

Your ref:
Our ref: 24/00049/LDP
Please ask for: Valera Lvov
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr Malcolm Hayward
63 Chapel Road
Dersingham
King's Lynn
Norfolk
PE31 6PJ

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

12 January 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **At present we have three rooms over our garages, these are currently used mostly for storage. The garages already have fully fireproof ceilings and the rooms have been decorated as typical bedrooms by the previous owner, We would like to move an existing stud partition wall and add an additional wall to install a shower room. There would be no external alterations and no structural alterations. The pipework for drains and water supply would be routed into the rear extension on the ground floor where there is already a toilet & basin. The addition bedrooms and shower room would be used by visitors on an occasional basis. at 63 Chapel Road Dersingham King's Lynn Norfolk PE31 6PJ**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500.

The one provided appears to show the dwellinghouse outside of the red line.

2. Please confirm if you are happy for the proposal description to be shortened to the following;

"LAWFUL DEVELOPMENT CERTIFICATE APPLICATION FOR A PROPOSED; move of an existing stud partition wall and add an additional wall to create additional bedrooms and shower room"

3. Please provide such other information as is considered to be relevant to the application.

- Existing and proposed floor plans to a scale of either 1:50 or 1:100

If you are looking to submit any scaled plans/drawing please send them in a .PDF format.

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Valera Lvov**

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. Atun', with a stylized flourish at the end.

Executive Director
Environment and Planning

