

# Woking Borough Council

Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL  
(01483) 758555  
[wokbc@woking.gov.uk](mailto:wokbc@woking.gov.uk)  
[www.woking.gov.uk](http://www.woking.gov.uk)



Mr William McInally  
Midgard Tree Services  
58 Sherbourne Road  
Chichester  
PO19 3AA  
United Kingdom

**Reference:** TREE/2024/8093  
**Contact:** James Veats  
**Phone:** 01483 743739  
**Email:** [james.veats@woking.gov.uk](mailto:james.veats@woking.gov.uk)

15 April 2024

Dear Mr McInally

## ACKNOWLEDGEMENT

**Reference:** TREE/2024/8093                      Application Type:    Works to Trees Covered by a TPO  
**Proposal:**    T1 - Oak tree- Reduce major limb growing over jetty and lawn by 4m. Raise/remove the lowest 3 branches. (Works subject to TPO/0033/2007) Note : Permission not required for deadwood  
**Location:**    Millmead House , 3 Woodham Gate, Woking, Surrey, GU21 5AY

Thank you for your application which was received on 11 April 2024.

An Officer of the Council will visit the site to assess your application. The Council aims to issue its decision within eight weeks. Notice of our decision will be sent to you and your agent.

If we do not give you notice of our decision by 6 June 2024 you may appeal after this date to the Department of Communities and Local Government by writing to The Environment Team, Room 4/04, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. We will continue to consider your application and issue a decision as soon as possible. If you are aggrieved by the Council's decision, you will still be able to appeal.

Yours sincerely,

Thomas James  
Development Manager

For further information visit our website on [www.woking.gov.uk/planning/trees](http://www.woking.gov.uk/planning/trees)