

RE

19 MAR 2024

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

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Information is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting an application to the Local Planning Authority in accordance with the legislation detailed on this form. Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in accordance with the declaration section. On receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Rutland County Council Planning Support Section
 Catmose, Oakham, Rutland LE15 6HP
 Tel: 01572 722577 | Fax: 01572 758373 | Email: planning@rutland.gov.uk

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require further clarification, please contact the Local Planning Authority directly.

Printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="MR"/> First name: <input type="text" value="CHRISTOPHER"/>	Title: <input type="text"/> First name: <input type="text"/>
Last name: <input type="text" value="DUNN"/>	Last name: <input type="text"/>
Company (optional): <input type="text"/>	Company (optional): <input type="text"/>
Unit: <input type="text"/> House number: <input type="text" value="6"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text"/>
Address 1: <input type="text" value="KINGS LANE"/>	Address 1: <input type="text"/>
Address 2: <input type="text" value="BARROWDEN"/>	Address 2: <input type="text"/>
Address 3: <input type="text" value="OAKHAM"/>	Address 3: <input type="text"/>
Town: <input type="text"/>	Town: <input type="text"/>
County: <input type="text" value="RUTLAND"/>	County: <input type="text"/>
Country: <input type="text"/>	Country: <input type="text"/>
Postcode: <input type="text" value="LE15 8EF"/>	Postcode: <input type="text"/>

rees Location

If the tree(s) stand at the address shown in Question 1, go to Question 2 otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

House number: House suffix:
 Address 1:
 Address 2:
 Address 3:
 Town:
 County:
 Country:
 Postcode:

If the location is unclear or there is not a full postal address, either describe the location as clearly as possible where it is (for example, 'Land to the left of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): Yes No
 If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:
 Last name:
 Company (optional):
 Unit: House number: House suffix:
 House name:
 Address 1:
 Address 2:
 Address 3:
 Town:
 County:
 Country:
 Postcode:
 Telephone numbers
 Country code: National number: Extension number:
 Country code: Mobile number (optional):
 Country code: Fax number (optional):
 Email address (optional):

What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No
 Are you wishing to carry out works to tree(s) in a conservation area? Yes No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

Identification Of Tree(s) And Description Of Works

Identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).
 Provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for replacing replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
 Example (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

1) CHERRY: Casts a large shadow over us and neighbour, and is now out of proportion with rest of garden. Reduce canopy by 4m.

② ASH : Dead (Ash die-back). Forms part of hedge.
Also potentially dangerous because of proximity to people and parked cars.
Remove.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.
2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Photographs (2 for each tree) numbered and enclosed.

Authority Employee / Member

In respect to the Authority, I am:

- a member of staff
- (c) related to a member of staff
- an elected member
- (d) related to an elected member

Do any of these statements apply to you?

- Yes
- No

If yes, please provide details of the name, relationship and role

Application For Tree Works - Checklist

By completing one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Attachment Plan

- A sketch plan showing the location of all trees (see Question 8)

Information for all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

Information for works to trees protected by a TPO

(see Question 7)

Provide you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person named below.

Signed - Applicant:

[Redacted Signature]

Or signed - Agent:

[Redacted Signature]

Date (DD/MM/YYYY):

18/03/2024

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:	[Redacted]	Extension number:	[Redacted]
Country code:	[Redacted]	Mobile number (optional):	[Redacted]
Country code:	[Redacted]	[Redacted]	[Redacted]

13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[Redacted]	[Redacted]	[Redacted]
Country code:	Mobile number (optional):	
[Redacted]	[Redacted]	
Country code:	Fax number (optional):	
[Redacted]	[Redacted]	

Email address (optional):
[Redacted]

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)