

**Proposed Car Dealership
Ashville Business Park**

Modeshift STARS Travel Plan

For
Marshall of Cambridge (Garage Properties) Ltd

Project No.
13918

Date
April 2024

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DOCUMENT HISTORY AND STATUS

Revision	Date	Purpose/ Status	File Ref	Author	Check	Review
P1	30/11/2023	Preliminary	13918-CRH-XX-XX-RP-D-6003_P1.docx	TH	RG	-
P1	11/04/2024	Final	13918-CRH-XX-XX-RP-D-6003_P2.docx	TH	RG	-

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Document Details

Last Saved	11/04/2024 11:07
Author	Tom Harris
Project Partner	Chris Stanyard
Project Number	13918
Project Name	Proposed Car Dealership, Ashville Business Park
Revision	P2
File Ref	13918-CRH-XX-XX-RP-D-6003_P2.docx

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1.0 PREFACE

1.1 Appointment and Reason for Travel Plan

1.1.1 Campbell Reith Hill LLP (Hereafter, "CampbellReith") has been appointed by Marshall of Cambridge (Garage Properties) Ltd to prepare a Modeshift STARS-compliant Workplace Travel Plan to discharge Condition No's. 19 and 20 of a permitted planning application for the erection of a new Land Rover car showroom and workshop, together with offices, storage, spare parts and MOT bay, with separate valeting accommodation and associated parking and landscaping on land at Marshall Land Rover Cheltenham, Commerce Road, Staverton, GL2 9QJ. The Tewksbury Borough Council planning permission reference is 22/01055/FUL.

1.1.2 Condition No. 19 of the Decision Notice states that *"the Development hereby approved shall not be brought into use until the applicant has submitted a Travel Plan in writing to the Local Planning Authority that promotes sustainable forms of travel to the development site and this has been approved in writing by the Local Planning Authority. The submitted details shall use Modeshift STARS Business to carry out this process and include mechanisms for monitoring and review over the life of the development and timescales for implementation. The approved Travel Plan shall be implemented, monitored and reviewed in accordance with the approved details."*

1.1.3 Condition No. 20 states that *"the approved Travel Plan shall be implemented in accordance with the details and timetable therein, shall be continued thereafter, unless otherwise agreed in writing by the Local Planning Authority"*.

1.1.4 It is important to note that an Interim Travel Plan was prepared by CampbellReith as part of the initial planning application, which established the overall aims and objectives of the Travel Plan. This Full Travel Plan develops these principles further using the Modeshift STARS Online Travel Plan Toolkit.

1.2 The Modeshift STARS Travel Plan System

1.2.1 Modeshift STARS is a national accreditation scheme certifying the effectiveness of Travel Plans in Education, Business and Community settings. Supported by the Department for Transport, the Modeshift STARS awards recognition to sites that have shown excellence in encouraging, supporting and safeguarding walking, cycling and other forms of sustainable and active travel.

1.2.2 In particular, Modeshift STARS are able to award Business or Workplace sites one of five accreditation levels, ranging from Approved Travel Plan (Green) through to Outstanding Travel Plan (Platinum). Achievement of STARS accreditation has enabled a variety of organisations to satisfy planning regulations, and aided them in their journey towards a net zero future, driving down single car occupancy rates, decreasing a carbon footprint and increasing the promotion of a sustainable and healthy organisational future.

1.2.3 CampbellReith are members of the Modeshift STARS organisation, and have subsequently used the Modeshift STARS Online Travel Plan Toolkit to produce and implement this Travel Plan. The Toolkit will also be used throughout the evaluation and monitoring period, with subsequent data and reports passed onto the Local Highway Authority as appropriate.

1.3 Scope of Report

1.3.1 This Report replicates the Chapters contained within the Travel Plan which can be automatically produced from the Modeshift STARS Online Travel Plan Toolkit. As such, the remainder of this Report will be set out as follows:

- Chapter 2.0 provides an introduction to the site - including its location, any relevant contact details, the number of employees and visitors, and its opening hours;
- Chapter 3.0 sets out the key aims and objectives of the Travel Plan, as well as details of the members of the Working Group;
- Chapter 4.0 provides details regarding the site's accessibility credentials and characteristics, and also provides information about the walking, cycling and public transport infrastructure present both on and within the vicinity of the site;
- Chapter 5.0 describes the Sustainable travel & transport initiatives and incentives that are to be implemented or currently in operation at the site;
- Chapter 6.0 sets out the site's baseline staff modal share, following receipt of staff travel survey data;
- Chapter 7.0 details the staff modal share targets and projected percentages anticipated as part of a future staff travel survey;
- Chapter 8.0 states the current Travel & Transport issues present within the vicinity of the site;
- Chapter 9.0 outlines any future remedial travel & transport initiatives and supporting incentives which are to be implemented on the site, including the target completion date;
- Chapter 10.0 provides details of the Modeshift STARS representative that has authorised formal accreditation and compliance of the Travel Plan;
- Chapter 11.0 outlines further details as to the presence of any live or permitted planning applications which may be present on the site;
- Chapter 12.0 describes the extent of any changes or amended details that may have occurred on the site since submission of the Travel Plan, such as changes in opening hours, number of employees or number of available car/cycle parking spaces.

1.3.2 It should be noted that the baseline travel survey was undertaken externally, and not via the ModeshiftSTARS integrated survey method. Rather, the staff travel survey was undertaken using SurveyMonkey. The response rate achieved was 65%, which is considered representative to act as the baseline modal share data for the site. As such, the relevant modal share data has been extracted from SurveyMonkey and populated into the relevant section on the ModeshiftSTARS interface. Further details regarding the results of the baseline staff travel survey is included within Appendix 1.

1.3.3 The Modeshift STARS Travel Plan is provided within Appendix 2 of this Report, which was exported from the interface on 11th April 2024.

2.0 INTRODUCTION

Site Details

Type of Site	Workplace
URN	BU003785
Name of site	Marshall Land Rover Cheltenham & Gloucester
Travel Plan Coordinator	Sam Clarke (Head of Business)
Telephone Number	01452715707
E-mail address	salesmanager@landrover-cheltenhamandgloucester.co.uk
Address	Ashville Business Park, Cheltenham Road East, Staverton, Gloucester, Gloucestershire, GL2 9QJ
Website	https://www.marshall.co.uk/

Site Introduction

The site has obtained full planning consent for the erection of a new Land Rover car showroom and workshop, together with offices, storage, spare parts and MOT bay, with separate valeting accommodation and associated parking and landscaping on land at Marshall Land Rover Cheltenham, Commerce Road, Staverton, GL2 9QJ. The application was permitted under Tewksbury Borough Council planning reference 22/01055/FUL. This Travel Plan has been written to discharge Condition No. 19 of the decision notice.

The development site extends over an area of 1.235 hectares (12,350m²) and is located approximately 5 miles west of Cheltenham town centre within the Ashville Business Park, in the northeastern corner of the B4063 Cheltenham Road and Commerce Road junction. The Ashville Business Park is the location for car showrooms, a number of commercial and light industrial units housing small and medium size businesses, and the Staverton Ambulance Station.

The site forms part of the Ashville Business Park and is within a plot which previously contained a Land Rover dealership. The site is bounded to the south by the B4063 Cheltenham Road, beyond which is Gloucestershire Airport. To the north of the site is a recently constructed section of Commerce Road, which serves two additional development plots within the Ashville Business Park. To the east is the plot for the permitted Spectrum Medical development. To the west is Commerce Road, providing a link south back to the junction with the B4063 Cheltenham Road.

Nearby commuter locations include but are not limited to Gloucester and Staverton, and the towns and villages which surround them. Owing to the site's close proximity to Junction 11 of the M5, it is reasonable to assume that the site may attract staff and visitors from areas such as Bristol and Worcester.

Local amenities	None within 500m, aside from bus stops.
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Senior Level Contact responsible for the Travel Plan	Sam Clarke (Head of Business)
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Site Details

Details of additional Travel Plan Champions	Adrian Westwood
Type of use	Sui Generis The site forms part of the Ashville Business Park and is within a plot which previously contained a Land Rover dealership.
Type of use history	The site was subject to a planning permission (ref. 18/01082) for use as a Land Rover dealership with sales and workshop areas, however this was granted in June 2019 and has since lapsed.

Staff and Volunteer Information

Number of Full Time Employees	45
Number of Part Time Employees	7
Details of Contractors / Seasonal Employees	
Number of Volunteers	0
Volunteers who have been involved in the delivery of your Travel Plan	Sam Clarke

Visitor Information

Estimated Number of Daily Visitors	360
Peak times for visitors	Weekdays, with typically 20-30 anticipated vehicle movements per hour, during opening hours
Details of Visitors	Customers seeking to view or purchase a new or used vehicle. Customers getting an existing vehicle serviced.
Details of arrangements for and times of deliveries	Car transporters: 2 per week. Parts delivery: 5 days per week (not on Mondays).

	Opening times	Closing times
Monday	08:00:00	18:00:00
Tuesday	08:00:00	18:00:00
Wednesday	08:00:00	18:00:00
Thursday	08:00:00	18:00:00

	Opening times	Closing times
Friday	08:00:00	18:00:00
Saturday	08:30:00	17:00:00
Sunday	10:30:00	16:30:00
Other Timings		
Details of Shift Patterns		
Details of peak times for staff	07:30-08:00 for workshop staff prior to customer opening. 08:30 for showroom and sales staff	
Details of peak times for students	N/A	

Site Details

Site Occupation	Car Dealership and Workshop.
Site Ownership	Marshalls Motor Group Ltd.
Site Size	The total area of the site boundary is approximately 1.235 hectares.
Other site details	

Additional Information

Local Authority Officer Working at Site	
Travel Plan Author	Tom Harris
Company of Travel Plan Author	Campbell Reith Hill LLP
Site Management Company	Marshall Motor Group
Site Management Company Contact Details	01452715707
Anticipated Occupier/Owner	Marshall Motor Group
Details of other environmental credentials (e.g. BREEAM)	
Other Information	

3.0 AIMS AND OBJECTIVES

Aims & Objectives of Travel Plan

Aim	To create a more sustainable environment for employees and visitors of the site, which promotes a range of lifestyle and travel choices and reduces reliance on the private car.
Objectives	Increase the modal share proportion of trips made to/from the development by walking and cycling. Decrease the proportion of trips made to/from the development by private vehicle. Increase the proportion of trips made to/from the development by being a passenger in a car or van (or through car sharing).

