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# Application for Planning Permission. Town and Country Planning Act 1990

### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### Local Planning Authority details:

#### **Planning Services**

South Norfolk House, Cygnet Court, Long Stratton, Norwich NR15 2XE

#### www.south-norfolk.gov.uk

Email: planning@s-norfolk.gov.uk

Tel: 01508 533845 Fax: 01508 533625



## Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

Applicant Name and Address									
Title:	Mrs	First name:	Suzanr	nah					
Last name:	Billingto	on							
Company (optional):									
Unit:		House number: 27	7	House suffix:					
House name:									
Address 1:	Low roa	ad							
Address 2:	Keswic	k							
Address 3:									
Town:	Norwich	n							
County:	Norfolk								
Country:	UK								
Postcode:	NR4 6T	Z							

2. Agent	Name and Address
Title:	First name:
Last name:	
Company (optional):	
Unit:	House House suffix:
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

Version 2018.1

3. Description of the Proposal			
Please describe the proposed development,	including any change o	of use:	
Change of Use to land - Agricult 2. Change of Use to 6 existing build 3. Re-purpose/repair existing Build 4. Apply to erect new post and rail Building two in Site Location plan a	dings - Agricutura ing One. fencing and hard	I to Eques	strian (private use only) hardcore and road planings (Shown as
Has the building, work or change of use alrea	dy started?	Yes	□ No
If Yes, please state the date when building, work or use were started (DD/MM/YYYY):	01/12/20	023	(date must be pre-application submission)
Has the building, work or change of use been		Yes	No
If Yes, please state the date when the building or change of use was completed: (DD/MM/YY			(date must be pre-application submission)
Reference no. of permission in principle being relied on (technical details consent application			
4. Site Address Details		5. Pre	-application Advice
Please provide the full postal address of the a	application site.		stance or prior advice been sought from the local
Unit: House number: 27	House suffix:	authority	y about this application? Yes No
House name:			lease complete the following information about the advice e given. (This will help the authority to deal with this
Address 1: Low road		applicati	on more efficiently).  ick if the full contact details are not
Address 2: Keswick		11	and then complete as much as possible:
Address 3:		Officer	name:
Town: Norwich			
County: Norfolk		Referen	ce:
Postcode (optional): NR4 6TZ			
Description of location or a grid reference.  (must be completed if postcode is not known)	n):	(must be	Date (DD/MM/YYYY): e pre-application submission)
Easting: Northing:		Details	of pre-application advice received?
Description:			
Land adjacent and attached to 27 I Keswick, Norwich, NR4 6TZ.	ow road,		

6. Pedestrian and Vehicle Access, Road	ds and Righ	nts of Way	7. Waste Storage and Collection	
Is a new or altered vehicle access proposed	· ·	1	Do the plans incorporate areas to store	
to or from the public highway?	Yes	☐ No	and aid the collection of waste?	No
Is a new or altered pedestrian			If Yes, please provide details:	
access proposed to or from the public highway?	□ ∨₂₂		Muck heap as proposed in Planning statement -	
	Yes	☐ No	compost to be recycled and used as fertiliser.	
Are there any new public roads to be provided within the site?				
	Yes	☐ No		
Are there any new public rights of way to be provided				
within or adjacent to the site?	Yes	☐ No		
Do the proposals require any diversions			Have arrangements been made	
/extinguishments and/or	Yes	□No	for the separate storage and	l Na
creation of rights of way?			collection of recyclable waste?	No
If you answered Yes to any of the above que details on your plans/drawings and state the (s)/drawings(s)	e reference o	se snow of the plan	If Yes, please provide details:	
(3)/drawings(3)				
8. Authority Employee / Member	a that the pr	ococc ic ono	en and transparent. For the purposes of this question, "related to"	
· · · · · · · · · · · · · · · · · · ·			ed and informed observer, having considered the facts, would	
conclude that there was bias on the part of t	•		<u> </u>	
Do any of the following statements apply to	you and/or	agent?		
			(a) a member of staff (b) an elected member	
			(c) related to a member of staff	
			(d) related to an elected member	
If Yes, please provide details of their name,	role and hov	v you are rela	ated to them.	

