

APRIL 2024

# THE EDUCATION TRAINING COLLECTIVE

NETA Relocation,  
Stockton Riverside College

Framework Travel Plan

## PROJECT SUMMARY

CLIENT:	The Education Training Collective
CLIENT'S REFERENCE:	N/A
PROJECT:	NETA Relocation, Stockton Riverside College
JOB NUMBER:	JN2614
REPORT:	Framework Travel Plan
FILE NAME:	JN2614-Rep-0002.2 Travel Plan

## REPORT HISTORY

Report No.	Issue No.	Comments	Prepared By	Checked By	Approved By	Date
0002.1	1 <sup>st</sup> Issue	Draft	FW	RS	SAJ	15/04/24
0002.2	2 <sup>nd</sup> Issue	Final	FW	RS	SAJ	19/04/24

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## 1. INTRODUCTION

### 1.1 Background

- 1.1.1 SAJ Transport Consultants Ltd ('SAJ') has been commissioned by The Education Training Collective ("the applicant") to assess the highways and transport related impact associated with the planning application for the relocation of NETA ("the proposed development") to a new facility located on the Stockton Riverside College Campus, Stockton on Tees ("the site").
- 1.1.2 NETA, which is part of the Education Training Collective (Etc.) group, covers a diverse range of industrial sectors including electrical, gas, welding, health, safety and environment, scaffolding and mechanical jointing techniques. NETA works nationally and globally with many large multi-national companies especially in apprenticeships, industrial safety, and up-skilling area. Their customer base is both training government funded, and commercial learners aged 16+ who are either working in industry or are adult learners looking to move back into the workplace.
- 1.1.3 NETA is currently located on Pennine Avenue on the northern parcel of Portrack Lane Industrial Estate. Stockton Riverside College (SRC) Campus is located adjacent to the Durham University Queen's Campus, north of Thornaby train station. Figure 1 provides a summary of the location of the respective locations.

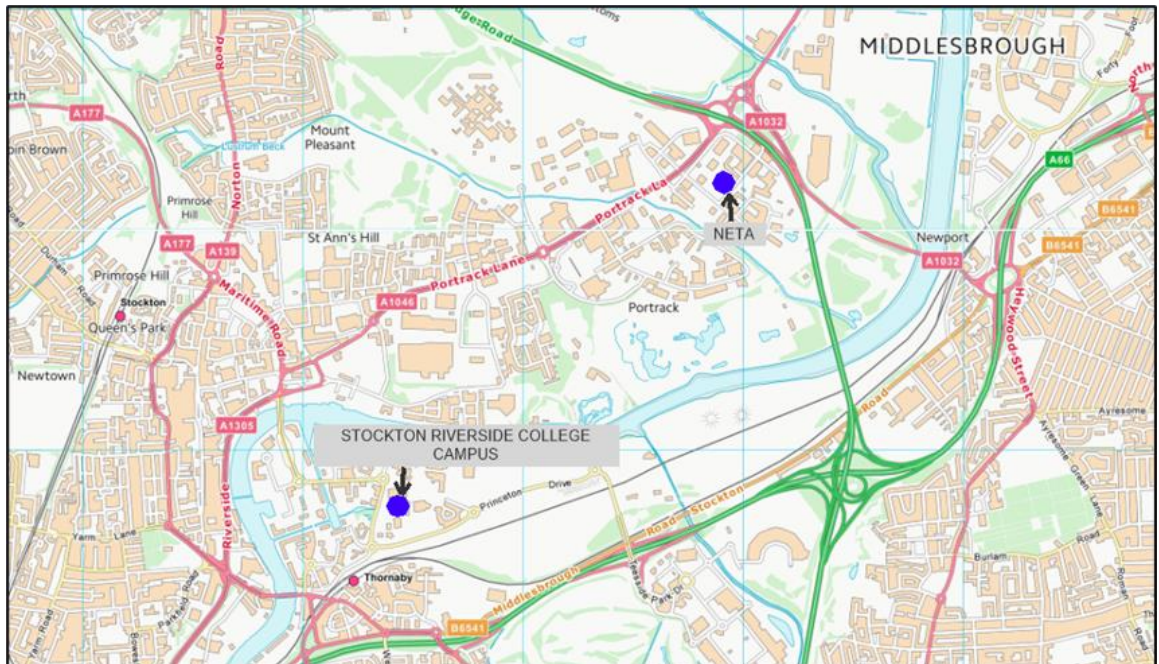


Figure 1: Site Location

### 1.2 Proposed Development

- 1.2.1 Planning permission is being sought for the relocation of NETA to the SRC campus site. The existing NETA building is in poor condition and is not considered fit for purpose. The proposal involves the refurbishment, remodelling and extension of an existing building

alongside the construction of a new car park and new external landscaping and is subject to two planning applications that are to be submitted as follows:

- **Application 1:** Construction of a new car park.
- **Application 2:** The refurbishment, remodelling and extension of an existing building.

1.2.2 Whilst each application will be determined separately, there is an overarching masterplan for the entirety of the site to ensure the delivery of a comprehensive development that upholds the applicant's aspirations.

1.2.3 An Indicative Masterplan is attached to this report at Appendix A.

### **1.3 Purpose of the document**

1.3.1 This report is the Framework Travel Plan for the proposed development, which has been prepared to accompany the planning application.

1.3.2 The Travel Plan has been developed by SAJ Transport Consultants Ltd in conjunction with the College as the operator. The initiatives and measures outlined are to be implemented by the College.

