

### **Application for Planning Permission**

Town and Country Planning Act 1990 (as amended)

#### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### **Local Planning Authority details:**



#### **Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applic	ant Name	and Add	'ess	
Title:	Mr	First name	Antony	
Last name:	Wright			
Company (optional):				
Unit:	, , .	House number:		House suffix:
House name:	The Chin	nneys		
Address 1:	Keyingh	am Road		
Address 2:				
Address 3:				
Town:	Ottrighan	n		
County:	East Yor	kshire		
Country:				
Postcode:	HU12 0A	\L		

2. Agent	Name and Address
Title:	Mr First name: Mike
Last name:	Rimmington
Company (optional):	
Unit:	House number: House suffix:
House name:	Corner House
Address 1:	North Moor Lane
Address 2:	
Address 3:	
Town:	Cottingham
County:	East Yorkshire
Country:	
Postcode:	HU16 4JL

3. Description of the Proposal	
Please describe the proposed development, including any change of	fuse:
Proposed Extension to MOT garage to create to ad extensions	ditional MOT bays following the removal of 2No lean-to
Has the building, work or change of use already started?	Yes X No
If Yes, please state the date when building, work or use were started (DD/MM/YYYY):	(date must be pre-application submission
Has the building, work or change of use been completed?	Yes X No
If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):	(date must be pre-application submission
Reference number of permission in principle being relied on (technical details consent applications only):	
Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?	Yes K No
At Site Address Details  Please provide the full postal address of the application site.  Unit: House number: 41 House suffix:  House name:  Address 1: Staithes Road  Address 2: Address 3: Town: Preston  County: East Yorkshire  Postcode (optional): HU12 8TD  Description of location or a grid reference. (must be completed if postcode is not known):  Easting: Northing:  Description:	Has assistance or prior advice been sought from the local authority about this application?  If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).  Please tick if the full contact details are not known, and then complete as much as possible:  Officer name:  Reference:  Date (DD/MM/YYYY):  (must be pre-application submission)  Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Road	ds and Righ	ts of Way	7. Waste Storage and Collection		
Is a new or altered vehicle access proposed to or from the public highway?	Yes	X No	Do the plans incorporate areas to store and aid the collection of waste?	Yes	X No
Is a new or altered pedestrian access proposed to or from the public highway?	Yes	X No	If Yes, please provide details:		
Are there any new public roads to be provided within the site?	Yes	X No			
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	X No			
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	x No	Have arrangements been made for the separate storage and	☐ Yes	X No
If you answered Yes to any of the above que details on your plans/drawings and state the (s)/drawings(s)	estions, pleas e reference o	e show	collection of recyclable waste?  If Yes, please provide details:	П 163	
(s)/trawnigs(s)					
2					
2					
8. Authority Employee / Member It is an important principle of decision-makin means related, by birth or otherwise, closely conclude that there was bias on the part of t Do any of the following statements apply to	enough that he decision-r	a fair-mind maker in the	ed and informed observer, having considere	d the facts, wo ority, I am: of staff	
If Yes, please provide details of their name, r	role and how	you are rela			and the second second second second

-	Existing (where ap	plicable)		Proposed		Not applicable	Don't Know	
Walls	Grey	Steel Cladding/Blocks	3	Grey Steel Claddin	g			
Roof	Grey	Steel Cladding		Grey Steel Claddir	ng			
Windows						x		
Doors	Roll	er shutter Doors		Roller Shutter Door	S			
Boundary treatments (e.g. fences, walls)						x		
Vehicle access and hard-standing						X		
Lighting			,	LED				
Others (please specify)								
		rmation on submitted plan(s			ent? Yes		No	
If Yes, please state references for the plan(s)/drawing(s)/design and access statement:  Drawing Number 24/PL/01 SHEETS 1 to 3  FLOOD RISK ASSESSMENT								
10. Vehicle Parkin	-							
Please provide infor	e information on the existing and proposed number of on-site parking spaces:  Volviele Total Total proposed (including Difference							
Cars		Existing 30		spaces retained)	in spaces 0	Programme and the same		
Light goods vehi	cles/	10		10	0	nasa <u>sain atra an</u>		
public carrier veh Motorcycles		3		3	0			
Disability space		2		2	0			
Cycle spaces	ces 10 10 0							