9. Materials If applicable, please sta	te what ma	terials are to be used externa	ally. Include	e type, colour and name for e	each material:		
	Existing (where ap			Proposed		7 G G	Don't Know
Walls	Building T Building F	One = Metal. Three = Concrete blocks and Four = Wood. Five/Six and Seven = Wood		Building One = Wood. Building Three = Concrete Building Four = Wood. Building Five/Six and Sev			
Roof	Building T Building F	ne = Metal. Three = Wood. Four = Wood/metal. Five/Six and Seven = Felt.		Building One = Metal. Building Three = Metal. Building four = Metal. Building Five/Six and Sev	en = Felt/Metal.		
Windows							
Doors	Building	One= Metal. Three = Metal. Five/Six and Seven =	- Wood.	Building One = Wood Building Three = Woo Building Five/Six and	od.		
Boundary treatments (e.g. fences, walls)		osts - wood and metal wire and stock fencing		Wooden posts and sto	ock fencing.		
Vehicle access and hard-standing							
Lighting	None			Two lights located in I See planning stateme			
Others (please specify)				Wooden post and rail hardcore/road planing Two structure elevation	gs - see Building		
Are you supplying add	itional infor	mation on submitted plan(s)	)/drawing(s)	/design and access stateme	ent? Yes		No
·		the plan(s)/drawing(s)/design			ling structure desi	anc	
	_	s and materials of exis	•	Block plan and all Build lings plus proposed.	iing structure desi	gris -	
10. Vehicle Parkin	O						
Please provide info		the existing and proposed n  Total  Existing	Tota	n-site parking spaces:  I proposed (including spaces retained)	Difference		
		LAISHIY		Spaces retained)	in spaces		

	•	1 9 1	
Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	0	0	0
Light goods vehicles/ public carrier vehicles	0	0	0
Motorcycles	0	0	0
Disability spaces	0	0	0
Cycle spaces	0	0	0
Other (e.g. Bus)	0	0	0
Other (e.g. Bus)	0	0	0

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
☐ Mains sewer ☐ Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	☐ Yes ☐ No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system?	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):	Will the proposal increase the flood risk elsewhere? Yes No
No Fowl Sewage - not applicable.	How will surface water be disposed of?
	Sustainable drainage system Existing watercourse
	Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
To assist in answering the following questions refer to the guidance	Please describe the current use of the site:
notes for further information on when there is a reasonable	Grazing land.
likelihood that any important biodiversity or geological conservation features may be present or nearby and whether	
they are likely to be affected by your proposals.	
Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved	Is the site currently vacant? Yes No
and enhanced within the application site, or on land adjacent to or near the application site?	If Yes, please describe the last use of the site:
or near the application site:	
a) Protected and priority species:	
Yes, on the development site  Yes, on land adjacent to or near the proposed development	
No	When did this use end (if known)?
b) Designated sites, important habitats or other biodiversity	(date where known may be approximate)
features:	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination
Yes, on the development site	assessment with your application.
Yes, on land adjacent to or near the proposed development  No	Land which is known to be contaminated? Yes No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site?  Yes  No
Yes, on the development site	
Yes, on land adjacent to or near the proposed development	A proposed use that would be particularly vulnerable Yes No
☐ No	to the presence of contamination?
15 Trace and Hadges	16. Trade Effluent
15. Trees and Hedges  Are there trees or hedges on the proposed development site?  Yes No	Does the proposal involve the need to dispose of trade effluents or waste?  Yes No
And/or: Are there trees or hedges on land adjacent to the	If Yes, please describe the nature, volume and means of disposal
proposed development site that could influence the development or might be important as part	of trade effluents or waste
of the local landscape character?  If Yes No  If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be	
submitted alongside your application. Your local planning authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	

Version 2018.1

	Propos	sed	Hous	sing					Existi	ng l	Hous	ing			
Market Housing	Not known	1	Numl 2	per of	Bedr 4+	ooms Unknown	Total	Market Housing	Not known	1	Numb	per of		ooms Unknown	Total
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		То	tals (á	7 + b +	C + G	( + e + f) =	А			То	tals (á	7 + b +	C + d	( + e + f) =	F
Social, Affordable	Not		Numl	per of	Bedr	ooms	Total	Social, Affordable	Not		Numl	per of	Bedr	ooms	Total
or Intermediate Rent	known	1	2	3	4+	Unknown		or Intermediate Rent	known	1	2	3	4+	Unknown	
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		То	tals (á	7 + b +	C + G	( + e + f) =	В			То	tals (á	7 + b +	C + d	' + e + f) =	G
Affordable Home Ownership	Not known	1				ooms	Total	Affordable Home Ownership	Not known	1				00MS	Total
Houses		- 1	2	3	4+	Unknown	а	Houses	D	1	2	3	4+	Unknown	а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							e	Cluster flats							e
Other							f	Other							f
		То	tals (á	1 + b +	C + G	1 + e + f) =	C			То	⊥ tals (á	1 + b +	C + d	' + e + f) =	Н
	Not		Numl	ner of	Bedr	rooms	Total		Not		Numl	ner of	Bedr	ooms	Total
Starter Homes	known	1	2	3	4+	Unknown	- otal	Starter Homes	known	1	2	3	4+	Unknown	_
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							b
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
			To	otals (	(a + b	+ C + d) =	D				To	otals (	(a + b	+ C + d) =	/
Self Build and Custom Build	Not known	1	Numl 2	per of	Bedr 4+	ooms Unknown	Total	Self Build and Custom Build	Not known	1	Numb	per of	Bedr 4+	ooms Unknown	Total
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							b
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
			To	tals (	(a + b	+ C + d) =	Ε				To	tals (	(a + b	+ C + d) =	J
Total proposed re	esidential	unit	s <i>(A</i>	+ B +	C + L	) + E) =		Total existing r	esidentia	al un	its	(F + G	+ H +	( / + J) =	l