Name	Role
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Adrian Westwood	Senior Manager
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Working Group Actions

4.0 ACCESSIBILITY AND TRAVEL & TRANSPORT INFRASTRUCTURE

Facilities

	Description	Numbers
	Covered Sheffield Stands	
	Uncovered Sheffield Stands	
	Secured (locked) storage	
Cycle Parking	Other Cycle Spaces	
	Total Staff Cycle Spaces	12
	Total Visitor Cycle Spaces	0
Storage Lockers	Storage lockers for equipment	46
Shower Facilities	Number of showers available	2
Motorcycle Parking	Number of Motorcycle/Scooter parking spaces	N/A
Coach Parking	Facilities for coaches to park	0
	Details of coach parking facilities	N/A

Transportation Links

Details of Walking Access to site	<p>The B4063 is subject to the construction of a six-mile active travel route along the B4063, providing a continuous off-road route from Cheltenham to Gloucester for walkers and cyclists of all ages and abilities. The route will help to reduce traffic congestion and carbon emissions while encouraging more active travel. The route from Cheltenham to Gloucester will also form part of the wider 26-mile cycle spine linking Stroud and Bishop's Cleeve.</p> <p>In the site's immediate vicinity, pedestrians will be able to access Commerce Road from the footway along the northern edge of the B4063 Cheltenham Road. This signalised junction ties into the existing pedestrian footways present along both sides of Commerce Road.</p>
Details of Cycling access to site	<p>The B4063 is subject to the construction of a six-mile active travel route along the B4063, providing a continuous off-road route from Cheltenham to Gloucester for walkers and cyclists of all ages and abilities. The route will help to reduce traffic congestion and carbon emissions while encouraging more active travel. The route from Cheltenham to Gloucester will also form part of the wider 26-mile cycle spine linking Stroud and Bishop's Cleeve.</p> <p>In the site's immediate vicinity, cyclists will be able to access Commerce Road from the cycleway proposed along the B4063 Cheltenham Road.</p>
Details of Bus access to site	<p>The nearest bus stop is known as the Ashville Business Park stop, and provides eastbound services to Cheltenham via the 94 Bus Route. Westbound services to Gloucester can be accessed from the Safran bus stop (via the 94 Bus Route).</p>
Walking Route to closest bus stop	<p>The walking route to the closest bus stop (Ashville Business Park stops) is approximately 100-metres in total, and involves pedestrians turning left out of the site access off Commerce Road, along the site's western boundary, and turning left at the Commerce Road / B4063 junction. The bus stop is located along the site's southern perimeter with the B4063.</p>
Details of Rail access to site	<p>The nearest Rail station to the site is Cheltenham Spa, and is located approximately 5km to the east of the site. It is accessed in approximately 20 minutes via the No. 30 bus route towards Gloucester, from the Ashville Business Park stop adjacent to the site. Cheltenham Spa provides regular peak hour and weekend Great Western Rail services to/from destinations such as Swindon, Gloucester, Bristol Parkway, Reading, London Paddington; as well as CrossCountry services to/from Cardiff Central and Birmingham New Street.</p>
Walking route to closest train station	<p>The approximate journey time to/from Cheltenham Spa station on foot is 1 hour 15 minutes. However, the station can be accessed in approximately 20 minutes via the No. 30 bus route towards Gloucester, from the Ashville Business Park stop adjacent to the site.</p>
Details of Tube/Metro/Underground services	<p>N/A</p>
Details of Road Access to site	<p>The site is bounded to the south by the B4063 Cheltenham Road, a two-way single carriageway road. The road runs southwest towards Gloucester where it meets the A40 and the A417 at a roundabout. The A417 runs south and east to meet the M5 at Junction 11A and south and west to meet the A38. To the east, the A40 connects with Junction 11 of the M5 and continues eastwards to Cheltenham. The B4063 Cheltenham Road East runs east to a junction with the B4634, which runs northeast to meet the A4019 which in turn gives access to Junction 10 of the M5. Cheltenham Road East continues east to the A40 which runs east to Cheltenham and west to Junction 11 of the M5.</p> <p>Commerce Road is accessed from a signalised junction with Cheltenham Road East</p>

Transportation Links

where Commerce Road forms the northern arm of a crossroads; the southern arm of the crossroads is the access to the Meteor Business Park.

Vehicle access is achieved via a simple priority junction off Commerce Road along the site's western boundary. A secondary access to the rear of the site is provided off the east-west stretch of Commerce Road.

Measures in place to provide access for disabled people

At-grade pedestrian access is provided at the secondary access to the rear of the site, with tactile paving and dropped kerbs located either side of the access off the stub road extension of Commerce Road, provided to serve further development to the north and east of the site.

Car Parking

Accessible Parking Bays	0
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	0
Visitor Parking Bays	0
Management Parking Bays	0
Student Parking Bays	0
Other Parking Bays	280
Approximate cost of the car park(s)	N/A
Charges for employees parking on site	No charge.

Owing to the site's use as a Car Dealership, it is difficult to break down the car parking provision by a specific use. As such, the 280 No. 'Other' parking bays are provided in the following mix:

Other car parking details

Customer Parking - 17 spaces.
 Customer Parking Blue Badge - 3 spaces.
 Service Parking - 26 spaces (of which 2 spaces are EV 'quarantine' spaces).
 Peak Vehicle Storage - 92 spaces (of which 1 Blue Badge parking space).
 Staff and Visitor - 41 spaces (of which 2 are EV charging spaces, and 2 are Blue Badge parking spaces).
 Service drop-off - 13 spaces (of which 13 are EV charging spaces, and 1 is Blue Badge parking).
 Demonstrator - 12 spaces (of which 2 are EV charging spaces).
 Approved used display vehicles - 76 spaces.

Fleet Vehicles

Cars (Petrol/Diesel)	18
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Car Parking

Cars (Electric)	0
Vans (Petrol/Diesel)	0
Vans (Electric)	0
Bus/Minibus	0
Lorries	0
Motorcycles	0
Pool cycles	0
Pool electric cycles	0
Other	0
Further information	Provided for 18 Staff

STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Commerce Road
Name of other roads surrounding the site	B4063 Cheltenham Road
Date of assessment	15/09/2023
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	50mph

How many of the following crossings facilities are present within 500m of your site?

Pelican Crossing	1
Puffin Crossing	0
Toucan Crossing	3
Zebra Crossing	0
School Crossing Patrol	0
Pedestrian Refuge	2

Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	Yes
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	Yes
What is the quality of the pavements like within 500m of the site?	Outstanding
Any other obstacles or road layout issues within 500 metres	None to note, owing to the construction of a six-mile active travel route along the B4063, which will result in significant walking and cycling infrastructure improvements within the site's immediate vicinity once fully constructed.

Engineering & Planning Measures

Cost

Date From

Date To

Details of Measure

5.0 SUSTAINABLE TRAVEL & TRANSPORT POLICIES

Travel & Transport Policies

Travel & subsistence policies

Flexible and remote working arrangements Provided for all staff employed at the site.

Cycle to Work scheme Provided for all staff employed at the site.

Public Transport Season Tickets

Sustainable Travel Voucher Scheme

Car parking permit schemes

Car parking season tickets

Car sharing incentives

Business mileage payments Provided for all staff employed at the site.

Sustainable Travel Tools

Information provided to staff/ visitors (e.g. information board) Sustainable Travel Information Board located within a communal area of the showroom.
Employee Travel Information Pack provided to each new employee on their first day of employment.

Video and tele-conferencing facilities Larger Consultation Room located on the ground-floor of the Showroom is provided with a TV. It is assumed that the first-floor Offices and Meeting Rooms will be provided with internet connectivity to allow for remote meetings.

Suitable locations on site for promotional activities/ events identified

Options for communicating messages to staff It is assumed that all desks and meeting/conference facilities within the Dealership will be provided with internet connectivity via email etc.

Promotion of Smarter / Eco driving

6.0 STAFF BASELINE MODAL SPLIT DATA

Modal Split	Walk	Work from home	Cycle	Scooter	Bus (Public)	Bus (Private)	Dropped off by Car	Park & Ride	Park & Walk	Scooter (non-motorised) or Electric	Train	Tube / Metro / Tram / Light Rail	Car Share as Driver	Car / Van Alone	Car Share as Passenger	Motorbike / Scooter	Total	
2024	Number	0.00	0.00	3.00	0.00	2.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	3.00	24.00	1.00	0.00	34.00
	%	0.00	0.00	8.82	0.00	5.88	0.00	0.00	0.00	2.94	0.00	0.00	8.82	70.59	2.94	0.00		

7.0 STAFF MODAL SPLIT TARGETS

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Registered	Staff Mode of Travel	Cycle			3	0	3	2024 / 2025	Increase the modal share proportion of staff commuting to/from work via bicycle by 3%.
Registered	Staff Mode of Travel	Car			68	0	68	2024 / 2025	Reduce the modal share proportion of single occupancy car driver trips to/from the development by 3%.

8.0 TRAVEL & TRANSPORT ISSUES

Current Travel & Transport Issues

Status	Details of Issue / concern	Date of Issue	Category
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9.0 TRAVEL INITIATIVES

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Cycling	BC13 Cycling maps available to staff/visitors	TPC	01/07/2024	Cycle maps will be provided to Staff as part of their Employee Information Packs	
Planned	Cycling	BC20 Lockers installed for storage of equipment e.g. cycle helmets	Developer	01/07/2024	Lockers to be installed in the first floor of the building for the storage of travel equipment (e.g. cycle helmets)	
Planned	Cycling	BC27 Showers available	Developer	01/07/2024	Male and Female showers to be installed in the staff area in the first floor of the building.	
Planned	Cycling	BC6 Cycle parking / storage installed	Developer	01/07/2024	Install 6 No. secure and sheltered Sheffield Stand cycle parking spaces for Staff.	
Planned	Public Transport	BPT9 Provision of timetables/maps/information	TPC	01/07/2024	Sustainable travel information will be provided to staff as part of their employee information packs.	
Planned	Walking	BW4 Promote walking route websites and apps e.g. walkit.com	TPC	01/07/2024	Walking routes will be provided in the form of maps and included within the employee travel information packs.	
Planned	Walking	BW7 Provide walking maps	TPC	01/07/2024	walking maps to/from key public transport nodes will be provided within the employee travel information packs.	
Planned	Smarter Working Practices	SW3 Use of web and teleconferencing facilities to limit travel for meetings	Developer	01/07/2024	Conference facilities provided in the ground and first floor levels of the dealership building.	

10.0 SUPPORTING INITIATIVES

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Promotion	BP1 Information on travel options provided to new starters	Nominated employee	01/07/2024	new employees will be provided with a travel information pack containing information regarding their travel options.	
Planned	Promotion	BP10 Sustainable travel posters in place	Nominated employee	01/07/2024	Posters will be located within a communal area of the sales area of the dealership.	
Planned	Promotion	BP12 Travel maps created & provided	TPC	01/07/2024	walking/cycling/public transport maps to/from the site and nearby commuter locations will be included within the employee travel information pack.	
Planned	Promotion	BP2 Information on travel options provided to visitors	TPC	01/07/2024	sustainable travel options (e.g. bus timetables) will be available for staff within the sustainable travel noticeboard within the sales area of the dealership.	

Appendix 1

Baseline Staff Travel Survey Data

Dear Employee,

Please complete this Travel Survey to help the Travel Coordinator understand the travel patterns of you and your colleagues.

How long will this survey take?

Around 5-10 minutes.

What will the results be used for?

