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Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

## **Application for Planning Permission**

Town and Country Planning Act 1990 (as amended)

#### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

#### **Local Planning Authority details:**



**Built Environment** Cheltenham Borough Council Municipal offices, Promenade, Cheltenham, GL50 9SA

builtenvironment@cheltenham.gov.uk

phone: 01242 264328 fax: 01242 227323

#### **Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address	2. Agent Name and Address
Title:	Title:
Last	Last name
Com (opti	Company (optional): NCR DROP KERB LTD
Unit:	Unit:
House name:	House name:
Address 1	Address 1
ddress 2	Address 2
ddress 3	Address 3
own:	Town:
ounty:	County:
ountry:	Country:
ostcode:	Postcode

3. Description of the Proposal	
Please describe the proposed development, including any change of	
Extend existing drop Kerb t	to create widen access
for vehicles onto existing di	rveway.
Extend existing drop Kerb to for vehicles onto existing driveway is block par	red hardstanding.
Has the building, work or change of use already started?	☐ Yes No
If Yes, please state the date when building, work or use were started (DD/MM/YYYY):	(date must be pre-application submission
Has the building, work or change of use been completed?	Yes No
If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):	(date must be pre-application submission
Reference number of permission in principle being relied on (technical details consent applications only):	
Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?	☐ Yes No
A. Site Address Details  Please provide the full postal address of the application site.  Unit: House	S. Pre-application Advice  Has assistance or prior advice been sought from the local authority about this application?  If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).  Please tick if the full contact details are not known, and then complete as much as possible:  Officer name:  Reference:  Date (DD/MM/YYYY):  (must be pre-application submission)  Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Roa	ds and Righ	nts of Way	7. Waste Storage and Collection		
Is a new or altered vehicle access proposed to or from the public highway?	Yes	No	Do the plans incorporate areas to store and aid the collection of waste?	Yes	
Is a new or altered pedestrian access proposed to or from			If Yes, please provide details:		
the public highway?	Yes	No	NIA		
Are there any new public roads to be provided within the site?	Yes	No			
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	No		,	
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	No	Have arrangements been made for the separate storage and collection of recyclable waste?	Yes	No
If you answered Yes to any of the above que details on your plans/drawings and state th (s)/drawings(s)	estions, pleas e reference c	se show of the plan	If Yes, please provide details:		
			NV		
	enough that	t a fair-mind	en and transparent. For the purposes of this q ed and informed observer, having considered local planning authority.		
Do any of the following statements apply to	you and/or	agent? 🗌	Yes No With respect to the autho (a) a member of staff (b) an elected member (c) related to a member of (d) related to an elected n	f staff	
If Yes, please provide details of their name,	ole and how	you are rela	ated to them.		
NA					

9. Materials If applicable, please sta	te what materials are to	be used externally	. Include	type, colour and name for	each material:		
	Existing (where applicable)		Ser.	Proposed		Not applicable	Don't Know
Walls						Ø	
Roof						d	
Windows						Ø	
Doors						d	
Boundary treatments (e.g. fences, walls)						d	
Vehicle access and hard-standing				20mm Binder 6mm Surface	tarmac tarmac		
Lighting						d	
Others (please specify)						4	
Are you supplying add	I itional information on s	submitted plan(s)/d	rawing(s)	/design and access statem	ent? Yes		No
If Yes, please state refe	rences for the plan(s)/d	rawing(s)/design ar	nd access	statement:			
10. Vehicle Parkin							
Type of Vehicl		Total cisting	Total	proposed (including spaces:	Difference in spaces		
Cars							
Light goods vehi public carrier veh	cles/						
Motorcycles							
Disability space	es						$\neg$
Cycle spaces							
Other (e.g. Bu	s)						
Other (e.g. Bus	s)						

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 an consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	☐ Yes ☐ No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system?  Yes  No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere?
plan(s)/drawing(s):	How will surface water be disposed of?
N/A	Sustainable drainage system Existing watercourse
	Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
To assist in answering the following questions refer to the guidance	Please describe the current use of the site:
notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether	@ Driveway
they are likely to be affected by your proposals.  Having referred to the guidance notes, is there a reasonable	Is the site currently vacant?
likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?	Is the site currently vacant?  If Yes, please describe the last use of the site:
a) Protected and priority species:  Yes, on the development site  Yes, on land adjacent to or near the proposed development	When did this use end (if known)?
☑ No	DD/MM/YYYY (date where known may be approximate)
b) Designated sites, important habitats or other biodiversity features:	Does the proposal involve any of the following?
Yes, on the development site	If yes, you will need to submit an appropriate contamination assessment with your application.
Yes, on land adjacent to or near the proposed development No	Land which is known to be contaminated? Yes No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site?  Yes  No
Yes, on the development site Yes, on land adjacent to or near the proposed development No	A proposed use that would be particularly vulnerable to the presence of contamination?
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the proposed development site?  Yes  No	Does the proposal involve the need to dispose of trade effluents or waste?  Yes  No
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part	If Yes, please describe the nature, volume and means of disposal of trade effluents or waste
of the local landscape character? Yes I No If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'	

	Propos	ed	Hous	ina					Existi	ina	Hous	ina			
Market	Not				Bedr	ooms	Total	Market	Not		Numl	per of		ooms	Tota
Housing	known	1	2	3	4+	Unknown	_	Housing	known	1	2	3	4+	Unknown	-
Houses							. 7	Houses				_			8
Flats/maisonettes				_			0	Flats/maisonettes							b
Sheltered housing							<u>(.</u>	Sheltered housing			ļ				ξ
Bedsit/studios							-1	Bedsit/studios		_					- U
Cluster flats								Cluster flats	$\perp \Box$						12
Other							ſ	Other			<u></u>				Ť
		То	tals (c	1+6+	c + a	1+e+f)=	A.			То	tals (d	1+6+	- c + a	(+e+f)=	Ę
Social, Affordable	Not		Numl	oer of	Bedr	ooms	Total	Social, Affordable	Not		Numl	ber of	Bedr	ooms	Total
or Intermediate Rent	known	1	2	3	4+	Unknown		or Intermediate Rent	known	1	2	3	4+	Unknown	
Houses							d	Houses							
Flats/maisonettes							, b	Flats/maisonettes							F b
Sheltered housing							Ţ.	Sheltered housing							c
Bedsit/studios							1 4	Bedsit/studios							d
Cluster flats								Cluster flats							
Other							7	Other							1
Totals $(a+b+c+d+e+f) =$						9			To	tals (a	1+6+	- c + d	1+e+f)=	15	
Affordable Home	1 1 1 1 10 1				Total	Affordable Home	Not	Number of Bedrooms					Tota		
Ownership	Not known	1	2	3	4+	Unknown	_	Ownership	known	1	2	3	_	Unknown	
Houses							LI I	Houses							i il
Flats/maisonettes							0	Flats/maisonettes							ь
Sheltered housing								Sheltered housing							L
Bedsit/studios							al .	Bedsit/studios							d
Cluster flats								Cluster flats							ď
Other							-1	Other							6
		To	tals (a	+ 6+	c+a	+e+f)=	6			To	tals (a	+ 6+	- c + d	+e+f)=	H
	Not		Numl	per of	Bedr	ooms	Total		Not Number of Bedrooms			Total			
Starter Homes	known	1	2	3	4+	Unknown		Starter Homes	known	1	2	3	4+	Unknown	
Houses							U.	Houses							gt
Flats/maisonettes							b.	Flats/maisonettes							łx
Bedsit/studios							1.	Bedsit/studios							ď
Other							d	Other							d
			To	tals (	a+b	+c+d)=	0				То	tals (	a+b	+c+d)=	1
Self Build and	Not		Numl	oer of	Bedr	ooms	Total	Self Build and	Not		Numk	er of	Bedro	ooms	Total
Custom Build	known	1	2	3	4+	Unknown		Custom Build	known	1	2	3	4+	Unknown	
Houses							ol	Houses							rH-
Flats/maisonettes							4	Flats/maisonettes							- O
Bedsit/studios							<u>C</u>	Bedsit/studios							E .
Other							d	Other							- 6
			To	tals (	a+b	+c+d)=	E				То	tals (	a+b	+c+d)=	1
Total proposed res	idential	units	(A	+ B +	C + D	(+E) =		Total existing r	esidentia	al uni	its (	F+G	+ <i>H</i> +	I+J)=	

Does yo	our proposal i	nvolve the lo	ss, ga	<b>Non-resident</b> in or change of u	se of non-resid	lential floors		s 🔽	No		
If yo	ou have answ	ered Yes to th		estion above plea	ase add details	in the follow	ing table:				
U	se class/type	of use	Not applicable	Existing gross internal floorspace (square metres)	Gross interna to be lost by use or der (square r	change of molition	Total gross in floorspace pro (including cha use)(square m	posed nge of	Net additional gross internal floorspace following development (square metres)		
A1	Sh	Shops		Shops							
	Net trad	able area:									
A2	Financ	cial and nal services									
А3		ts and cafes				*					
A4	Drinking es	g establishments									
A5	Hot food	takeaways									
B1 (a)	Office (oth	ner than A2)									
B1 (b)		rch and	一								
B1 (c)		opment ndustrial				,					
B2		industrial									
B8		distribution									
C1	Hotels a	nd halls of	H								
		dence institutions	H								
C2		sidential	H			*					
D1	instit	utions	片								
D2		and leisure	屵								
OTHER Please			1								
Specify			Ш								
	To	otal									
In ad							dicate the loss or		ooms		
Use class	Type of use	Not applicable	Existi	ng rooms to be I of use or dem	ost by change olition	Total room ch	s proposed (inclu anges of use)	ıding	Net additional rooms		
C1	Hotels Residential										
C2	Institutions										
OTHER											
Please Specify											
	ployment		0 K PO 0 4	ion regarding en	anlovos						
Please C	omplete the	iollowing inic	ormat	Full-time		-time		Total	full-time		
	istina ampla			3	Part	-ume		equ	uivalent 7		
	isting emplo posed emplo			_5			5				
20. Ho	urs of Ope	ning									
		_	oper	ning (e.g. 15:30) f	or each non-res	sidential use	proposed:				
			onday	to Friday	Saturda	у	Sunday and Bank Holiday		Not known		
21. Site	e Area										
		rea in hectare	es (ha)								