17. Residential Units (Including Conversion)

				in or change of u		•		No
If you	u have answe	ered Yes to the	he que	estion above plea				
Us	se class/type (	of use	26 o 1 10 p licable	Existing gross internal floorspace (square metres)	Gross internal to be lost by use or der (square n	change of molition	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following developmen (square metres)
A1	Sho	ops						
	Net trada	ible area:						
A2	Financ profession	ial and al services						
A3	Restaurant							
A4	Drinking est	ablishments						
<b>A</b> 5	Hot food t	akeaways						
B1 (a)	Office (oth	er than A2)						
B1 (b)	Resear develo	ch and						
B1 (c)	Light in	-						
B2	General	industrial						
B8	Storage or	distribution						
C1	Hotels an	d halls of						
C2	resid Residential	ence institutions						
D1	Non-res							
D2	institu Assembly							
OTHER	,							
Please								
Specify	То	tal						
In ode			ialine	titutions and has	tale places ad	ditionally inc	l dicate the loss or gain of	rooms
Llaa	Type of use			ing rooms to be lo	ost by change	Total room	ns proposed (including	Net additional rooms
Class	· ·	applicable		of use or dem	olition	ch	nanges of use)	Net additional rooms
C1	Hotels Residential							
C2	Institutions							
OTHER Please								
Specify								
9. Em	ployment							
Please c	complete the	following inf	ormat	ion regarding em	ployees:			
				Full-time	Part	-time		al full-time quivalent
Ex	isting employ	rees		n/a				91.
Pro	posed emplo	yees		n/a				
20. Ho	urs of Ope	nina						
	•	_	f open	ning (e.g. 15:30) f	or each non-re	sidential use	proposed:	
	Use	Me	onday	to Friday	Saturda	y	Sunday and Bank Holidays	Not known
	n/a			-	<u> </u>		Darik Holladys	
21. Site	Δrea							

22. Industrial or Commercial Proce	sses	and Machiner	у			
Please describe the activities and processes be carried out on the site and the end produ plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts inc	:ludina				
Is the proposal a waste management develo	pmen	t? Yes	No			
If the answer is Yes, please complete the fol	•	_				
	0   0   0   0   0   0   0   0   0   0	including engine allowance for c	city of the void in ering surcharge over or restoration waste or litres if	and making no on material (or	Maximum annual op throughput in to (or litres if liquid v	nnes
Inert landfill						
Non-hazardous landfill						
Hazardous landfill						
Energy from waste incineration						
Other incineration						
Landfill gas generation plant						
Pyrolysis/gasification						
Metal recycling site						
Transfer stations						
Material recovery/recycling facilities (MRFs)						
Household civic amenity sites						
Open windrow composting						
In-vessel composting						
Anaerobic digestion						
Any combined mechanical, biological and/ or thermal treatment (MBT)						
Sewage treatment works						
Other treatment						
Recycling facilities construction, demolition						
and excavation waste  Storage of waste						
Other waste management						
Other developments						
Please provide the maximum annual operation	ional t	hroughput of the	following waste	streams:		
Municipal				<u> </u>		
Construction, demolition and e	xcava	tion				
Commercial and industr	ial					
Hazardous						
If this is a landfill application you will need t planning authority should make clear what	o prov inform	ide further information it requires o	nation before you on its website.	r application can	be determined. Your v	<i>i</i> aste
23. Hazardous Substances						
Does the proposal involve the use or storage the following materials in the quantities state			No	Not applicab	le	
If Yes, please provide the amount of each su	bstand	ce that is involved	l:			
Acrylonitrile (tonnes)	Et	hylene oxide (ton	ines)		Phosgene (tonnes)	
Ammonia (tonnes)	Hydro	ogen cyanide (ton	ines)	Sul <sub>l</sub>	ohur dioxide (tonnes)	
Bromine (tonnes)	L	iquid oxygen (ton	nes)		Flour (tonnes)	
Chlorine (tonnes) Lie	quid pe	etroleum gas (ton	ines)	Refined	white sugar (tonnes)	
Other:			Other:			
Amount (tonnes):			Amount (ton	nes):		

