



Your ref:	Washington House - 7th storey...	Please reply to:	Fraser Fikrie
Our ref:	24/00612/FULL	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Alfie Yeatman hgh Consulting 45 Welbeck Road London W1G 8DZ United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		8 February 2024	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: Washington House, 40 - 41 Conduit Street, London, W1S 2YQ,

Proposal: Erection of a 7th storey extension with front terrace to provide additional hotel floorspace and the replacement of plant within an acoustic enclosure at roof level.

Thank you for your recent response to our email dated 5 February 2024 requesting further information in respect of your application received on 31 January 2024. Regretfully I am writing to inform you that your application is still incomplete for the following reason(s):

- 1 Please provide a detailed daylight and sunlight assessment showing the impact of the proposed development on occupiers of surrounding properties and the space between neighbouring buildings. Alternatively, please provide a reasoned justification for not providing such an assessment.

INFORMATIVE

The assessment should be undertaken in accordance with the methodologies set out in the Building Research Establishment (BRE) guidelines (Site layout planning for daylight and sunlight: a guide to good practice - 2011).

- 2 Please provide a Design and Access Statement. Further information and advice on the content can be found on the council's website at:

www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/design-and-access-statements.

Please forward this information to the above email address by
7 March 2024.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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