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

9. Materials

Other (e.g. Bus)

Other (e.g. Bus)

11. Foul Sewage	12. Assessment of Flood Risk						
Please state how foul sewage is to be disposed of:  Mains sewer  Cess pit	Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local						
Septic tank Other	planning authority requirements for information as necessary.)						
	X Yes   No   No   If Yes, you will need to submit a Flood Risk Assessment to consider						
Package treatment plant	the risk to the proposed site.						
Are you proposing to connect to the existing drainage system?  Yes  No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No Will the proposal increase						
If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):	the flood risk elsewhere? Yes X No						
	How will surface water be disposed of?						
N/A No new foul drainage required	Sustainable drainage system X Existing watercourse  Soakaway Pond/lake						
	Main sewer						
	C Main sever						
13. Biodiversity and Geological Conservation	14. Existing Use						
To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.	Please describe the current use of the site:  MOT Garage						
Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?	Is the site currently vacant? Yes X No  If Yes, please describe the last use of the site:						
a) Protected and priority species:							
Yes, on the development site							
Yes, on land adjacent to or near the proposed development							
X No	When did this use end (if known)?						
b) Designated sites, important habitats or other biodiversity features:	DD/MM/YYYY  (date where known may be approximate)						
Yes, on the development site	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination						
Yes, on land adjacent to or near the proposed development	assessment with your application.						
X No	Land which is known to be contaminated? Yes X No						
c) Features of geological conservation importance:  Yes, on the development site	Land where contamination is suspected for all or part of the site?  Yes  X No						
Yes, on land adjacent to or near the proposed development	A proposed use that would be particularly vulnerable to the presence of contamination?  Yes X No						
X No	La ma presente di contamination.						
15. Trees and Hedges	16. Trade Effluent						
Are there trees or hedges on the proposed development site?  Yes X No	Does the proposal involve the need to dispose of trade effluents or waste?  Yes X No						
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?  Yes  X No	If Yes, please describe the nature, volume and means of disposal of trade effluents or waste						
If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'B55837: Trees in relation to design, demolition and construction - Recommendations'.							

	Propos	iea	Hous	ing				i	Existi	ng	Hous	ing			
Market	Not		Numb	oer of	Bedr	ooms	Total	Market	Not		Numl	oer of	Bedr	ooms	Tota
Housing	known	1	2	3	4+	Unknown		Housing	known	1	2	3	4+	Unknown	
Houses	<u> </u>		<b>_</b>		ļ			Houses			ļ				
Flats/maisonettes	$\perp \Box$		-					Flats/maisonettes							<u> </u>
Sheltered housing	$\perp \Box$		<u> </u>		ļ			Sheltered housing			<u> </u>				
Bedsit/studios	$\perp \Box$							Bedsit/studios			<b></b>			ļ	<u> </u>
Cluster flats								Cluster flats							
Other								Other							
		To	tals (a	+ 6+	c+a	+e+f)=				To	tals (a	+ 6+	c + d	l+e+f)=	
Social, Affordable	Non		Numt	oer of	Bedr	ooms	Total	Social, Affordable	Non		Numl	oer of	Bedr	ooms	Tota
or Intermediate Rent	Not known	1	2	3	4+	Unknown		or Intermediate Rent	Not known	1	2	3	r	Unknown	
Houses			-			<b> </b>		Houses	+		<u> </u>				
Flats/maisonettes	+=		+		ļ			Flats/maisonettes	10		1			<del> </del>	-
Sheltered housing	+븕		+					Sheltered housing	+ =		+		<b></b>	<del>                                     </del>	<del> </del>
Bedsit/studios			<del> </del>			<b></b>		Bedsit/studios	$+\Box$	*********	+		-		<del> </del>
Cluster flats	+		+			<b>_</b>		Cluster flats	+=		-		-	<del> </del>	
Other	+ =		<del> </del>		<del> </del>	<b></b>			$+\Box$		<del> </del>			<b> </b>	├
Otner			) 0010 (0			+e+f		Other		T.	1-1-6			1 0	
		10		-						10	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		-	(+e+f)=	
Affordable Home Ownership	Not known	1	Numb 2	per of	****	ooms Unknown	Total	Affordable Home Ownership	Not known	1	Numb 2	oer of		ooms Unknown	Tota
Houses		3	+2	3	4+	Ulikilowii		Houses			12	3	4+	Unknown	<del> </del>
Flats/maisonettes	+===		<del>                                     </del>		-	<b></b>		Flats/maisonettes	$+\Box$		+		-		
Sheltered housing	+		1		<del> </del>	<b></b>		Sheltered housing	$+\frac{\Box}{\Box}$		-			<del> </del>	ļ
Bedsit/studios			1					Bedsit/studios			<del> </del>			-	<del>                                     </del>
Cluster flats	+ =		-					Cluster flats			+				
	╂		-								<del> </del>		<u> </u>	<b> </b>	
Other			1 (-					Other			1-1- (-			0	
		10	tais (a	+0+	c+a	+e+f)=				10				+e+f)=	
Starter Homes	Not known	4	Numb		<b></b>	·	Total	Starter Homes	Not known		Numb			-	Tota
Houses	KHOWI	1_	2	3	4+	Unknown		Houses	Known	_1_	2	3	4+	Unknown	
Flats/maisonettes	+		-			<b> </b>		Flats/maisonettes							
Bedsit/studios	+ 등		1						+ 🗒		-				
	나님		-					Bedsit/studios			-				
Other			<u></u>		<u></u>	<u> </u>		Other					<u> </u>	<u> </u>	
			10	tais (	a + 0	+ c + d) =					10	tals (	a+b	+c+d)=	
Self Build and Custom Build	Not		Numb	-	-	-	Total	Self Build and Custom Build	Not		Numb			T	Tota
Houses	known	_1_	2	3	4+	Unknown			known	1	2	3	4+	Unknown	
	$+ \equiv +$		-					Houses			<del> </del>			<b> </b>	
Flats/maisonettes	+ = +		-			-		Flats/maisonettes	$+\Box$					-	
Bedsit/studios			-					Bedsit/studios	$+\Box$						
Other					<u> </u>	<u> </u>		Other						L	
	-		То	tals (	a+b	+c+d)=				-	То	tals (	a+b	+c+d)=	
	2.5														