## 24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner \*of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

NOTE: You should sign Certificate B. C. or D. as appropriate, if you are the sole owner of the land or building to which the

application relates but the land is, or i	s part of, an agr	icultural holding.	the land of building t	o willcit the
*"owner" is a person with a freehold intere **"agricultural holding" has the meaning g	st or leasehold int niven by reference	erest with at least 7 years left to run. e to the definition of "agricultural tenar	nt" in section 65(8) of th	ne Act.
Signed - Applicant:		Or signed - Agent:	Date (DD/MM/YYYY)	
Suzannah Billingto	n			11/03/2024
Town and Country Planning (De I certify/ The applicant certifies that I ha 21 days before the date of this applicatiapplication relates.  *"owner" is a person with a freehold interest "agricultural tenant" has the meaning gi	velopment Mana ve/the applicant on, was the own of the own of the	er* and/or agricultural tenant** of a terest with at least 7 years left to run.	der 2015 Certificate e eryone else (as listed k any part of the land or	pelow) who, on the day
Name of Owner / Agricultural Tenant		Address		Date Notice Served
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):

# CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. \*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant Date Notice Served Address Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY):

24. Ownership Certificates and Agricultural Land Declaration (continued)

25. Planning Application Requiremen					
Please read the following checklist to make sure information required will result in your application the Local Planning Authority (LPA) has been sub-	on being deemed inv	e information in suppalid. It will not be co	oort of you onsidered	r proposal. Failure to valid until all informat	submit all tion required by
The original and 3 copies* of a completed and dapplication form:		The correct fee:			
The original and 3 copies* of the plan which identhe land to which the application relates drawn to	to an	The original and if required (see	l 3 copies* help text a	of a design and acces nd guidance notes for	ss statement, details):
identified scale and showing the direction of No The original and 3 copies* of other plans and dra	_	Ownership Certi	ficate (A, I	of the completed, data B, C or D –as applicable	le)
information necessary to describe the subject of	the application:			Agricultural Holdings)	
*National legislation specifies that the applicant total of four copies), unless the application is sub LPAs may also accept supporting documents in a You can check your LPA's website for information	omitted electronically electronic format by p	or, the LPA indicate ost (for example, on	that a sm a CD, DV	aller number of copies D or USB memory stic	s is required.
26. Declaration					
I/we hereby apply for planning permission/consolinformation. I/we confirm that, to the best of my/genuine opinions of the person(s) giving them.	ent as described in the four knowledge, any f	nis form and the acc facts stated are true	ompanyin and accui	g plans/drawings and rate and any opinions	additional given are the
Signed - Applicant:	Or signed - Agent:			Date (DD/MM/YYYY):	; 
Suzannah Billington				11/03/2024	(date cannot be pre-application)
27. Applicant Contact Details		28. Agent Cor	ntact De	tails	
27. Applicant Contact Details  Telephone numbers		28. Agent Cor		tails	
• •	Extension number:	Telephone number			Extension number:
Telephone numbers		Telephone number	ers National n		
Telephone numbers  Country code:  Country code:  Mobile number (optional):		Telephone number  Country code:  Country code:	ers <u>National n</u> Mobile nu	umber: mber (optional):	
Telephone numbers  Country code: National number:		Telephone number  Country code:  Country code:	ers <u>National n</u> Mobile nu	umber:	
Telephone numbers  Country code:  Country code:  Mobile number (optional):		Telephone number  Country code:  Country code:	ers National n Mobile nu Fax numb	umber: mber (optional):	
Telephone numbers  Country code:  National number:  Country code:  Mobile number (optional):  Country code:  Fax number (optional):		Telephone number  Country code:  Country code:  Country code:	ers National n Mobile nu Fax numb	umber: mber (optional):	
Telephone numbers  Country code:  National number:  Country code:  Mobile number (optional):  Country code:  Fax number (optional):		Telephone number  Country code:  Country code:  Country code:	ers National n Mobile nu Fax numb	umber: mber (optional):	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):	number:	Telephone number  Country code:  Country code:  Country code:  Email address (op	ers National n Mobile nu Fax numb	umber: mber (optional):	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  29. Site Visit	number:  Tootpath, bridleway or bintment to carry	Telephone number  Country code:  Country code:  Country code:  Email address (op	Mobile nu  Fax numb  otional):	umber:  mber (optional):  er (optional):  No  icant	
Telephone numbers  Country code:  National number:  Country code:  Mobile number (optional):  Fax number (optional):  Email address (optional):  29. Site Visit  Can the site be seen from a public road, public for the planning authority needs to make an appoint the planning authority needs the planning authority need	number:  Tootpath, bridleway or bintment to carry	Telephone number Country code:  Country code:  Country code:  Email address (operation of the public land?	Mobile nu  Fax numb  otional):  Yes  Appl	umber:  mber (optional):  er (optional):  No  icant	number:

Email address: