

64 Stanley Road
Herne Bay
CT6 5SJ

11th March 2024

Rebecca Edgson
Fenland Hall,
County Road,
March, Cambs,
PE15 8NQ.

Application Ref: 24/0158/PEND

Dear Rebecca

Application Ref: 24/0158/PEND - Replacement of shop front glazing including repositioning of entrance door at 29 Market Street Whittlesey Peterborough Cambridgeshire PE7 1BA

Further to your letter received via email dated 7th March with the above mentioned reference advising that you are unable to register the application due to missing/incomplete information, please see responses below using the same numbering system

1 Application Form

- Confirming I am the applicant – I would appreciate if you could amend on application form
- Site Area – Agree with revised area 132 sqm. I would appreciate if you could amend on application form

2 Biodiversity Checklist

Please see attached ***Not Just Cafe - Biodiversity Checklist*** as required as part of this application.

3 Design and Access Statement

Please see attached ***Not Just Cafe - Design & Access and Heritage Statement*** as required as part of this application.

4 Heritage Statement

Please see attached ***Not Just Cafe - Design & Access and Heritage Statement*** as required to accompany this application

5 Drawing - Elevations and Floor Plans

Please find attached drawing ***2024-NJC1-A1-100 - Existing and Proposed Plans and Elevations - Updated*** in A1 format which reflects scales are noted on the drawing

6 Location Plan

Please find attached drawing ***2024-NJC1-A1-001 - Location Plan*** with amended red line to include your proposal, new entrance door

I trust that the updated information is sufficient for you to now validate the application, but please do not hesitate to contact me if you have any further questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Pat Lay', enclosed within a large, loopy, horizontal oval scribble.

Pat Lay