



Your ref:	1 Montpelier Square MMA LBC	Please reply to:	Fraser Fikrie
Our ref:	24/02403/FULL	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Ms Tanya Kozak Union4 Planning 1-2 Paris Garden London SE1 8ND		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		18 April 2024	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: 1 Montpelier Square, London, SW7 1JT,

Proposal: Levelling of the floorplate at basement level and minor alterations to internal walls and openings.

Thank you for your application received on 12 April 2024. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Thank you for your application which appears to be varying the plan numbers of the listed building consent dated 02/01/2024 (ref. 23/03313/LBC). As a result of recent appeal decisions relating to s.17 and s.19 of the Planning (Listed Buildings and Conservation Areas) Act 1990, we cannot refer to the amendment of 23/03313/LBC within the description of development. You will need to submit existing drawings, demolition drawings, and supporting documents, to make it clear that this is an application for listed building consent (and not an amendment to 23/03313/LBC). Full details of the validation requirements can be found by following this link: https://www.westminster.gov.uk/sites/default/files/media/documents/9_listed_building_consent_checklist_9nov2017.pdf The information will be checked and once valid, the application will be dealt with as an application for listed building consent with all statutory consultations carried out as necessary.

Please forward this information to the above email address by **16 May 2024**. Please do not

forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>