	Types of Developm								
		ss, gai	n or change of u	se of non-residential floorsp	pace?				
X Yes	Yes No  If you have answered Yes to the question above please add details in the following table:								
		Existing gross internal floorspace (square metres (a)		Grace internal floorenace	Total gross internal floorspace proposed (including change of use) (square metres)	Net additional gross internal floorspace following development (square metres) $(d=c-a)$			
B2	General industrial		349	34	399	50			
B8	Storage or distribution	X							
C1	Hotels and halls of residence	X							
C2	Residential institutions	X							
C2A	Secure Residential institutions	X							
C4	Homes in Multiple Occupation	X				*			
E(a)	Display/Sale of goods other than hot food	X							
E(b)	Sale of food and drink for consumption mostly on the premises	X			,				
E(c)(i)	Financial services	X							
E(c)(ii)	Professional services	X							
E(c)(iii)	Other appropriate services in a commercial, business or service locality	X							
E(d)	Indoor sport, recreation, or fitness - Excluding motorised vehicles, firearms, swimming, and skating	Č							
E(e)	Medical or health services - Except premises attached to the residence of the provider	X							
E(f)	Creche, day nursery or day centre - Except where including a residential use	x							
E(g)(i)	Offices - Except where not suitable in a residential area	×							
E(g)(ii)	Research and development - Except where not suitable in a residential area	×							
E(g)(iii)	Industrial processes - Except where not suitable in a residential area	X							
F1	Learning and non- residential institutions	Q.							
F2	Local community uses (essential shops, meeting places, sport, and recreation)	<b>€</b>							
OTHER									
Please Specify									
	Total		349	34	399	50			

