

D. J. Porter
Building Surveyor

email: derekportersurveys@gmail.com

16, Overbury Avenue,

Wokingham,

Berks RG41 1LB

Tel. No [REDACTED]

Sheila Bowen,
Planning Service,
Royal Borough of Windsor & Maidenhead,
Town Hall,
St Ives Road,
Maidenhead,
Berks SL6 1RF

2nd April, 2024.

Dear Sheila,

Re: 21, Ray Lea Close, Maidenhead, Berks SL6 8QW

In connection with the planning application which I recently submitted for the above property, I enclose a copy of drg. nos. 2023/100/1B and 2C which show the loft conversion removed and the drawing title amended as necessary. These drawings are to be used for the planning application only.

I also enclose a Flood Risk Assessment prepared in accordance with the example you recently sent me. I trust this is satisfactory for your purposes.

I also enclose a copy of an application form and a copy of drg. nos. 2023/100/1A and 2B. I have crossed out the rear extension and the porch on these drawings as they are to be used for the application for the Certificate of Lawful Development regarding the loft conversion only. Would you please contact the applicant, Mr H Forrester, for payment of the fee for this application.

I await your comments.

Yours sincerely,

[REDACTED]

D J Porter

