



Mid Suffolk District Council Planning Services  
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Application for Listed Building Consent for alterations, extension or demolition of a listed building  
 Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mrs

First name

Rachel Louise

Surname

Crickett

Company Name

### Address

Address line 1

1 Church Path

Address line 2

Rattlesden

Address line 3

Town/City

Bury St. Edmunds

County

Country

United Kingdom

Postcode

IP300RG

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Remove existing ill-fitting door and glass has been painted, not original door and does not fit with the style of cottage.  
Proposed door will be a bespoke timber external door with a small glass pane - please see photos. Painted in green to match neighbouring cottage and we plan to also paint our front window frames the same if allowed. The existing door frame will remain and if need be repaired and painted white. The ironmongery will be black antique. Please see photo but letterbox will be excluded from proposed door as not required.

Has the development or work already been started without consent?

- Yes  
 No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

- Don't know  
 Yes  
 No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes  
 No

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes  
 No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes  
 No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes  
 No

**If Yes, do the proposed works include**

a) works to the interior of the building?

- Yes  
 No

b) works to the exterior of the building?

- Yes  
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes  
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes  
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Remove existing ill-fitting door and glass has been painted, not original door and does not fit with the style of cottage.  
Proposed door will be a bespoke timber external door with a small glass pane - please see photos. Painted in green to match neighbouring cottage and we plan to also paint our front window frames the same if allowed. The existing door frame will remain and if need be repaired and painted white. The ironmongery will be black antique. Please see photo but letterbox will be excluded from proposed door as not required.

## Materials

Does the proposed development require any materials to be used?

- Yes  
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

External doors

**Existing materials and finishes:**

Existing door, wooden with large frosted glass window that has been painted white on the outside, from the inside there is a silver coloured metal handle and the letter box as been boxed off with a piece of wood.

**Proposed materials and finishes:**

Proposed door will be a bespoke timber external door with a small glass window (but open to whatever we are allowed) - please see photos. Painted in green if acceptable colour. The colour will match our neighbours front door and we plan to also paint our front window frames the same if allowed. But we are open to colours and if it needs to remain white this is okay, our priority is to have a door that is fitted well and more cottage style. The existing door frame will remain and if need be repaired and painted white. The ironmongery will be black antique. We would prefer not to have a letter box on this door but happy to comply if one is needed.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes
- No

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- Yes
- No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
- No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

Listed Building (DC/24/00703)

Date (must be pre-application submission)

04/03/2024

Details of the pre-application advice received

Originally contacted BMSDC Heritage who put me in touch with Kathleen and told me to send photos of original and proposed plans for changing our front door, these have been sent and she advised to complete this form. Advice was very helpful and substantial.

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates

### Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
- No

If No, can you give appropriate notice to all the other owners?

- Yes
- No

### Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

**Name of Owner:**

\*\*\*\*\* REDACTED \*\*\*\*\*

**House name:**

**Number:**

1

**Suffix:**

**Address line 1:**

Church Path

**Address Line 2:**

Rattlesden

**Town/City:**

Bury St. Edmunds

**Postcode:**

IP300RG

**Date notice served (DD/MM/YYYY):**

06/03/2024

**Person Family Name:**

Person Role

The Applicant

The Agent

Title

Mrs

First Name

Rachel Louise

Surname

Crickett

Declaration Date

06/03/2024

Declaration made

## Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Rachel Louise Crickett

Date

27/03/2024