	e local
Unit:		mber:	House suffix:		authorit	y about	this appl	ication?	Y	es X No
House name:	Parsona	ge Farm			lf Yes, pl you wer	ease cor e given.	nplete th (This will	ne following help the au	information a thority to deal	bout the advice with this
Address 1:	Wenden	Road			applicat	ion more	efficien	tly). act details ar		With this
Address 2:	Arkesde	n	2		known,	and ther		te as much a		
Address 3:					Officer	name:				
Town:	Saffron	Walden]	Referen	ce.				
County:										
Postcode (optional):								D/MM/YYYY	·: [······································
(must be cor	of location or a mpleted if post	a grid reference. tcode is not kno	own):		1			submission) n advice rece		
Easting:		Northir	ng:		Details	n hie ab	pilcation	I duvice rece		
Description:	(]						
1.1										
			Ness 2							
			e - Interest In	Land						
Please state t	the applicant's	interest in the l	and?							
Please state t Owner: X	the applicant's Yes	interest in the l	and? Lessee:	Yes	No e whether	they hav		Occupier: nformed in v	Yes	No application:
Please state t Owner: X	the applicant's Yes 1 ssee or Occupie	interest in the l	and?	Yes er and state	e whether	they hav			writing of this Have they b	application: been informed
Please state t Owner: X	the applicant's Yes	interest in the l	and? Lessee:	Yes er and state		they hav			writing of this Have they b	application:
Please state t Owner: X	the applicant's Yes 1 ssee or Occupie	interest in the l	and? Lessee:	Yes er and state	e whether	they hav			writing of this Have they b in writing of	application: been informed the application
Please state t Owner: X If Yes to Les	the applicant's Yes in the see or Occupie Name	interest in the l	and? Lessee:	Yes er and state Ac	e whether ddress	no has ar	ve been i n interest	nformed in v	writing of this Have they b in writing of Yes	application: been informed the application
Please state t Owner: X If Yes to Les	the applicant's Yes 1 ssee or Occupie Name he above, plea	interest in the l No er please give de ses give name a	and? Lessee: [etails of the owne	Yes er and state Ac anyone yo Na in	e whether ddress	no has ar Have th	ve been i	nformed in v t in the land: if they hav	writing of this Have they b in writing of Yes	application: een informed the application No
Please state t Owner: X If Yes to Les if No to all th	the applicant's Yes 1 ssee or Occupie Name he above, plea	interest in the l No er please give de ses give name a	and? Lessee: [etails of the owne	Yes er and state Ac anyone yo Na in	e whether ddress u know wl ature of nterest	no has ar Have th informe applic	n interest bey been of the cation?	nformed in v t in the land: if they hav	writing of this Have they b in writing of Yes	application: een informed the application No
Please state t Owner: X If Yes to Les if No to all th	the applicant's Yes 1 ssee or Occupie Name he above, plea	interest in the l No er please give de ses give name a	and? Lessee: [etails of the owne	Yes er and state Ac anyone yo Na in	e whether ddress u know wl ature of nterest	no has ar Have th informe applic	n interest bey been of the cation?	nformed in v t in the land: if they hav	writing of this Have they b in writing of Yes	application: een informed the application No
Please state t Owner: X If Yes to Les if No to all th	the applicant's Yes 1 ssee or Occupie Name he above, plea	interest in the l No er please give de ses give name a	and? Lessee: [etails of the owne	Yes er and state Ac anyone yo Na in	e whether ddress u know wl ature of nterest	no has ar Have th informe applic	n interest bey been of the cation?	nformed in v t in the land: if they hav	writing of this Have they b in writing of Yes	application: een informed the application No

