



Planning Services  
Town Hall  
Station Road  
Clacton on Sea  
Essex CO15 1SE

Harwich Town Council  
Town Clerk  
The Guildhall  
Church Street  
Harwich  
Essex CO12 3DS

Please ask for Oliver Ashford  
Tel: (01255) 1255 68 6122  
Email: [planning.services@tendringdc.gov.uk](mailto:planning.services@tendringdc.gov.uk)

5 March 2024

Our Ref: 24/00207/FUL

To whom it may concern,

TOWN AND COUNTRY PLANNING ACT 1990  
APPLICATION NO: [24/00207/FUL](#)

PROPOSAL: Planning Application - Permission is sought for an upward extension to the existing building to create one storey and provide 2 no. new flats, and upgrades to the existing external amenity to include of new refuse and cycle stores.  
LOCATION: 268 High Street Harwich Essex CO12 3PD

Please note a planning application has been received by this Council.  
Details of the application can be viewed on the Council's Public Access Website by clicking the above link.

If your Council have any comments to make on this application I must receive them within the next 21 days in accordance with government advice. If they are not received during that period I will assume that you have no observations and will recommend that the application be determined in the absence of any comment.

You may submit your comments via "Public Access for Planning" using the above link.

If you have any enquiries please contact the case officer above.

Yours faithfully

PLANNING SERVICES