

APPLICATION TO CREATE OR ALTER A VEHICULAR ACCESS (DROPPED KERB)

PLEASE NOTE: This application is for accesses serving one or two neighbouring residential properties only. If your application is for a commercial or agricultural access, or serving three or more dwellings, you will instead need to apply for a Minor Works Licence. For more information visit this link:

<https://www.suffolk.gov.uk/planning-waste-and-environment/planning-and-development-advice/application-for-works-licence/>

What type of application is this for? (Refer to Dropped Kerb Criteria for guidance)

Pre-Application Advice (£200) Full Application (£400)

1. Applicant details

Name	MRS JACKIE SMITH		
Address	PENFRANK THE STREET, MONKS ELGHTH		
Town	IPSWICH	Postcode	IP7 7AU
Telephone no.	[REDACTED]	Mobile no.	[REDACTED]
Email address	[REDACTED]		

2. Location of intended vehicular access if different to above

Address			
Town		Postcode	

3. Owner of property, if different from above

We will need the owner's signed permission. There is a space for this at the end of the form.

Name			
Address			
Town		Postcode	
Telephone no.		Mobile no.	
Email address			

4. Does the proposed work require planning permission? Yes No

Note: If yes, please provide Planning Reference:

5. Are any watercourses or ditches affected by your proposals? Yes No



Note: If Yes, you must supply evidence of agreement from Suffolk County Council's Floods and Water Management Team.

6. Are any trees affected by your proposals? Yes No

Note: If Yes, you must supply evidence of agreement from your District or Borough Council's Arboricultural Officer.

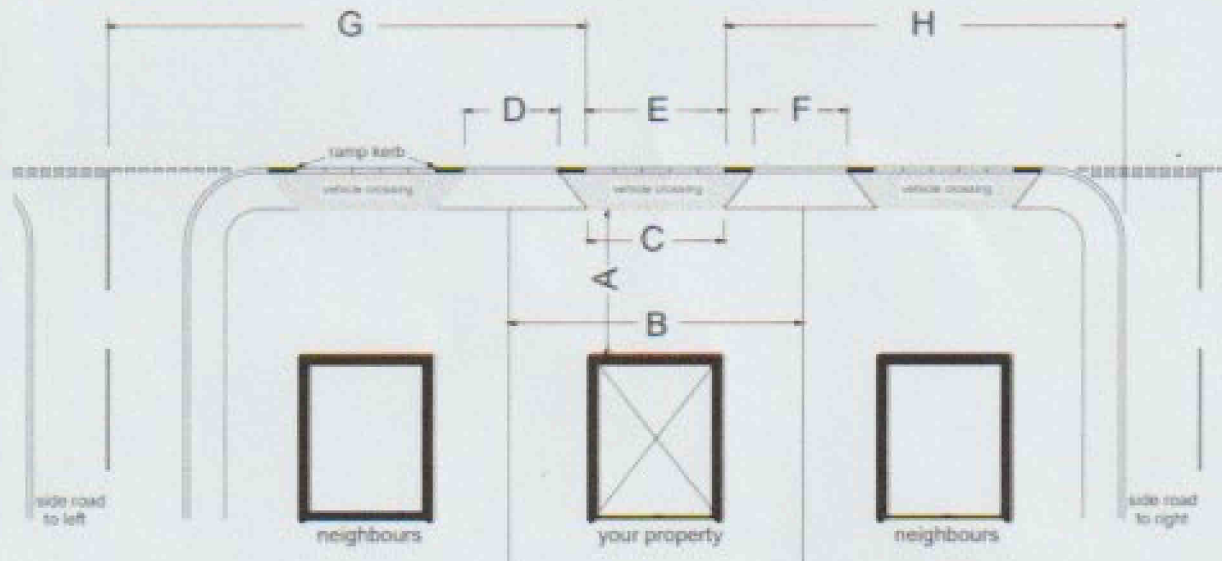
7. To complete your application please complete Appendix A (Key Dimensions)

Signatures

Applicant	Property Owner, if other (or written confirmation)	Neighbouring Owner (If applying for new shared access)
Print Name: <i>JACKY SMITH</i>	Print Name:	Print Name:
Signed: 	Signed:	Signed:
Date: 	Date:	Date:

This completed application should be emailed to dropped.kerbs@suffolkhighways.org or posted to:

**Dropped Kerbs
Phoenix House
3 Goddard Road
Ipswich
IP1 5NP**



A	Depth of parking space available	6	metres
B	Width of parking space available	6	metres
C	Proposed width of access at back of footway/verge	6	metres
D	Distance to neighbour's access on the left	7	metres
E	Proposed width of access at carriageway	6.4	metres
F	Distance to neighbour's access on the right	8	metres
G	Distance to junction on the left	NONE	metres
H	Distance to junction on the right	22+	metres

Additional comments:

My neighbour to the left has no drive.
 The distance to the junction on the left
 is about half a mile.

There is no attached house to my right.