

Our Ref: 24/00948/HFUL  
Your Ref: 57 High Street Meldreth, Gard...

18 March 2024



Mr Mark Lenthall  
3 Church Gardens  
Stevenage Road  
Knebworth  
SG3 6AR

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

[www.scambs.gov.uk](http://www.scambs.gov.uk) | [www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Dear Mr Lenthall

**South Cambridgeshire District Council  
Application for Planning Permission**

Proposal: Retrospective erection of a Garden room adjoining the Western elevation of the existing garage.

Site address: 57 High Street Meldreth Cambridgeshire SG8 6LB

I have checked the above application received on 13 March 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

**What you need to do**

The following item(s) need your attention:

0. Please provide Elevations and floor plans on the Garden room.

If you are providing revised or additional documents please can you email them to [planning@greatercambridgeplanning.org](mailto:planning@greatercambridgeplanning.org) quoting your planning reference number.

**A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 3 April 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
Direct dial: 01954 713406