

# Woking Borough Council

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Mr Leigh Hopkins  
Surrey & Sussex Tree Surgery  
53 Nicholsfield  
Loxwood  
RH14 0SR

**Reference:** TREE/2024/8084  
**Contact:** James Veats  
**Phone:** 01483 743739  
**Email:** [james.veats@woking.gov.uk](mailto:james.veats@woking.gov.uk)

5 April 2024

Dear Mr Hopkins

## ACKNOWLEDGEMENT

**Application type:** Works to Trees in a Conservation Area  
**Proposal:** G1 - Ash Trees: Reduce row by 2m height and radial spread. G2 - Lime Trees: Re pollard row to previous points. G3 - Leylandii: Reduce row by 40% height to previous points. T1 - Apple Tree - Reduce by 1.5m all round. (Works within Sutton Park - Conservation Areas)  
**Location:** St Edwards Church Roman Catholic , Sutton Park, Sutton Green, Guildford, Surrey, GU4 7QN

Thank you for your application which was received on 27 March 2024.

An Officer of the Council will visit the site to assess your application. We have six weeks from the date of your application to consider making a Tree Preservation Order on the tree/trees. If we do not give you notice of our decision by 8 May 2024 you may carry out the work as long as you do so within two years from the date of your letter and do no more work on the tree/trees than is set out in your letter/application. We will, however, aim to inform you of the outcome of your proposal before this date.

Yours sincerely,

Thomas James  
Development Manager

For further information visit our website on [www.woking.gov.uk/planning/trees](http://www.woking.gov.uk/planning/trees)