To help identify if there are convenient and sustainable means of transport you could use, to make your journeys to and from work easier, while reducing the impact of this development on the local area. Your Travel Plan Coordinator is required to report on the results of this survey as part of the development's planning permission. This information will be shared with the Council and Marshalls, but no other third parties.

Will I need to provide my personal details?

You will be asked for your home postcode to inform the distance travelled by employees to work each day. However, this question is entirely optional and can be skipped if you wish. We do not need to collect any personal information.

I have another question

Please do not hesitate to contact the Travel Plan coordinator via email at Transport@campbellreith.com

There are a number of ways in which you can complete this survey, which are outlined below.



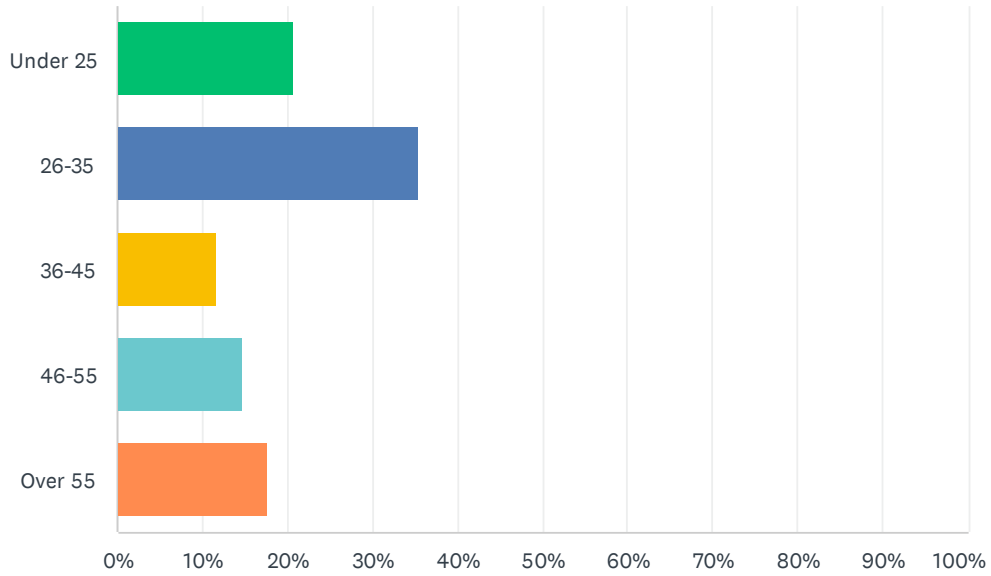
Please complete the survey using one of the above methods by **Friday 19th April 2024**.

Kind Regards,

Your Travel Plan Coordinator

Q1 How old are you?

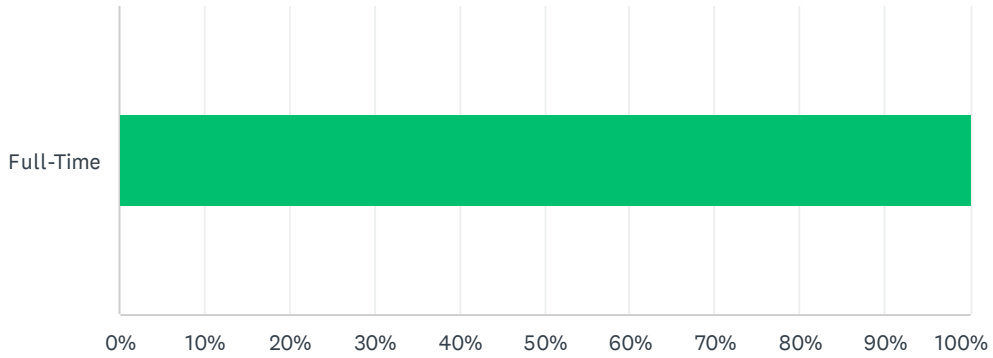
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 25	20.59%	7
26-35	35.29%	12
36-45	11.76%	4
46-55	14.71%	5
Over 55	17.65%	6
TOTAL		34

Q2 How many hours per week do you normally work? If 37.5 hours or more, please tick 'Full Time'

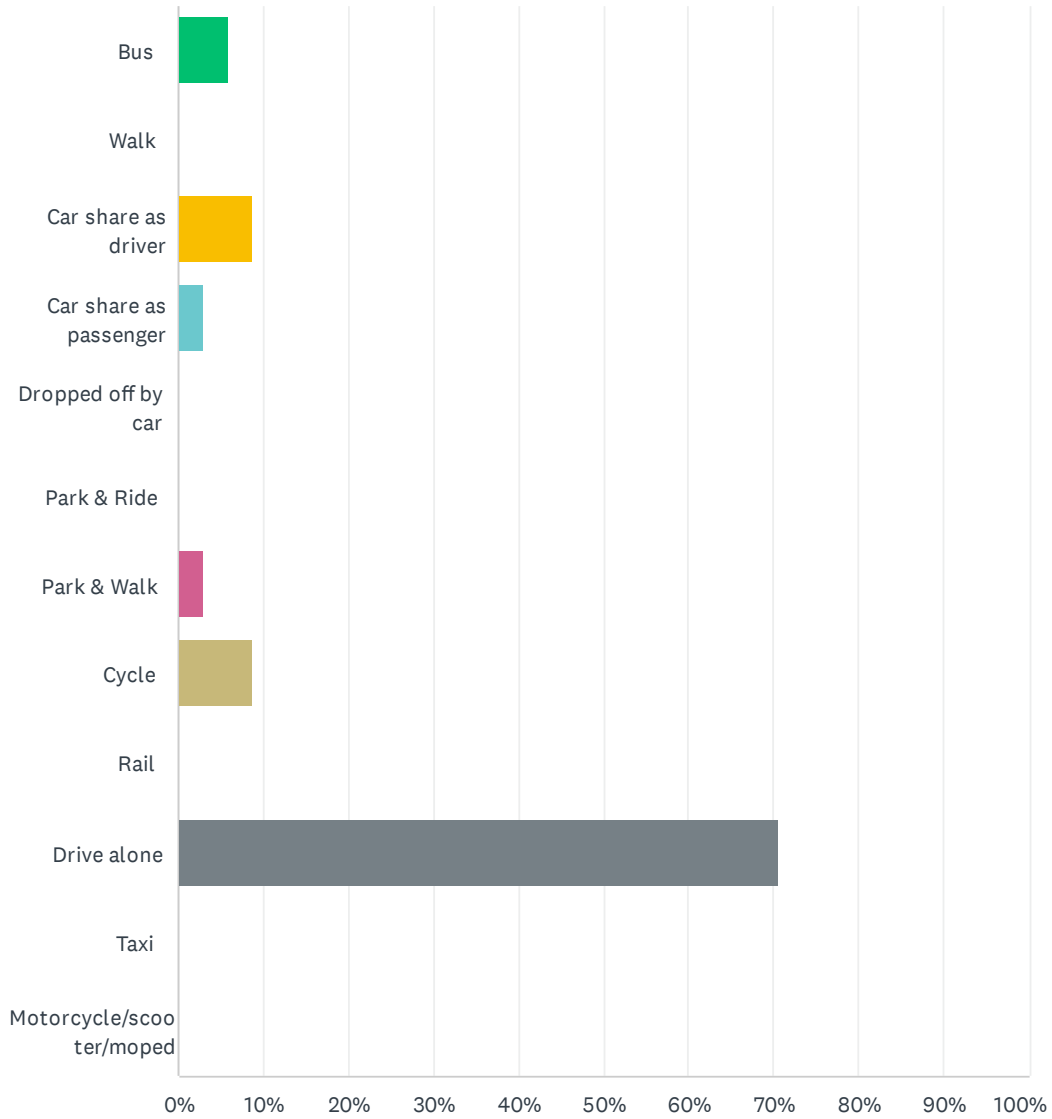
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES
Full-Time	100.00% 34
Total Respondents: 34	

Q3 How do you mostly travel to work? Select one of the following:

Answered: 34 Skipped: 0

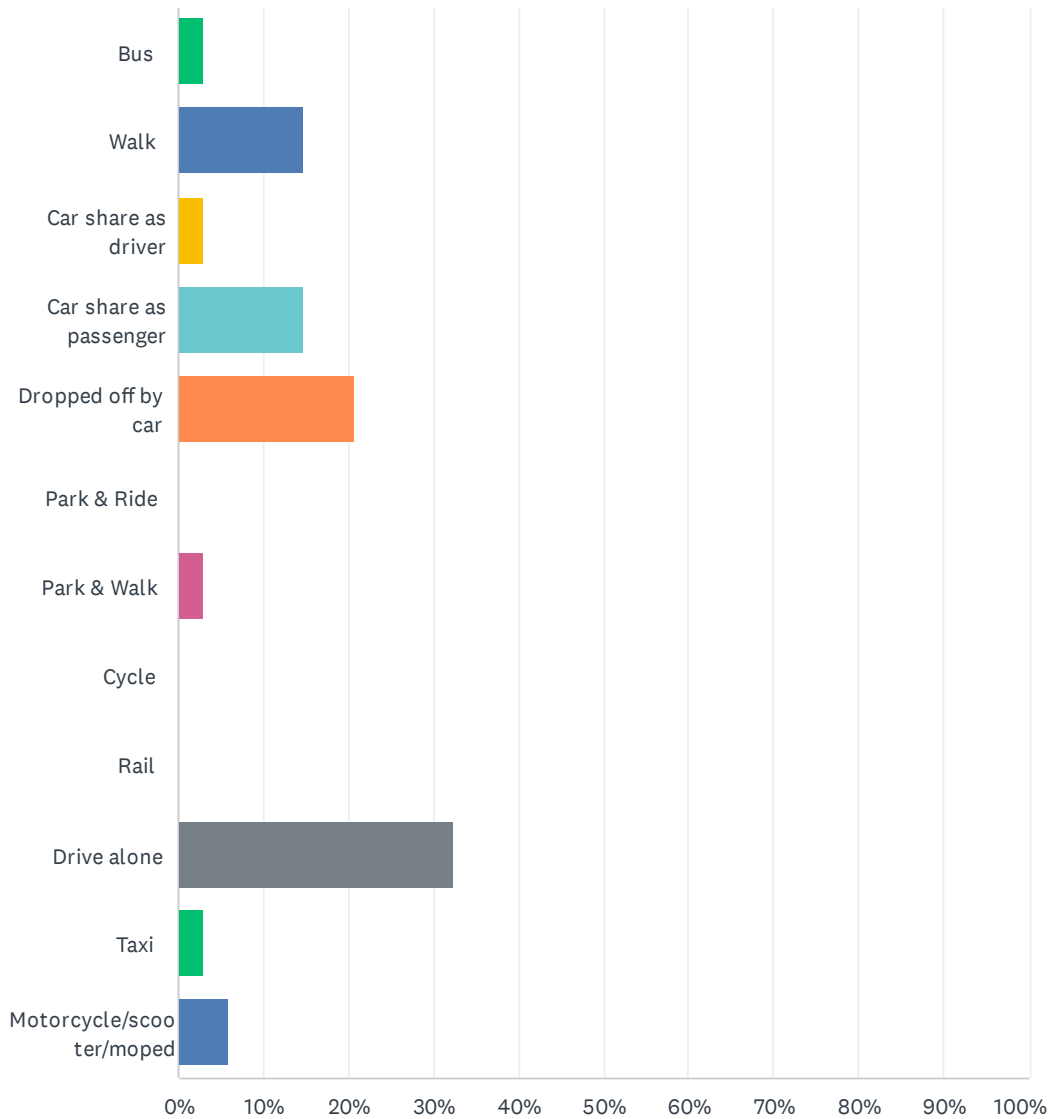


Marshalls Land Rover Employee Travel Survey

ANSWER CHOICES	RESPONSES	
Bus	5.88%	2
Walk	0.00%	0
Car share as driver	8.82%	3
Car share as passenger	2.94%	1
Dropped off by car	0.00%	0
Park & Ride	0.00%	0
Park & Walk	2.94%	1
Cycle	8.82%	3
Rail	0.00%	0
Drive alone	70.59%	24
Taxi	0.00%	0
Motorcycle/scooter/moped	0.00%	0
TOTAL		34

Q4 Which one of the following methods of transport do you occasionally use, or use if your usual method of transport is unavailable?

