



Mr Jeff Farley
c/o Mr Ian Stagg
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Date 23 February 2024
Our Ref 24/00198/FLH

Contact Technical Support
Email planningsupport@epsom-ewell.gov.uk

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)
Woodruff, 6 The Orchard, Meadow Walk
Single storey detached side timber garage

Thank you for your planning application which was received on 14 February 2024. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 Please submit the required fee which is payable in accordance with the current Town and Country Planning Fees Regulations. For your proposed development the fee is £258.00 and we should therefore be pleased to receive the outstanding payment of £258.00.

2 The application needs to be accompanied by a Community Infrastructure Levy Information Form in accordance with paragraph 3.2.2 of the Council Local Validation Lists, which requires all applications, including householder applications to be supported by a Community Infrastructure Levy Information. Further guidance on the Community Infrastructure Levy, including the Information Form can be found on the Planning Portal at the following link
https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy

3 As the property falls within a Conservation Area, a Heritage Statement is required. This should provide information about the significance of the heritage asset affected, the principles of and justification for the proposed works and the impact of the proposal on the significance of a heritage asset. The information should be proportionate to the proposed development.

I would be grateful to receive these details by 15 March 2024. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support