18. Al	Types of I	Developm	ent:	Non-resident	tial Floorspa	ce (contir	nued)	
	e proposal inc , or as part of			(e.g. For the dis	play/sale of goo	ods under U	se Class E(a), the sale of es	sential goods under Use
Yes		any other di	,					
If you ha	ave answered	Yes to the q	uestio	n above please a	add details in th	e following	table:	
	Use class/type of use			Existing tradable floor area (square metres)	Tradable floo lost by chang demol	r area to be le of use or lition netres)	Total tradable floor area proposed (including change of use)(square metres)	Net additional tradable floor area following development (square metres) (h = g - e)
E(a)	Display/Sa other tha	le of goods n hot food	Not					
F2	Local community uses (essential shops, meeting places, sport, and recreation)							
OTHER								
Please Specify								
	Т	otal						
Yes	X No			of rooms for hote on above please a				
Use class	Type of use	Not applicable	Existi	ng rooms to be l of use or dem	ost by change olition	Total room ch	ns proposed (including nanges of use)	Net additional rooms
C1	Hotels							personepadas o operar sono e - 1000 timos desen a appropriata de dissolutiva de seu que esta contra de
C2	Residential Institutions							
C2A	Secure Residential Institutions				,			
OTHER			year New Market Special Specia					
Please Specify								
Please o	nployment complete the xisting emplo	following in	forma	tion regarding el Full-time 7 9		-time		ıl full-time uivalent
	oposea empi	oyees		3				
		e the hours		ning (e.g. 15:30)		<del></del>	e proposed: Sunday and	
	Use		10 - 1	y to Friday	Saturda	ny	Bank Holidays	Not known
		0.3	0 - 1	7.00				
21. Sit	te Area							
Please s	state the site a	area in hecta	res (ha	0.28ha				

22. Industrial or Commercial Proce	sses	and Machine	ry		
Please describe the activities and processes of the carried out on the site and the end produce plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts in	cluding de the			
Is the proposal a waste management develo	ome	nt? Yes	X No		
If the answer is Yes, please complete the foll		hananad	<u></u>		
	Not applicable	The total capa including engin allowance for tonnes if solid	city of the void in eering surcharge cover or restoration d waste or litres if	and making on material (	throughput in tonnes
Inert landfill					
Non-hazardous landfill			iliga gyang mengangan kengganak peranggan menggan dan diandan jan bilangan melihbu ana menang		
Hazardous landfill					
Energy from waste incineration				<del></del>	
Other incineration					
Landfill gas generation plant			and the state of t		
Pyrolysis/gasification				CONTRACTOR OF THE PROPERTY AND IN	
Metal recycling site	$\overline{\Box}$				
Transfer stations	一		_	nasy sitema turedo kapinony manarana	
Material recovery/recycling facilities (MRFs)					
Household civic amenity sites	青			<del></del>	
Open windrow composting	一				
In-vessel composting	m				
Anaerobic digestion	一				
Any combined mechanical, biological and/ or thermal treatment (MBT)					
Sewage treatment works					
Other treatment  Recycling facilities construction, demolition and excavation waste					
Storage of waste					
Other waste management					
Other developments			elinguntalises per villige et sous lige et ligh et stage et villige et en et lige et leer	And the second second second second second	
Please provide the maximum annual operat	ional	throughput of the	e following waste	streams:	
Municipal			I		
Construction, demolition and e	xcav	ation			
Commercial and industr	rial				
Hazardous					
If this is a landfill application you will need t planning authority should make clear what	o pro infor	vide further information it requires	mation before you on its website.	ır applicatio	n can be determined. Your waste
23. Hazardous Substances					
Does the proposal involve the use or storage the following materials in the quantities stat			□No	X Not ap	plicable
If Yes, please provide the amount of each su			LJ		
Acrylonitrile (tonnes)		Ethylene oxide (to			Phosgene (tonnes)
Ammonia (tonnes)	Hyd	rogen cyanide (to	nnes)		Sulphur dioxide (tonnes)
Bromine (tonnes)		Liquid oxygen (to	nnes)	- Annual Control of the Control of t	Flour (tonnes)
Chlorine (tonnes)	quid į	oetroleum gas (to	nnes)	Re	efined white sugar (tonnes)
Other:			Other:		
Amount (tonnes):			Amount (ton	nes):	

24. Biodiversity Net Gain	
Do you believe that, if the development is granted planning permission, the Biodiversity Gain Condition (as set out in Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990) would apply?	1
Yes X No	
If No, please provide reasons, with reference to which exemptions or transitional arrangements you believe apply:	
The current development site is a hard standing area for car servicing	
If Yes, please provide the information requested in all the questions below:	»
Please provide the date the pre-development biodiversity value of onsite habitat(s) have been calculated: (this should be one of the following dates: the date of this application; or an earlier proposed date)	Date (DD/MM/YYYY):
Please provide the pre-development biodiversity value of onsite habitats on this date:	
If a date earlier than the date of the submission of the planning application has been specified above, please provide date has been used:	e reasons why this
Please state the publication date of the biodiversity metric tool(s) used to calculate the onsite biodiversity value(s) provided above.	Date (DD/MM/YYYY):