Answered: 34 Skipped: 0

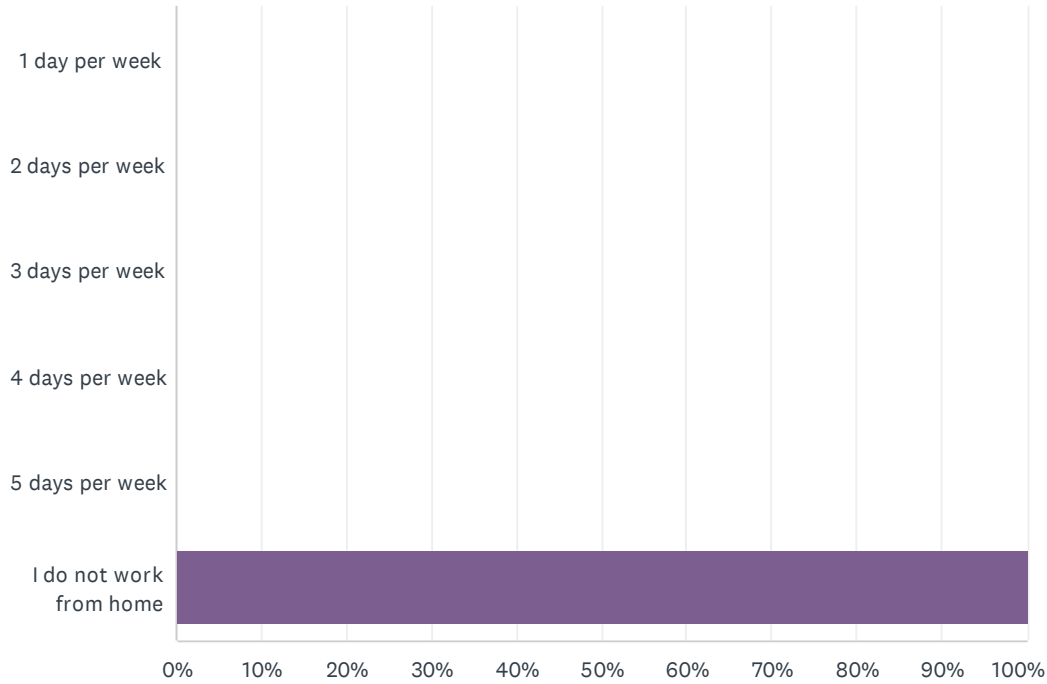


Marshalls Land Rover Employee Travel Survey

ANSWER CHOICES	RESPONSES	
Bus	2.94%	1
Walk	14.71%	5
Car share as driver	2.94%	1
Car share as passenger	14.71%	5
Dropped off by car	20.59%	7
Park & Ride	0.00%	0
Park & Walk	2.94%	1
Cycle	0.00%	0
Rail	0.00%	0
Drive alone	32.35%	11
Taxi	2.94%	1
Motorcycle/scooter/moped	5.88%	2
TOTAL		34

Q5 Do you currently work from home? If so, how many hours/days per week?

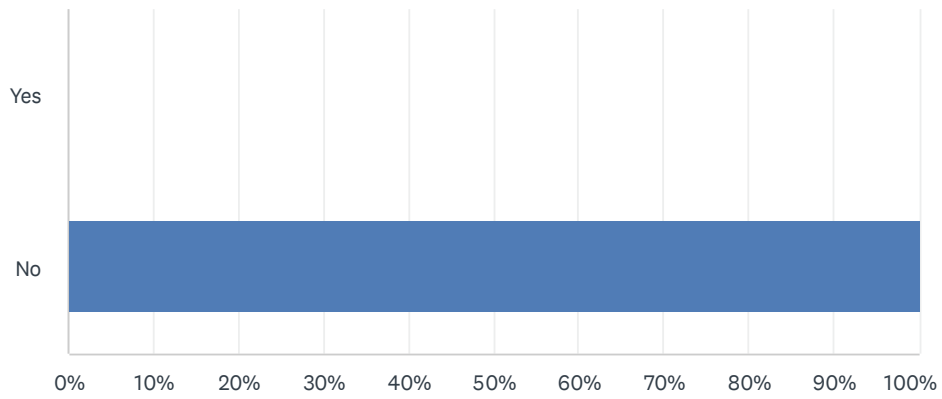
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
1 day per week	0.00%	0
2 days per week	0.00%	0
3 days per week	0.00%	0
4 days per week	0.00%	0
5 days per week	0.00%	0
I do not work from home	100.00%	34
Total Respondents: 34		

Q6 Do you have a disability that affects your travel?

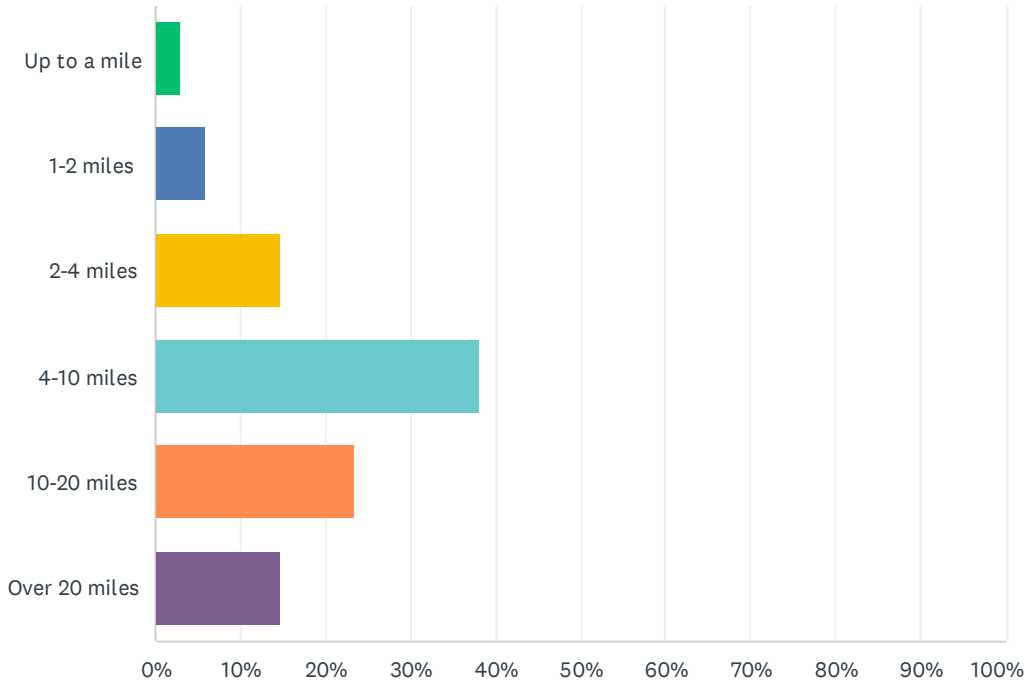
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	0.00% 0
No	100.00% 34
TOTAL	34

Q7 How far do you travel to work?

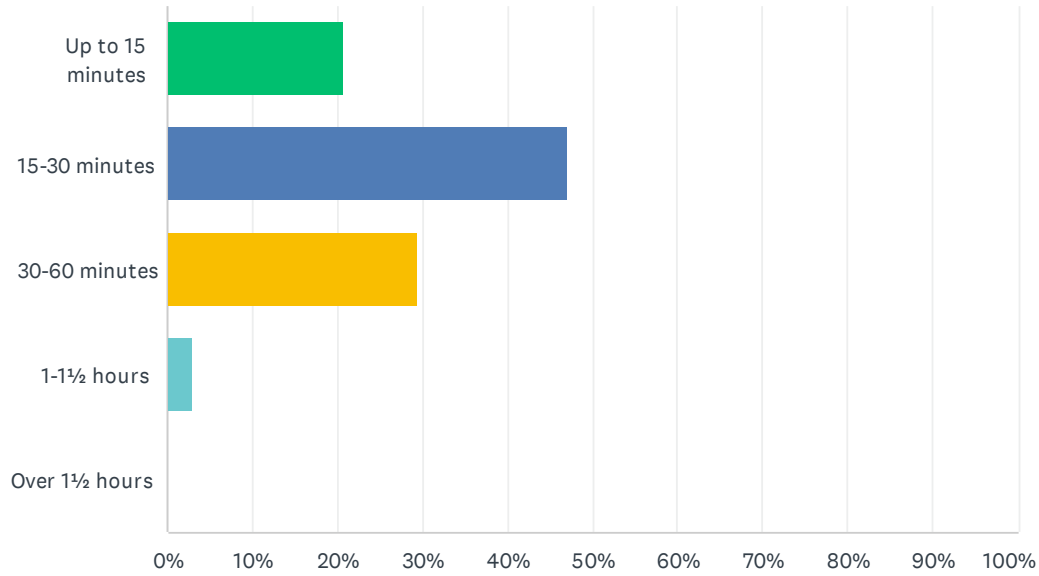
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Up to a mile	2.94%	1
1-2 miles	5.88%	2
2-4 miles	14.71%	5
4-10 miles	38.24%	13
10-20 miles	23.53%	8
Over 20 miles	14.71%	5
TOTAL		34

Q8 How long does it usually take you to travel to work?

Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Up to 15 minutes	20.59%	7
15-30 minutes	47.06%	16
30-60 minutes	29.41%	10
1-1½ hours	2.94%	1
Over 1½ hours	0.00%	0
TOTAL		34

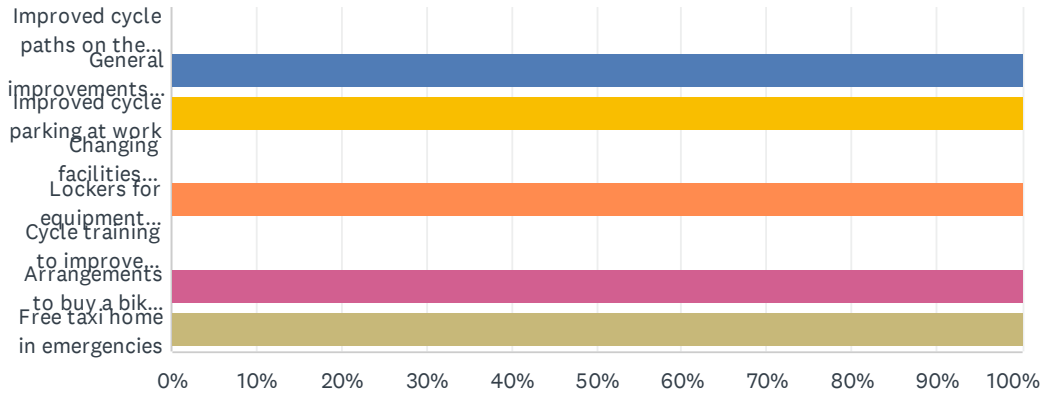
Q9 What postal code area do you currently reside within? Please provide the first section of your postcode (For example, if you live in GL1 4BH, please state 'GL1'). If you do not wish to provide the first section of your postcode, please skip this question.

Answered: 32 Skipped: 2

Q10 Which of the following changes would encourage you to cycle to work? (If you already cycle to work, which would you most like to see). Please select up to three of the following:

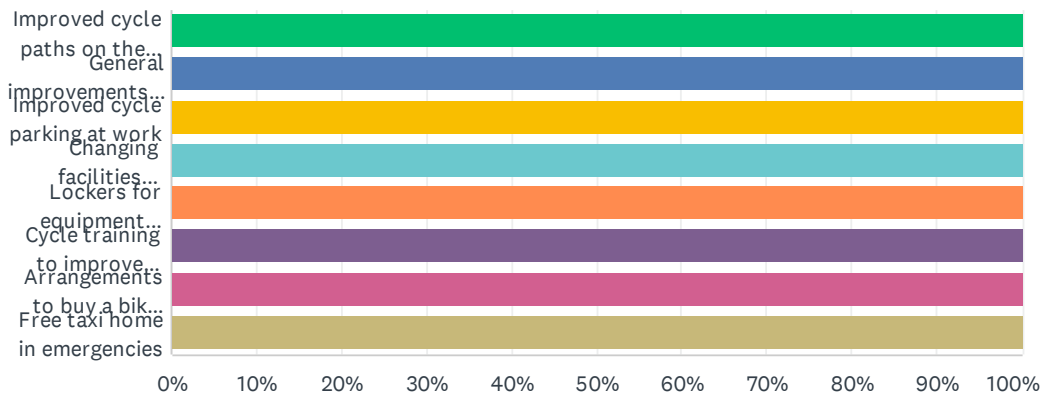
Answered: 17 Skipped: 17

I already cycle to work



I already cy...

I do not cycle to work



I do not cycl...

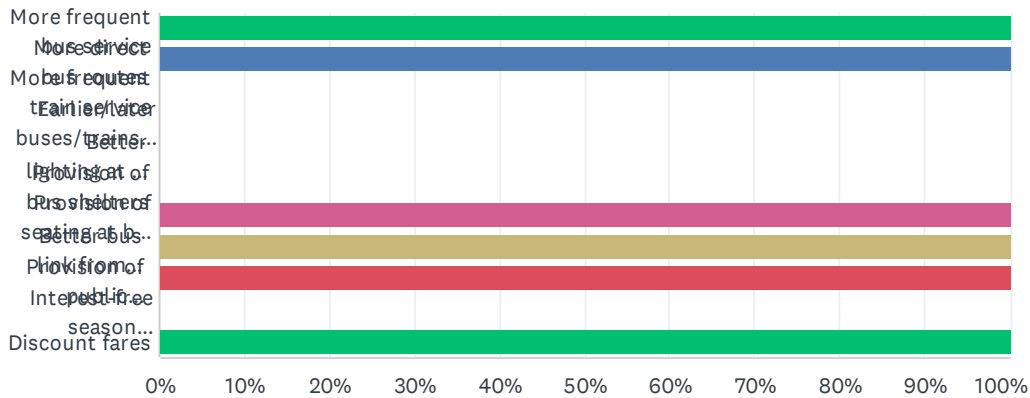
Marshall's Land Rover Employee Travel Survey

I already cycle to work		
	I ALREADY CYCLE TO WORK AND WOULD LIKE TO SEE THIS	TOTAL
Improved cycle paths on the journey to work	0.00% 0	0
General improvements in road safety (e.g., more traffic calming)	100.00% 1	1
Improved cycle parking at work	100.00% 2	2
Changing facilities (should you need to change clothes)	0.00% 0	0
Lockers for equipment (e.g., helmet, lights, clothes)	100.00% 1	1
Cycle training to improve confidence when cycling to work	0.00% 0	0
Arrangements to buy a bike at a discount	100.00% 1	1
Free taxi home in emergencies	100.00% 1	1
I do not cycle to work		
	I DO NOT CYCLE TO WORK AND THIS MAY ENCOURAGE ME	TOTAL
Improved cycle paths on the journey to work	100.00% 8	8
General improvements in road safety (e.g., more traffic calming)	100.00% 3	3
Improved cycle parking at work	100.00% 3	3
Changing facilities (should you need to change clothes)	100.00% 4	4
Lockers for equipment (e.g., helmet, lights, clothes)	100.00% 4	4
Cycle training to improve confidence when cycling to work	100.00% 1	1
Arrangements to buy a bike at a discount	100.00% 5	5
Free taxi home in emergencies	100.00% 3	3

Q11 Which of the following changes would encourage you to use public transport for your journey to work? (If you already use public transport, which would you most like to see). Please select up to three of the following:

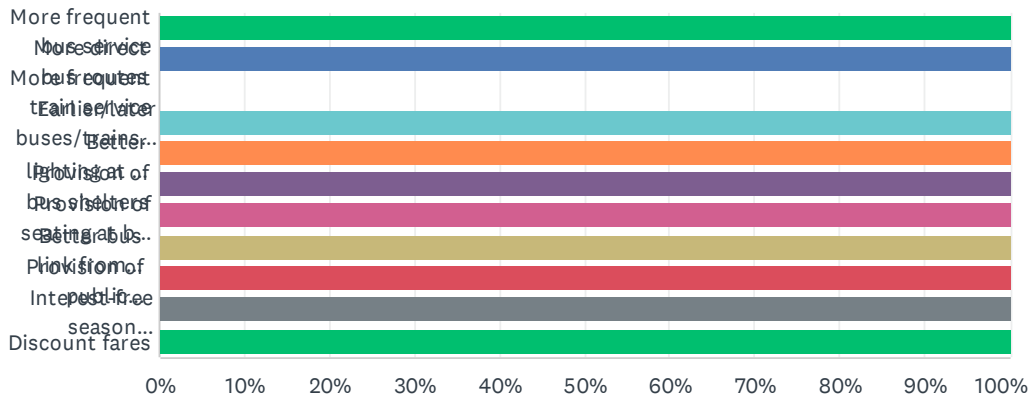
Answered: 18 Skipped: 16

I already use public transport



I already us...

I do not use public transport



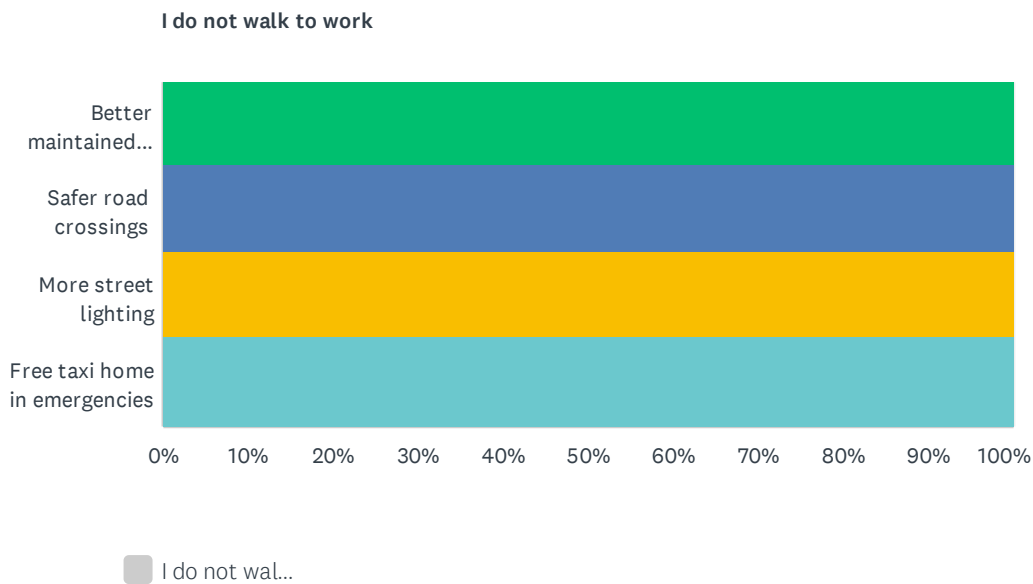
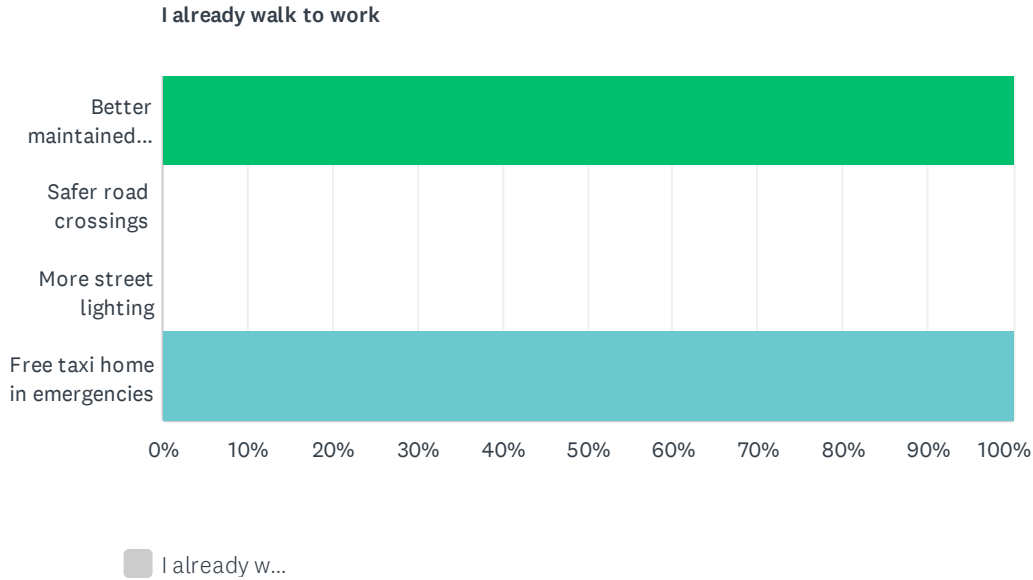
I do not use...