2

6. Authority Employee / Member It is an important principle of decision-making that the process is oper means related, by birth or otherwise, closely enough that a fair-mind conclude that there was bias on the part of the decision-maker in the Do any of the following statements apply to you and/or agent?	ed and informed observer, having considered the facts, would e local planning authority. Yes X No With respect to the authority, I am: (a) a member of staff (b) an elected member (c) related to a member of staff (d) related to an elected member
7. Grounds For Application	
Information About The Existing Use(s)	Information About The Proposed Use(s)
Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter, or extend are lawful	If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:
N/A	Class C1 - Airbnb
	Is the proposed operation or use:
	Temporary X Permanent
	If temporary please give details:
Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:	
1.	Please state why you consider that a Lawful Development Certificate should be granted for this proposal:
2.	The building is a detached stand alone structure separated from the host dwelling.
3.	It contains 3 bedrooms and a double garage. It has been use as a B&B for the last 30 yrs. There is ample parking on the site.
4.	
5.	The applicant now wishes to convert the garage to living accommodation and use the Building for airbnb.
If you consider the existing, or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:	

.

7

~

.

8. Description Of Proposal
Does the proposal consist of, or include: a) The carrying out of building or other operations? X Yes No
If Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):
Conversion of garage to living accommodation
b) Change of use of the land or building(s)? X Yes No
If Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:
Change of Use to Airbnb - Class C1
If Yes to b, please describe fully the existing or the last known use, with the date this use ceased:
Residential - Class C3
Has the proposal been started?

