

Planning Dept
Medway Council
Civic Headquarters
Gun Wharf
Dock Road
Chatham
Kent
ME4 4TR

23rd March 2024

Dear Sirs,

**RE: PROPOSED REAR EXTENSION AND ALTERATIONS AT
No238 AVERY WAY ALLHALLOWS KENT ME3 9QJ.**

An application via the Planning Portal has been made and we enclosed copies of the following documentation:

- a. Planning forms
- b. Validation form
- c. Drawing 3513 - 001
- d. Location plan
- e. Payment in the sum of £258.00 plus portal admin fee.

The online planning portal reference is PP-

We hope the enclosed is satisfactory and look forward to hearing from you.

Yours faithfully,

Mark Carter.
Encl.