

Our Ref: 24/0302/TTCA
Your Ref: Tree prune

14 March 2024



Mr Sean Smith
27 The Crescent
Southwick
Brighton
West Sussex
BN42 4LB

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Mr Smith

South Cambridgeshire District Council
Application for Works to Trees in a Conservation Area

Proposal: The tree is a Grey Poplar, and this application is to prune the tree by c.20% in order to prevent unwanted wind damage and any branches falling into the property's garden and neighbouring gardens. Additionally it's close to a neighbour's house (37 David Bull Way). I believe the conservation area was set up prior to the tree being planted as years ago Elm trees used to grow in just outside of the garden (prior to the estate being built in David Bull Way), otherwise the area is various residential gardens. A separate enquiry has been sent on this matter.

Site address: 25 Willow Crescent Milton Cambridgeshire CB24 6BY

Your client: Mrs Carol Smith

I have checked the above application received on 7 March 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please resubmit the Tree Site Plan highlighting exactly where the Poplar is located.
2. Please provide a clear description of works, including a measurement of the extent in metres.

e.g - Poplar, crown reduce height by Xm and width of Xm.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 28 March 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Kelly Menezes
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713188