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Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location	
Disclaimer: We can only make recommendation	ns based on the answers given in the questions.
If you cannot provide a postcode, the description help locate the site - for example "field to the Nor	n of site location must be completed. Please provide the most accurate site description you can, to rth of the Post Office".
Number	
Suffix	
Property Name	
61 Hartley Cottages	
Address Line 1	
Ludlow Road	
Address Line 2	
Address Line 3	
Surrey	
Town/city	
Guildford	
Postcode	
GU2 7NW	
Description of site location must	be completed if postcode is not known:
Easting (x)	Northing (y)
498879	149630
Description	

Applicant Details
Name/Company
Title
First name
Surname
Mr D. Fenner & Miss L. Pendlebury
Company Name
Address
Address line 1
61 Ludlow Road
Address line 2
Address line 3
Town/City
Guildford
County
Surrey
Country
Postcode
GU2 7NW
Are you an agent acting on behalf of the applicant?
✓ Yes◯ No
Contact Details Primary number

Secondary number	
Fax number	
Email address	
Agent Details	
Name/Company	
Title	
First name	
Surname	
David Strudwick Design + Build	
Company Name	
Address	
Address line 1	
Astra House	
Address line 2	
The Common	
Address line 3	
Town/City	
Cranleigh	
County	
Surrey	
Country	
Postcode	
GU6 8RZ	

Contact Details	
Primary number	
**** REDACTED *****	
Secondary number	
Fax number	
Email address	
***** REDACTED *****	
Description of Proposed Works	
Please describe the proposed works	
Rear single storey extension.	
Has the work already been started without consent?	
○ Yes ⊙ No	
Materials	
Materials Does the proposed development require any materials to be used externally?	
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material)
Type: Walls Existing materials and finishes: Facing brickwork Proposed materials and finishes: To match existing Type: Roof Existing materials and finishes: Flat bitumen Proposed materials and finishes: Flat GRP/ EPDM
Type: Windows Existing materials and finishes: UPVC Proposed materials and finishes: To match existing
Type: Doors Existing materials and finishes: Wood/ UPVC Proposed materials and finishes: To match existing
Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No If Yes, please state references for the plans, drawings and/or design and access statement Please refer to drawing 1175-02A Proposed Plans Elevations.
Trace and Hodges
Trees and Hedges Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development? ○ Yes ⊙ No Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ⊙ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each

Pedestrian and Vehicle Access, Roads and Rights of Way
Is a new or altered vehicle access proposed to or from the public highway?
○ Yes⊙ No
Is a new or altered pedestrian access proposed to or from the public highway?
○ Yes⊙ No
Do the proposals require any diversions, extinguishment and/or creation of public rights of way?
○ Yes ⊙ No
Parking
Will the proposed works affect existing car parking arrangements?
○ Yes
⊙ No
Biodiversity net gain
Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.
This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.
Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:
☑ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply
*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.
Site Visit
Can the site be seen from a public road, public footpath, bridleway or other public land?
○ Yes⊙ No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

Other person

Pre-application Advice
Has assistance or prior advice been sought from the local authority about this application?
Ø Yes ○ No
f Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application nore efficiently):
Officer name:
Title Title
First Name
***** REDACTED *****
Surname
***** REDACTED *****
Reference
23/P/01678
Date (must be pre-application submission)
14/12/2023
Details of the pre-application advice received
The above application looked to raise the height of the roof and add a rear dormer window to achieve a loft conversion, this element has been removed from the new application and the single storey rear extension has been amended to address the previously raised concerns. These amendments include increasing the gap between the proposed extension and the boundary with No.63 as well as reducing the depth and changing the shape of the extension as to not break the 45° line.
Authority Employee/Member With respect to the Authority, is the applicant and/or agent one of the following: a) a member of staff b) an elected member c) related to a member of staff d) related to an elected member
t is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
Oo any of the above statements apply?
○ Yes ② No

Ownership Certificates and Agricultural Land Declaration
Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)
Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.
Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days? ⊘ Yes ○ No
Is any of the land to which the application relates part of an Agricultural Holding? ○ Yes ⊙ No
Certificate Of Ownership - Certificate A
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**
* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.
NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.
Person Role
○ The Applicant⊙ The Agent
Title
Mr
First Name
D
Surname
Strudwick
Declaration Date
29/03/2024
✓ Declaration made
Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

✓I / We agree to the outlined de	eclaration			
Signed				
D Strudwick				
Date				
29/03/2024				