Marshalls Land Rover Employee Travel Survey

I already use public transport		
	I ALREADY USE PUBLIC TRANSPORT AND WOULD LIKE TO SEE THIS	TOTAL
More frequent bus service	100.00% 3	3
More direct bus routes	100.00% 2	2
More frequent train service	0.00% 0	0
Earlier/later buses/trains to fit in with my working day	0.00% 0	0
Better lighting at bus stops	0.00% 0	0
Provision of bus shelters	0.00% 0	0
Provision of seating at bus stops	100.00% 1	1
Better bus link from station	100.00% 1	1
Provision of public transport information at work	100.00% 1	1
Interest-free season ticket/travelcard loan	0.00% 0	0
Discount fares	100.00% 1	1
I do not use public transport		
	I DO NOT USE PUBLIC TRANSPORT AND THIS MAY ENCOURAGE ME	TOTAL
More frequent bus service	100.00% 7	7
More direct bus routes	100.00% 6	6
More frequent train service	0.00% 0	0
Earlier/later buses/trains to fit in with my working day	100.00% 3	3
Better lighting at bus stops	100.00% 1	1
Provision of bus shelters	100.00% 3	3
Provision of seating at bus stops	100.00% 2	2
Better bus link from station	100.00% 1	1
Provision of public transport information at work	100.00% 2	2
Interest-free season ticket/travelcard loan	100.00% 2	2
Discount fares	100.00% 10	10

Q12 Which of the following changes would encourage you to walk to work? (If you already walk, which would you most like to see). Please select up to two of the following:

Answered: 15 Skipped: 19



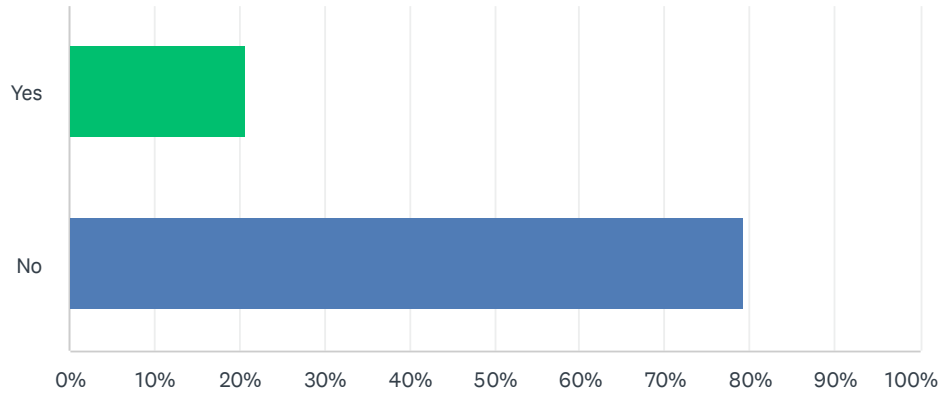
I already walk to work		
	I ALREADY WALK TO WORK AND WOULD LIKE TO SEE THIS	TOTAL
Better maintained pavements	100.00% 2	2
Safer road crossings	0.00% 0	0
More street lighting	0.00% 0	0
Free taxi home in emergencies	100.00% 1	1

Marshalls Land Rover Employee Travel Survey

I do not walk to work		
	I DO NOT WALK TO WORK AND THIS MAY ENCOURAGE ME	TOTAL
Better maintained pavements	100.00% 5	5
Safer road crossings	100.00% 3	3
More street lighting	100.00% 8	8
Free taxi home in emergencies	100.00% 8	8

Q13 Do you qualify for a company car?

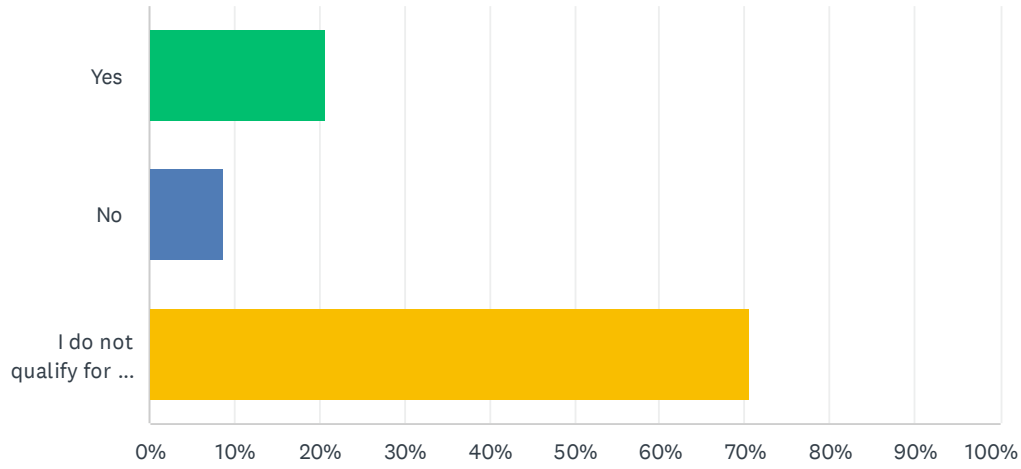
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	20.59%	7
No	79.41%	27
TOTAL		34

Q14 If yes, do you use your company car to get to work?

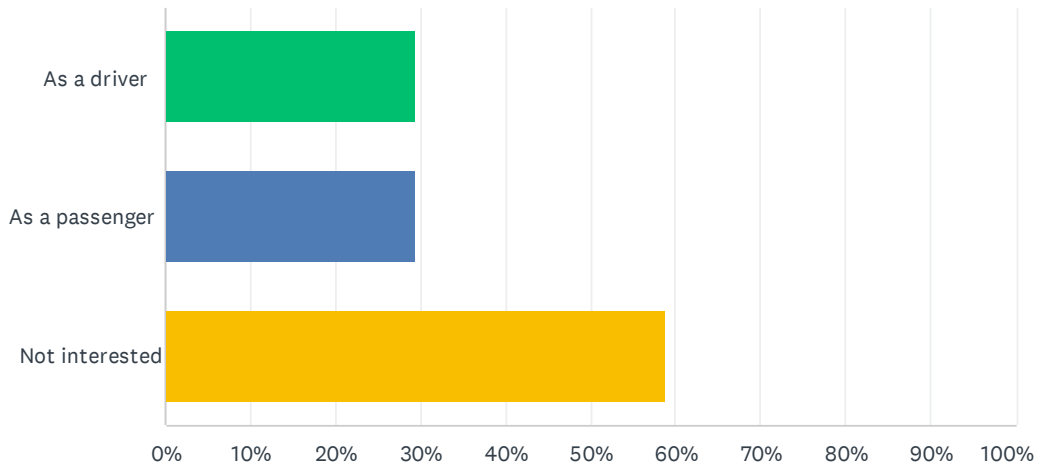
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	20.59%	7
No	8.82%	3
I do not qualify for a company car	70.59%	24
TOTAL		34

Q15 Would you be prepared to car share, either as a driver or passenger? Select all that apply.

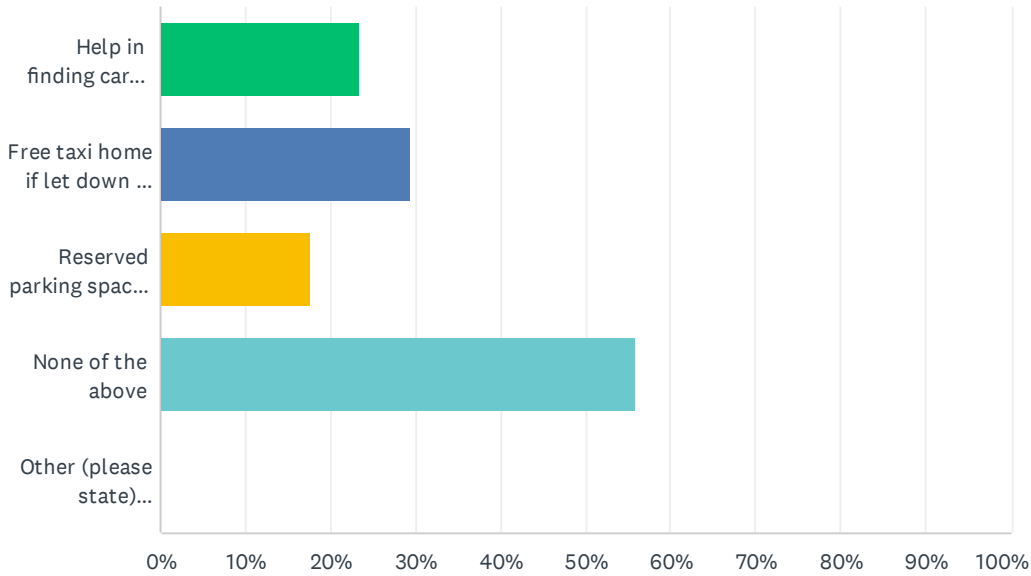
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
As a driver	29.41%	10
As a passenger	29.41%	10
Not interested	58.82%	20
Total Respondents: 34		

Q16 Which of the following would most encourage you to car share? (If you already car share, which would you most like to see). Please select no more than two of the following:

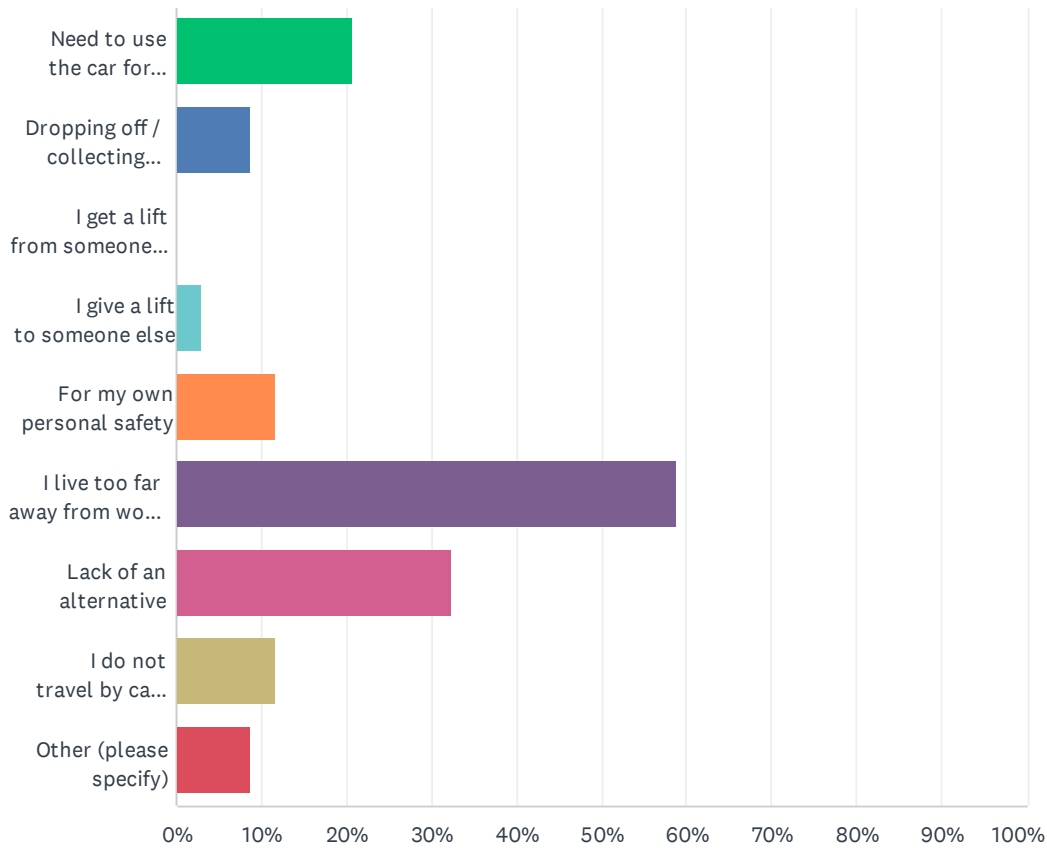
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Help in finding car share partners for convenient journey sharing	23.53%	8
Free taxi home if let down by car share driver	29.41%	10
Reserved parking space close to the building	17.65%	6
None of the above	55.88%	19
Other (please state)	0.00%	0
Total Respondents: 34		

