

## Application for a Lawful Development Certificate for a Proposed Use or Development

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Malcolm

Surname

Hayward

Company Name

### Address

Address line 1

63 Chapel Road

Address line 2

Dersingham

Address line 3

Town/City

Kings Lynn

County

Country

United Kingdom

Postcode

PE31 6PJ

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- Yes  
 No

Does the proposal consist of, or include, a change of use of the land or building(s)?

- Yes  
 No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

At present we have three rooms over our garages, these are currently used mostly for storage. The garages already have fully fireproof ceilings and the rooms have been decorated as typical bedrooms by the previous owner, We would like to move an existing stud partition wall and add an additional wall to install a shower room. There would be no external alterations and no structural alterations. The pipework for drains and water supply would be routed into the rear extension on the ground floor where there is already a toilet & basin. The addition bedrooms and shower room would be used by visitors on an occasional basis.

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

At present we have three rooms over our garages, these are currently used mostly for storage but were also used by the previous owner as bedrooms.

Has the proposal been started?

- Yes  
 No

## Grounds for Application

### Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

I just want to ensure that any alteration we make to the property is within the conservation area rules and is lawful.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Sketch MDH1 - Shows the proposed installation of the shower room  
Sketch MDH2 - Shows the Existing Layout  
Sketch MDH3 - Shows the ground floor existing plan (shows existing toilet in the Potting shed.

Select the use class that relates to the existing or last use.

Other

Other (please specify)

Storage of personal belongings

### Information about the proposed use(s)

Select the use class that relates to the proposed use.

Other

Other (please specify)

Addition accommodation for visitors

Is the proposed operation or use

- Permanent  
 Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

It does not change any feature of the house from the outside and will enable to provide accommodation to family and friends visiting us.

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes  
 No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Interest in the Land

Please state the applicant's interest in the land

Owner

Lessee

Occupier

Other

## Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Malcolm Hayward

Date

22/03/2024

Amendments Summary

1 Location Plan. I have uploaded a new location plan (this is a copy of the plan supplied to us by the solicitors when we purchased the property in 2021). I have added the red boundary around the property and also the North Marker.

2 I am happy for you to use the description you have proposed, i.e. "LAWFUL DEVELOPMENT CERTIFICATE APPLICATION FOR A PROPOSED; move of an existing stud partition wall and add an additional wall to create additional bedrooms and shower room"

3 The drawings I originally supplied were drawn at a scale of 1:50. I have modified the drawings to reflect this and converted them to .pdf. These revised documents have been uploaded to the Planning Portal.