24. Biodiversity Net Gain (continued)
Has there been any loss (or degradation) of any onsite habitat(s), resulting from activities carried out before the date the pre-development biodiversity value of onsite habitat(s) was calculated and either:  on or after 30 January 2020 which were not in accordance with a planning permission; or  on or after 25 August 2023 which were in accordance with a planning permission?
☐ Yes
If yes, please provide details including: the date immediately before this activity was carried out; the onsite biodiversity value on this date; and any supporting evidence (or reference to relevant document containing these details).
If yes, please state the publication date of the biodiversity metric tool(s) used to calculate any onsite biodiversity value(s) provided above.  Date (DD/MM/YYYY):
Does the application site have irreplaceable habitat(s) (corresponding to the descriptions in The Biodiversity Gain Requirements (Irreplaceable Habitat) Regulations 2024) which exist on land to which this application relates on the date the pre-development biodiversity value of onsite habitat(s) was calculated?
Yes X No
If yes, please provide a description of these and any further details (for example reference to relevant document):
<ul> <li>I/We confirm this application is accompanied by the following:         <ul> <li>i. The completed biodiversity metric tool(s) showing the calculation of the pre-development biodiversity values, and on the dates, detailed above including, if applicable, those related to any loss (or degradation) of any onsite habitat(s)</li> <li>ii. Plan(s), showing onsite habitat(s) existing on the date the pre-development biodiversity value of onsite habitat(s) was calculated; and</li> </ul> </li> </ul>
iii. If applicable, plan(s) showing onsite irreplaceable habitat(s) existing on the date the pre-development biodiversity value of onsite habitat(s) was calculated.
Please provide details (for example reference to relevant document):
Note: Plans must be drawn to an identified scale, and show the direction of North.

## 25. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of. an agricultural holding\*\*

is part of, an agricultural holding**	, , , , , , , , , , , , , , , , , ,	
NOTE: You should sign Certificate B, C application relates but the land is, or is	or D, as appropriate, if you are the sole owner of the land or part of, an agricultural holding.	building to which the
* "owner" is a person with a freehold intere ** "agricultural holding" has the meaning	st or leasehold interest with at least 7 years left to run. given by reference to the definition of "agricultural tenant" in sectio	n 65(8) of the Act.
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
	m rimmington	28.03.24
I certify/ The applicant certifies that I ha 21 days before the date of this application application relates. * "owner" is a person with a freehold intere	CERTIFICATE OF OWNERSHIP - CERTIFICATE B velopment Management Procedure) (England) Order 2015 (ve) the applicant has given the requisite notice to everyone else on, was the owner* and/or agricultural tenant** of any part of st or leasehold interest with at least 7 years left to run. (ven in section 65(8) of the Town and Country Planning Act 1990)	e (as listed below) who, on the day
Name of Owner / Agricultural Tenant	Address	Date Notice Served
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

# 25. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant Address **Date Notice Served** On the following date (which must not be earlier Notice of the application has been published in the following newspaper (circulating in the area where the land is situated): than 21 days before the date of the application): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY):

26. Planning Application Requirements - Che	cklist			
Please read the following checklist to make sure you have information required will result in your application being the Local Planning Authority (LPA) has been submitted.				
The original and 3 copies* of a completed and dated application form:		The correct fee:		
The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:		The original and 3 copies* or if required (see help text and		
		The original and 3 copies* of (see help text and guidance		equired
The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application		The original and 3 copies* o	of the completed, date	ed Ownership
		Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):		
*National legislation specifies that the applicant must pro- total of four copies), unless the application is submitted el- LPAs may also accept supporting documents in electronic You can check your LPA's website for information or conta	ectronically format by	or, the LPA indicate that a sm post (for example, on a CD, DV	naller number of copie TO or USB memory stice	s is required.
Plans can be bought from one of the Planning Portal's acc	redited sup	opliers: https://www.planningp	oortal.co.uk/buyaplan	ningmap
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