

Our Ref: 24/01510/PRIOR  
Portal Ref: PP-02401509

23 April 2024



Mr Stephen Friday  
3 Willow Way  
Hauxton  
Cambridge  
CB22 5JB

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

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Dear Mr Friday

**South Cambridgeshire District Council  
Application for Prior Approval**

Proposal: Single storey rear extension.

Site address: 30 The Limes Sawston Cambridgeshire CB22 3DH

Your client: Mr  Mrs Amin Bakali

I have checked the above application received on 19 April 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

**What you need to do**

The following item(s) need your attention:

0. A fee of £120 is required for this application. Please call 01954 713 000 to make a card payment by telephone. When calling select option 1 for Planning and then hold for an adviser. Please quote the full planning reference number shown at the top of this letter.

If you are providing revised or additional documents please can you email them to [planning@greatercambridgeplanning.org](mailto:planning@greatercambridgeplanning.org) quoting your planning reference number.

**A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 8 May 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
Direct dial: 01954 713406