

Planning Application Requirements (PAR) Checklist for:

Application for Planning Permission

NATIONAL REQUIREMENTS

Details required	Tick
Completed form	✓
A plan which identifies the land to which the application relates and showing the direction of North, drawn to a scale of 1:1250 or 1:2500 with the application site outlined in red.	✓
Block plan of the site at a scale of 1:200 or 1:500 showing any site boundaries.	✓
Existing and proposed elevations at a scale of 1:50 or 1:100.	✓
Existing and proposed floor plans at a scale of 1:50 or 1:100.	✓
Roof plans at a scale of 1:50 or 1:100.	✓
The completed Ownership Certificate and Agricultural Land Declaration (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995.	✓
Design and Access Statement (see separate explanation).	✓
The appropriate fee (see Fees list).	✓
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.	✓

LOCAL REQUIREMENTS

Details required	Yes	No	If No, please explain why not
Affordable Housing statement (Where additional dwellings are proposed).		✓	
Biodiversity Checklist and Biodiversity survey and report where Biodiversity Checklist identifies the need for one.	✓		
Environmental statement (Where one is deemed necessary through EIA Screening).		✓	N/A.
Flood risk assessment (see separate note).		✓	NOT IN FLOOD ZONE
Heritage Statement (If development is in a conservation area or in the setting of any heritage assets).		✓	
Parking plan.	✓		
Planning Statement.	✓		
Tree Survey/Arboricultural implications (British Standard 5837:2012).		✓	NO TREE ON SITE OR AFFECTED.
CIL Form.	✓		