Q17 What are your main reasons for travelling by car to work? Please select all that apply:

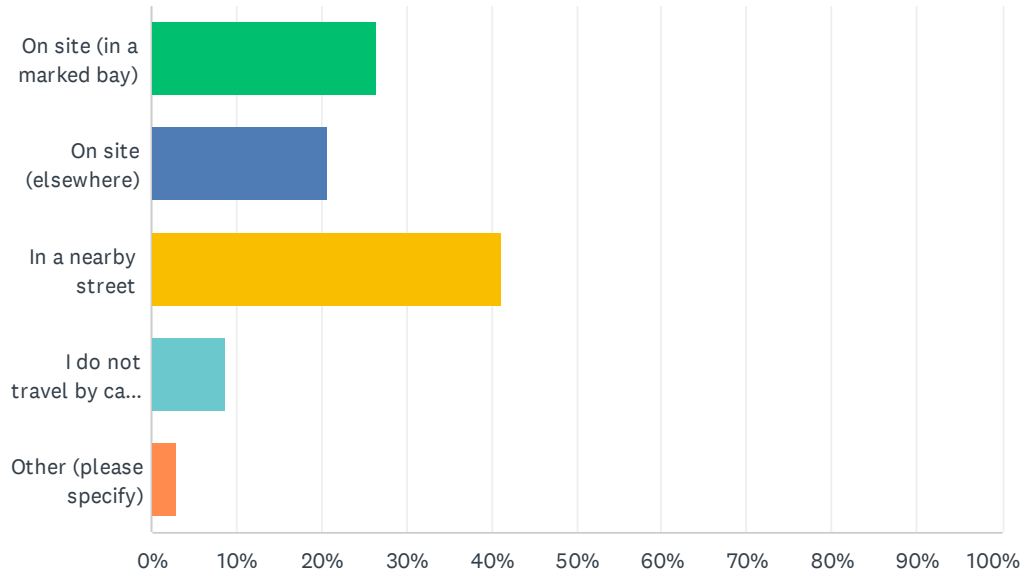
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Need to use the car for business purposes	20.59%	7
Dropping off / collecting children	8.82%	3
I get a lift from someone else	0.00%	0
I give a lift to someone else	2.94%	1
For my own personal safety	11.76%	4
I live too far away from work to justify any other method of travel	58.82%	20
Lack of an alternative	32.35%	11
I do not travel by car to work	11.76%	4
Other (please specify)	8.82%	3
Total Respondents: 34		

Q18 Where do you usually park?

Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
On site (in a marked bay)	26.47%	9
On site (elsewhere)	20.59%	7
In a nearby street	41.18%	14
I do not travel by car to work	8.82%	3
Other (please specify)	2.94%	1
TOTAL		34

Q19 Do you have any suggestions for improvements or comments about your travel?

Answered: 12 Skipped: 22



CampbellReith
consulting engineers

Appendix 2

Modeshift STARS Travel Plan Output (11/04/24)



Marshall Land Rover Cheltenham & Gloucester

Travel Plan

produced 11/04/24

Current Accreditation Level:

Accreditation Expiry Date

Introduction

Site Details

Type of Site	Workplace
URN	BU003785
Name of site	Marshall Land Rover Cheltenham & Gloucester
Travel Plan Coordinator	Sam Clarke (Head of Business)
Telephone Number	01452715707
E-mail address	salesmanager@landrover-cheltenhamandgloucester.co.uk
Address	Ashville Business Park, Cheltenham Road East, Staverton, Gloucester, Gloucestershire, GL2 9QJ
Website	https://www.marshall.co.uk/
Site Introduction	The site has obtained full planning consent for the erection of a new Land Rover car showroom and workshop, together with offices, storage, spare

Site Details

parts and MOT bay, with separate valeting accommodation and associated parking and landscaping on land at Marshall Land Rover Cheltenham, Commerce Road, Staverton, GL2 9QJ. The application was permitted under Tewksbury Borough Council planning reference 22/01055/FUL. This Travel Plan has been written to discharge Condition No. 19 of the decision notice.

The development site extends over an area of 1.235 hectares (12,350m²) and is located approximately 5 miles west of Cheltenham town centre within the Ashville Business Park, in the northeastern corner of the B4063 Cheltenham Road and Commerce Road junction. The Ashville Business Park is the location for car showrooms, a number of commercial and light industrial units housing small and medium size businesses, and the Staverton Ambulance Station.

The site forms part of the Ashville Business Park and is within a plot which previously contained a Land Rover dealership. The site is bounded to the south by the B4063 Cheltenham Road, beyond which is Gloucestershire Airport. To the north of the site is a recently constructed section of Commerce Road, which serves two additional development plots within the Ashville Business Park. To the east is the plot for the permitted Spectrum Medical development. To the west is Commerce Road, providing a link south back to the junction with the B4063 Cheltenham Road.

Nearby commuter locations include but are not limited to Gloucester and Staverton, and the towns and villages which surround them. Owing to the site's close proximity to Junction 11 of the M5, it is reasonable to assume that the site may attract staff and visitors from areas such as Bristol and Worcester.

Local amenities

None within 500m, aside from bus stops.

Senior Level Contact responsible for the Travel Plan

Sam Clarke (Head of Business)

Details of additional Travel Plan Champions

Adrian Westwood

Type of use

Sui Generis

Type of use history

The site forms part of the Ashville Business Park and is within a plot which previously contained a Land Rover dealership.

The site was subject to a planning permission (ref. 18/01082) for use as a Land Rover dealership with sales and workshop areas, however this was granted in June 2019 and has since lapsed.

Staff and Volunteer Information

Number of Full Time Employees

45

Number of Part Time Employees

7

Details of Contractors / Seasonal Employees

Staff and Volunteer Information

Number of Volunteers	0
Volunteers who have been involved in the delivery of your Travel Plan	Sam Clarke.

Visitor Information

Estimated Number of Daily Visitors	360
Peak times for visitors	Weekdays, with typically 20-30 anticipated vehicle movements per hour, during opening hours.
Details of Visitors	Customers seeking to view or purchase a new or used vehicle. Customers getting an existing vehicle serviced.
Details of arrangements for and times of deliveries	Car transporters: 2 per week. Parts delivery: 5 days per week (not on Mondays).

	Opening times	Closing times
Monday	08:00:00	18:00:00
Tuesday	08:00:00	18:00:00
Wednesday	08:00:00	18:00:00
Thursday	08:00:00	18:00:00
Friday	08:00:00	18:00:00
Saturday	08:30:00	17:00:00
Sunday	10:30:00	16:30:00

Other Timings

Details of Shift Patterns

Details of peak times for staff	07:30-08:00 for workshop staff prior to customer opening. 08:30 for showroom and sales staff
Details of peak times for students	N/A

Site Details

Site Occupation	Car Dealership and Workshop.
Site Ownership	Marshalls Motor Group Ltd.

Site Details

Site Size The total area of the site boundary is approximately 1.235 hectares.

Other site details

Additional Information

Local Authority Officer Working at Site

Travel Plan Author Tom Harris

Company of Travel Plan Author Campbell Reith Hill LLP

Site Management Company Marshall Motor Group

Site Management Company Contact
Details 01452715707

Anticipated Occupier/Owner Marshall Motor Group

Details of other environmental credentials
(e.g. BREEAM)

Other Information

Aims and Objectives

Aims & Objectives of Travel Plan

Aim	To create a more sustainable environment for employees and visitors of the site, which promotes a range of lifestyle and travel choices and reduces reliance on the private car.
Objectives	Increase the modal share proportion of trips made to/from the development by walking and cycling. Decrease the proportion of trips made to/from the development by private vehicle. Increase the proportion of trips made to/from the development by being a passenger in a car or van (or through car sharing).

LA/LTA Collaboration

LA/LTA Collaboration Details

LA/LTA Officer Name

LA/LTA

Detail of work with LA/LTA to explore funding opportunities

Detail of work with LA/LTA to deliver sustainable travel objectives

Working Group & STP Summary

Name	Role
Adrian Westwood	Senior Manager

Working Group Actions

Travel & Transport Infrastructure

Facilities

	Description	Numbers
	Covered Sheffield Stands	
	Uncovered Sheffield Stands	
	Secured (locked) storage	
Cycle Parking	Other Cycle Spaces	
	Total Staff Cycle Spaces	12
	Total Visitor Cycle Spaces	0
Storage Lockers	Storage lockers for equipment	46
Shower Facilities	Number of showers available	2
Motorcycle Parking	Number of Motorcycle/Scooter parking spaces	N/A
Coach Parking	Facilities for coaches to park	0
	Details of coach parking facilities	N/A