2

9. Planning Application Requirements - Checklist Please road the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required by the Local Planning Authority (LPA) has been submitted. The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided. The original and 3 copies' of a completed dated application of rom: Image: Copies' of a completed dated application form: The original and 3 copies' of a lean which identifies the land to which the application to an provide: Image: Copies' of a completed dated application form: The original and 3 copies' of a lean which identifies the land to which the application to an provide: Image: Copies' of a copies' of a lean which identifies the application specifies that the application form: The original and 3 copies' of a lean which identifies the land to which we application is submitted electronically or, the LPA indicate that a supporting documents is a tail of four copies' in reguired. "National legislation specifies that the application is burnited electronically or, the LPA indicate that a supporting documents is a described in this form and the accompanying plans/drawings and additional information or contact their planning department to discuss these options. 10. Declaration Or signed - Agent Uve can check use to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant
Information required will result in your application being deemed invalid. It will not be considered valid until all information required by The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information Signed - Applicant The original and 3 copiest of a complexity of the provided. The original and 3 copiest of a complexity of the application form: Into original and 3 copiest of a complexity of the application relates drawn to an iterative dated application relates drawn to an iterative date and showing the direction of North: Iterative date date and showing the direction of North: Iterative date and showing the direction of North: Iterative date date and showing the direction of North: Iterative date date date date that the application state the planting department to discuss three options. Iterative date date that application as a date of the form and supporting documents in electronically or, the LPA indicate that a smaller number of copies is required. Iterative date date date that application submisted. It
The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information The original and 3 copies* of a completed dated application form: Image: the original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: Image: the original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: Image: the original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: Image: the original and 3 copies* of a plan which identifies the land to which the application specifies that the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. PAS may also accept supporting documents is nelectronic format by post (for example, on a CD, DVD or USB memory Stick). You can check your LPA's website for information or contact their planning department to discuss these options. 10. Declaration We hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. Uwe confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent Date (DD/MM/YYYY): 01/03/2024 (date cannot be pre-application submission) WARNING: The applicant Contact Details Telephone numbers <t< td=""></t<>
The burden or proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided. The original and 3 copies* of a completed dated application form: The original and 3 copies* of a lawful Development Certificate is firmly with the application as you can provide: The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: The original and 3 copies* of a plan which identifies the application specifies that the application relates drawn to an identified scale and showing the direction of North: The original plan which identifies the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. PA mational legislation specifies that the application or contact their planning department to discuss these options. 10. Declaration Ive hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. Ive hereby apply for a Lawful Development Certificate as described in this form and the accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Should be provided. The original and 3 copies* of such evidence verifying the information included in the application form: Image: Copies of a plan which identifies the application as you can provide: Ind to which the application relates drawn to an identified scale and showing the direction of North: Image: Copies of the form and supporting documents is a total of four copies in required. **National legislation spacifies that the applicant must provide the original plus three copies of the form and supporting documents in the addition or contact their planning department to discuss these options. Image: Copies is the applicant must provide the original plus three copies of the form and supporting documents is a total of four copies is submittied deciments in electronic format by post (for example, on a CD, DVD or US memory stick). You can check your LPA's website for information or contact their planning department to discuss these options. Image: Copies is the applicant must provide the original plus three copies of the form and supporting documents is a dotitional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent - Othod/WVYYY): Othod/WVYYY): Othod/WVYYY): Othod/Such as or misleading information. It is an offence to furnish false or misleading information or to withhold material information. WARNING: The original humber: Country code: National number:
completed dated application form: Image: Completed dated application included in the application included in the application as you can provide: Image: Completed dated application included in the application as you can provide: The original and \$ copies' of a plan which identifies the and the application relates drawn to an identified scale and showing the direction of North: Image: Completed date date date date date date date
Completed dated application torm: X verifying the information included in the application included in the application syou can provide: The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: X The correct fee: 578/2 = £289.00 X **National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the DPA indicate that a smaller number of copies is required. X UPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). Y Ou can check your LPA's website for information or contact their planning department to discuss these options. Y 10. Declaration Ivew econfirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent - - - 01/03/2024 (date cannot be pre-application submission) WARNING: The authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 10. Applicant Contact Details Telephone numbers Country code: National number: Extension
The original and 1 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: The correct fee: 578/2 = £289.00 *National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. UPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory sick). 10. Declaration Wave an check your LPA's website for information or contact their planning department to discuss these options. 10. Declaration Wave hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. Uwe confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Iand to which the application relates drawn to an identified scale and showing the direction of North: In the correct fee: 578/2 = £289.00 *National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronic cally or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic carms by post (for example, on a CD, DU) or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options. 10. Declaration I/ve hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. Uwe confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents in the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options. 10. Declaration I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Data top lack to the provided of the submitted electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options. 10. Declaration I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Date (DD/MM/YYYY): 01/03/2024 (date cannot be pre-application submission) WARNING: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: National number: Country code: National number: Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional):
10. Declaration I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. Signed - Applicant - Date (DD/MM/YYYY): O1/03/2024 (date cannot be pre-application submission) WARNING: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional):
genuine opinions of the person(s) giving them. Signed - Applicant Or signed - Agent
Signed - Applicant Or signed - Agent -
-
01/03/2024 (date cannot be pre-application submission) WARNING: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Extension number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional): Email address (optional):
01/03/2024 (date cannot be pre-application submission) WARNING: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Extension number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional): Email address (optional):
Warking: Warking: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional):
WARNING: The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional):
The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Telephone numbers (optional):
Initiation with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have been issued as a result of such false or misleading information. 11. Applicant Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Email address (optional):
11. Applicant Contact Details Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Country code:
Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional):
Telephone numbers Country code: National number: Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional):
Country code: National number: number: <td< td=""></td<>
Country code: Mobile number (optional): Country code: Fax number (optional): Country code: Fax number (optional): Email address (optional): Country code:
Country code: Fax number (optional): Email address (optional): Country code: Fax number (optional): Email address (optional):
Country code: Fax number (optional): Email address (optional): Country code: Fax number (optional): Email address (optional):
Country code: Fax number (optional): Email address (optional): Country code: Fax number (optional): Email address (optional):
Email address (optional): Email address (optional): Email address (optional): Email address (optional):
Email address (optional):
13. Site Visit
is. Site visit
Can the site be seen from a public road, public footpath, bridleway or other public land? X Yes No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Plage select only one)
A opplicant and applicant's details
If Other has been selected, please provide:
Contact name: Telephone number:
Email address:

4

..

•

.