22. Industrial or Commercial Processes and Machinery										
Please describe the activities and processes to be carried out on the site and the end produ plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts in	cluding de the								
Is the proposal a waste management develo	pme	nt? Yes	No							
If the answer is Yes, please complete the foll	owin	g table:	_							
	Not applicable	The total capa including engir allowance for tonnes if soli	acity of the void in cubic metres, neering surcharge and making no cover or restoration material (or d waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)						
Inert landfill										
Non-hazardous landfill										
Hazardous landfill										
Energy from waste incineration										
Other incineration										
Landfill gas generation plant										
Pyrolysis/gasification										
Metal recycling site										
Transfer stations										
Material recovery/recycling facilities (MRFs)										
Household civic amenity sites										
Open windrow composting										
In-vessel composting										
Anaerobic digestion										
Any combined mechanical, biological and/ or thermal treatment (MBT)										
Sewage treatment works										
Other treatment										
Recycling facilities construction, demolition	П									
and excavation waste Storage of waste	$\overline{\Box}$									
Other waste management										
Other developments	H									
Please provide the maximum annual operati	onal	Lthroughput of th	e following waste streams:							
Municipal										
Construction, demolition and e	xcava	ation								
Commercial and industr	ial									
Hazardous										
If this is a landfill application you will need to planning authority should make clear what i	o pro inforr	vide further infor nation it requires	mation before your application on its website.	an be determined. Your waste						
23. Hazardous Substances										
Does the proposal involve the use or storage the following materials in the quantities stat			No Not applie	cable						
If Yes, please provide the amount of each sul	ostan	ce that is involve	d:							
Acrylonitrile (tonnes)	Е	thylene oxide (to	nnes)	Phosgene (tonnes)						
		ogen cyanide (to		ulphur dioxide (tonnes)						
Bromine (tonnes)	ı	iquid oxygen (to	nnes)	Flour (tonnes)						
Chlorine (tonnes)	juid p	etroleum gas (to	nnes) Refin	ed white sugar (tonnes)						
Other:			Other:							
Amount (tonnes):			Amount (tonnes):							

### 24. Ownership Certificates and Agricultural Land Declaration One Certificate A, B, C, or D, must be completed with this application form **CERTIFICATE OF OWNERSHIP - CERTIFICATE A** Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\* NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act. Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: **CERTIFICATE OF OWNERSHIP - CERTIFICATE B** Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates. \* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 Name of Owner / Agricultural Tenant **Date Notice Served** Address Gloucesterst 21-02-2024

Signed - Applicant:

Date (DD/MM/YYYY):

# 24. Ownership Certificates and Agricultural Land Declaration (continued) **CERTIFICATE OF OWNERSHIP - CERTIFICATE C** Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. conner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant **Date Notice Served** Address Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY): **CERTIFICATE OF OWNERSHIP - CERTIFICATE D** Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: On the following date (which must not be earlier Notice of the application has been published in the following newspaper (circulating in the area where the land is situated): than 21 days before the date of the application): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY):

25. Planning Application Requirements - Checklist	t		
Please read the following checklist to make sure you have sent a information required will result in your application being deeme the Local Planning Authority (LPA) has been submitted.			by
The original and 3 copies* of a completed and dated application form:		The correct fee:	
The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale		The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details):	
and showing the direction of North:	Ц	The original and 3 copies* of a fire statement, if required (see help text and guidance notes for details):	
The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application	<u>,</u> □	The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):	
*National legislation specifies that the applicant must provide th total of four copies), unless the application is submitted electron LPAs may also accept supporting documents in electronic forma You can check your LPA's website for information or contact the	nically o	or, the LPA indicate that a smaller number of copies is required. ost (for example, on a CD, DVD or USB memory stick).	
Plans can be bought from one of the Planning Portal's accredite	ed sup	pliers: https://www.planningportal.co.uk/buyaplanningmap	
26. Declaration  I/we hereby apply for planning permission/consent as described information. I/we confirm that, to the best of my/our knowledge genuine opinions of the person(s) giving them.  Signed - Applicant:	d in thi	s form and the accompanying plans/drawings and additional facts stated are true and accurate and any opinions given are the  Date (DD/MM/YYYY):  22/02/2024 (date canno pre-applicate)	ot be
27. Applicant Contact Details	1	28. Agent Contact Details	=
Telephone numbers	Ш	Telephone numbers	
Country code: National number: Extension number  Country code: Mobile number (optional):		Country code: National number number	
Country code: Fax number (optional):  Email address (optional):			
			=
<b>29. Site Visit</b> Can the site be seen from a public road, public footpath, bridlew.	av or a	other public land? Yes No	
If the planning authority needs to make an appointment to carry	,	0.1 0.5 0.5	the
out a site visit, whom should they contact? (Please select only one) If Other has been selected, please provide:	:)	Agent Applicant Other (if different from agent/applicant's detail	
Contact name:		Telephone number:	
Email address:			