

Mr Peter Clifford 3 Atrebatti Road Sandhurst Berkshire GU47 9RW

27th February 2024

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

**APPLICATION NO:** 24/00103/FUL/ADDINF

**DESCRIPTION:** Proposed single story rear extension.

**LOCATION:** 3 Atrebatti Road Sandhurst Berkshire

I am in receipt of your planning application in respect of the above proposal. Before the application can be validated, the following matters require attention:-

1 Please show all external doors and windows on the existing and proposed floor plans.

Please note one further reminder will be sent out after 2 weeks, if I do not receive the requested information within 1 month from the date of this letter, I will have no alternative but to close this application off and no further action will be taken. Should this occur 25% of the planning fee will be retained to cover admin costs.

If you require further assistance, please do not hesitate to call me.

Yours faithfully

## Lucy Allen

Technical Clerk
Planning Transport and Countryside
email; Lucy.allen@bracknell-forest.gov.uk
direct line; 01344 352440

## PLACE PLANNING AND REGENERATION

Bracknell Forest Council, Time Square, Market Street, Bracknell, Berkshire RG12 1JD T: 01344 352000 Minicom: 01344 352045 www.bracknell-forest.gov.uk