Transportation Links

Details of Walking Access to site	<p>The B4063 is subject to the construction of a six-mile active travel route along the B4063, providing a continuous off-road route from Cheltenham to Gloucester for walkers and cyclists of all ages and abilities. The route will help to reduce traffic congestion and carbon emissions while encouraging more active travel. The route from Cheltenham to Gloucester will also form part of the wider 26-mile cycle spine linking Stroud and Bishop's Cleeve.</p> <p>In the site's immediate vicinity, pedestrians will be able to access Commerce Road from the footway along the northern edge of the B4063 Cheltenham Road. This signalised junction ties into the existing pedestrian footways present along both sides of Commerce Road.</p>
Details of Cycling access to site	<p>The B4063 is subject to the construction of a six-mile active travel route along the B4063, providing a continuous off-road route from Cheltenham to Gloucester for walkers and cyclists of all ages and abilities. The route will help to reduce traffic congestion and carbon emissions while encouraging more active travel. The route from Cheltenham to Gloucester will also form part of the wider 26-mile cycle spine linking Stroud and Bishop's Cleeve.</p> <p>In the site's immediate vicinity, cyclists will be able to access Commerce Road from the cycleway proposed along the B4063 Cheltenham Road.</p>
Details of Bus access to site	<p>The nearest bus stop is known as the Ashville Business Park stop, and provides eastbound services to Cheltenham via the 94 Bus Route. Westbound services to Gloucester can be accessed from the Safran bus stop (via the 94 Bus Route).</p>
Walking Route to closest bus stop	<p>The walking route to the closest bus stop (Ashville Business Park stops) is approximately 100-metres in total, and involves pedestrians turning left out of the site access off Commerce Road, along the site's western boundary, and turning left at the Commerce Road / B4063 junction. The bus stop is located along the site's southern perimeter with the B4063.</p>
Details of Rail access to site	<p>The nearest Rail station to the site is Cheltenham Spa, and is located approximately 5km to the east of the site. It is accessed in approximately 20 minutes via the No. 30 bus route towards Gloucester, from the Ashville Business Park stop adjacent to the site. Cheltenham Spa provides regular peak hour and weekend Great Western Rail services to/from destinations such as Swindon, Gloucester, Bristol Parkway, Reading, London Paddington; as well as CrossCountry services to/from Cardiff Central and Birmingham New Street.</p>
Walking route to closest train station	<p>The approximate journey time to/from Cheltenham Spa station on foot is 1 hour 15 minutes. However, the station can be accessed in approximately 20 minutes via the No. 30 bus route towards Gloucester, from the Ashville Business Park stop adjacent to the site.</p>
Details of Tube/Metro/Underground services	<p>N/A</p>
Details of Road Access to site	<p>The site is bounded to the south by the B4063 Cheltenham Road, a two-way single carriageway road. The road runs southwest towards Gloucester where it meets the A40 and the A417 at a roundabout. The A417 runs south and east to meet the M5 at Junction 11A and south and west to meet the A38. To the east, the A40 connects with Junction 11 of the M5 and continues eastwards to Cheltenham. The B4063 Cheltenham Road East runs east to a junction with the B4634, which runs northeast to meet the A4019 which in turn gives access to Junction 10 of the M5. Cheltenham Road East continues east to the A40 which runs east to Cheltenham and west to Junction 11 of the M5.</p> <p>Commerce Road is accessed from a signalised junction with Cheltenham Road East where Commerce Road forms the northern arm of a crossroads; the southern arm of the crossroads is the access to the Meteor Business Park.</p> <p>Vehicle access is achieved via a simple priority junction off Commerce Road along the site's western boundary. A secondary access to the rear of the site is provided off the east-west stretch of Commerce Road.</p>

Transportation Links

Measures in place to provide access for disabled people

At-grade pedestrian access is provided at the secondary access to the rear of the site, with tactile paving and dropped kerbs located either side of the access off the stub road extension of Commerce Road, provided to serve further development to the north and east of the site.

Car Parking

Accessible Parking Bays	0
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	0
Visitor Parking Bays	0
Management Parking Bays	0
Student Parking Bays	0
Other Parking Bays	280
Approximate cost of the car park(s)	N/A
Charges for employees parking on site	No charge.

Owing to the site's use as a Car Dealership, it is difficult to break down the car parking provision by a specific use. As such, the 280 No. 'Other' parking bays are provided in the following mix:

Other car parking details

Customer Parking - 17 spaces.
 Customer Parking Blue Badge - 3 spaces.
 Service Parking - 26 spaces (of which 2 spaces are EV 'quarantine' spaces).
 Peak Vehicle Storage - 92 spaces (of which 1 Blue Badge parking space).
 Staff and Visitor - 41 spaces (of which 2 are EV charging spaces, and 2 are Blue Badge parking spaces).
 Service drop-off - 13 spaces (of which 13 are EV charging spaces, and 1 is Blue Badge parking).
 Demonstrator - 12 spaces (of which 2 are EV charging spaces).
 Approved used display vehicles - 76 spaces.

Fleet Vehicles

Cars (Petrol/Diesel)	18
Cars (Electric)	0
Vans (Petrol/Diesel)	0
Vans (Electric)	0
Bus/Minibus	0

Car Parking

Lorries	0
Motorcycles	0
Pool cycles	0
Pool electric cycles	0
Other	0
Further information	Provided for 18 staff.

STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Commerce Road
Name of other roads surrounding the site	B4063 Cheltenham Road
Date of assessment	15/09/2023
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	50mph

How many of the following crossings facilities are present within 500m of your site?

Pelican Crossing	1
Puffin Crossing	0
Toucan Crossing	3
Zebra Crossing	0
School Crossing Patrol	0
Pedestrian Refuge	2

Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	Yes
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	Yes
What is the quality of the pavements like within 500m of the site?	Outstanding
Any other obstacles or road layout issues within 500 metres	None to note, owing to the construction of a six-mile active travel route along the B4063, which will result in significant walking and cycling infrastructure improvements within the site's immediate vicinity once fully constructed.

Engineering & Planning Measures

Cost

Date From

Date To

Details of Measure

Travel & Transport Policies

Travel & Transport Policies

Travel & subsistence policies

Flexible and remote working arrangements Provided for all staff employed at the site.

Cycle to Work scheme Provided for all staff employed at the site.

Public Transport Season Tickets

Sustainable Travel Voucher Scheme

Car parking permit schemes

Car parking season tickets

Car sharing incentives

Business mileage payments Provided for all staff employed at the site.

Sustainable Travel Tools

Information provided to staff/ visitors (e.g. information board) Sustainable Travel Information Board located within a communal area of the showroom.
Employee Travel Information Pack provided to each new employee on their first day of employment, containing:

Video and tele-conferencing facilities Larger Consultation Room located on the ground-floor of the Showroom is provided with a TV. It is assumed that the first-floor Offices and Meeting Rooms will be provided with internet connectivity to allow for remote meetings.

Suitable locations on site for promotional activities/ events identified

Options for communicating messages to staff It is assumed that all desks and meeting/conference facilities within the Dealership will be provided with internet connectivity via email etc.

Promotion of Smarter /
Eco driving

Staff Travel Modal Shift

Modal Split		Walk	Work from home	Cycle	Scooter	Bus (Public)	Bus (Private)	Dropped off by Car	Park & Ride	Park & Walk	Scooter (non-motorised) or Electric	Train	Tube / Metro / Tram / Light Rail	Car Share as Driver	Car / Van Alone	Car Share as Passenger	Motorbike / Scooter	Total
2024	Number	0.00	0.00	3.00	0.00	2.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	3.00	24.00	1.00	0.00	34.00
	%	0.00	0.00	8.82	0.00	5.88	0.00	0.00	0.00	2.94	0.00	0.00	0.00	8.82	70.59	2.94	0.00	

Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Registered	Staff Mode of Travel	Cycle			3	0	3	2024 / 2025	Increase the modal share proportion of staff commuting to/from work via bicycle by 3%.
Registered	Staff Mode of Travel	Car			68	0	68	2024 / 2025	Reduce the modal share proportion of single occupancy car driver trips to/from the development by 3%.

Travel & Transport Issues

Current Travel & Transport Issues

Status

Details of Issue / concern

Date of Issue

Category



Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Cycling	BC13 Cycling maps available to staff/visitors	TPC	01/07/2024	Cycle maps will be provided to Staff as part of their Employee Information Packs	
Planned	Cycling	BC20 Lockers installed for storage of equipment e.g. cycle helmets	Developer	01/07/2024	Lockers to be installed in the first floor of the building for the storage of travel equipment (e.g. cycle helmets)	
Planned	Cycling	BC27 Showers available	Developer	01/07/2024	Male and Female showers to be installed in the staff area in the first floor of the building.	
Planned	Cycling	BC6 Cycle parking / storage installed	Developer	01/07/2024	Install 6 No. secure and sheltered Sheffield Stand cycle parking spaces for Staff.	
Planned	Public Transport	BPT9 Provision of timetables/maps/information	TPC	01/07/2024	Sustainable travel information will be provided to staff as part of their employee information packs.	
Planned	Walking	BW4 Promote walking route websites and apps e.g. walkit.com	TPC	01/07/2024	Walking routes will be provided in the form of maps and included within the employee travel information packs.	
Planned	Walking	BW7 Provide walking maps	TPC	01/07/2024	walking maps to/from key public transport nodes will be provided within the employee travel information packs.	
Planned	Smarter Working Practices	SW3 Use of web and teleconferencing facilities to limit travel for meetings	Developer	01/07/2024	Conference facilities provided in the ground and first floor levels of the dealership building.	

Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Promotion	BP1 Information on travel options provided to new starters	Nominated employee	01/07/2024	New employees will be provided with a travel information pack containing information regarding their travel options.	
Planned	Promotion	BP10 Sustainable travel posters in place	Nominated employee	01/07/2024	Posters will be located within a communal area of the sales area of the dealership.	
Planned	Promotion	BP12 Travel maps created & provided	TPC	01/07/2024	walking/cycling/public transport maps to/from the site and nearby commuter locations will be included within the employee travel information pack.	
Planned	Promotion	BP2 Information on travel options provided to visitors	TPC	01/07/2024	sustainable travel options (e.g. bus timetables) will be available for staff within the sustainable travel noticeboard within the sales area of the dealership.	

Gold Standard Initiatives

Status	Type	Action	Reporting	Completion date
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Gold Standard Testimony

Testimony

Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	
Senior Management Statement of Endorsement	
Senior Management Team Sign Off	

Planning Applications

Planning Application

Planning Application Number

Date of Application

Development Name

Date Application Approved

Proposed Date of Occupation

Outline timescales for occupation and details of any phasing of development

Occupation Status

Date of Occupation

Development Overview

Planning Status

Development Proposal

Please specify

Secured by Condition

Monitoring Fee

Monitoring Proposals

Date of Annual Monitoring Visit

Length of Application (YEARS)

Sanctions/ Performance Bonds

Travel Plan Champion

Travel Plan Author

Contact details for the Travel Plan Author

Objectives of the Travel Plan

Transportation Summary

S106 Summary

Details of SEN Students (number) and if They Have A Transportation Statement

PTAL Input

Baseline survey information

Planning Application

Future Development Likely to Increase
Traffic Levels or Influence Travel Patterns

Site Changes

Current New

Full-Time Staff Roll

Part-Time Staff Roll

Description of changes to accesses (e.g. pedestrian, cyclist, vehicle

Electric Vehicle Car Parking Bays

Visitor Car Parking Space(s)

Staff Car Parking Space(s)

Accessible Car Parking Space(s)

Student Cycle Space(s)

Staff Cycle Space(s)

Visitors Cycle Parking Space(s)

Scooter Parking Space(s)

Site Changes

Public Transport Drop off Arrangements

Motorcycle/Scooter parking facilities

Storage Lockers

Shower Facilities

Opening/Closing Times

Current Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Opening/Closing Times

Details of opening and closing times

Proposed Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Student

Breakfast Clubs

After School Clubs

Other

Opening/Closing Times

Details of opening and closing times

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