1.3.3 This report has been informed by the overarching masterplan proposals and information provided by the applicant. Application 1 is to be submitted prior to the submission of Application 2, with proposals relating to Application 2 and the overarching masterplan still being developed. From a transport perspective, further details may be required through the submission of an Addendum report to accompany Application 2.

1.3.4 This report should be read in conjunction with the Transport Statement that has been prepared under a separate cover, to accompany the planning application.

1.3.5 The Travel Plan is a 'live' document, and it is expected that it will be reviewed and updated prior to first occupancy of the new NETA accommodation.

### **1.4 Modeshift Stars**

1.4.1 Modeshift is a not-for-profit membership organisation widely recognised and used across the UK. Established in 2008 its aim is to increase levels of active and sustainable travel across multiple sectors including Education, Business, Community and Health Care.

1.4.2 Modeshift Stars is the National Travel Plan Award System developed to enable consistency in the content and approach of Travel Plans and its users. It supports organisations in evidencing work conducted on their Travel Plan.

1.4.3 Travel Plans can be accredited to 5 different levels (Green, Bronze, Silver, Gold and Platinum) with accreditation awarded for the completion and evidence of initiatives, identifying and rectifying transport issues and conducting site user surveys.

1.4.4 For more information regarding Modeshift Stars please visit their website (<https://modeshiftstars.org/>).

## 1.5 Action Plan Summary

1.5.1 Table 1.1 summarises the Actions to be undertaken by the College as part of the Travel Plan.

Table 1.1 Action Plan			
Objective	Action	Timeframe	Responsibility
<b>Prior to Relocation – (Apr 2024 – Dec 2025)</b>			
<b>Implementation</b>	TPC appointed.	Upon approval of planning application	Stockton Riverside College Nick Coules
	Travel Plan to be active	On agreement of the Travel Plan	SRC
	Embedded into both existing SRC and NETA campus to ensure staff and students are aware of its aims	Within 12 months Travel Plan being active	SRC
	Discuss the Travel Plan and its aims within a Working Group (Green Initiatives Group)	Meet three a year (as a minimum)	SRC
	Look to establish curriculum links to incorporate Travel Planning	Within 12 months Travel Plan being active and review annually thereafter	SRC / Senior Leadership
	Transport Network Audit Review: 1. Review and audit public transport, walking and cycling routes and infrastructure. 2. This should consider reviewing student and staff catchments and likely routes to site. 3. Transport Issues to be reported on Modeshift Stars	Annually	SRC
	Deliver on site design measures secured as part of Planning Application including cycle parking, active travel infrastructure, EV and Car sharing bays	As development is built out	Contractor
	Annual Campaign for Soft Travel Plan measures including budget (preoccupancy focus on): <ul style="list-style-type: none"><li>• Active Travel</li><li>• Car sharing</li><li>• Cycle to work and Public Transport salary sacrifice schemes.</li><li>• Fleet /pool vehicle review of efficiencies and opportunities</li></ul>	Annually	SRC

Objective	Action	Timeframe	Responsibility
<p><b>Communication / Promotion of the Travel Plan</b></p> <p><b>Specific Issues / Modes Includes:</b></p> <ul style="list-style-type: none"> <li>• Walking</li> <li>• Cycling</li> <li>• Public Transport</li> <li>• Appropriate places to park</li> <li>• Lift sharing</li> </ul>	<p>Prepare information regarding how to access the site using sustainable and active travel using different forms of communication.</p> <ul style="list-style-type: none"> <li>• Posters</li> <li>• Screen Wallpapers</li> <li>• Emails</li> <li>• Website pages</li> </ul>	<p>Promote in advance and at key times including open days, enrolment and induction for students but also onboarding throughout the year for Staff,</p> <p>Refresh information and share at the start of each academic year as this will be a new cohort</p>	<p>SRC / Open days, Enrolment, and Induction Team</p>
	<p>Provide personalised travel planning</p>	<p>To be offered on an ongoing basis</p>	<p>SRC</p>
	<p>Inform relocating NETA students and staff on how to travel to SRC campus.</p>	<p>Prior to relocation</p>	<p>SRC</p>
	<p>Promote a minimum of two National Events (i.e. Cycle to Work Day, Catch the Bus month)</p>	<p>Annually</p>	<p>SRC</p>
	<p>Look to review timetabling scheduling to spread teaching/concentrations of people on site throughout the week and/or across the day</p>	<p>Prior to the end of each academic year to proactively recognise changes in car park availability during the construction phases.</p> <p>Particular focus on long term timetabling changes should occur prior to the relocation of the NETA building.</p>	<p>SRC</p>
	<p>Review Car Parking Policy / entitlement for both students and staff. This could include:</p> <ul style="list-style-type: none"> <li>• Parking demand for accessible bays</li> <li>• EV demand and provision</li> <li>• Permit allocation</li> <li>• Limit access to parking via time / charging</li> <li>• Enforcement</li> </ul>	<p>Prior to the end of each academic year to proactively recognise changes in car park availability during the construction phases.</p> <p>Exercise should look to be repeated with particular focus on long term changes prior to the relocation of NETA building</p>	<p>SRC</p>

Objective	Action	Timeframe	Responsibility
<b>Monitoring and Reporting</b>	Undertake a Baseline Travel Survey for students and staff and both SRC.  Modeshare data to be compliant with Modeshift and to establish current and potential travel habits.	Sept 2024 - Within 6 months from the Travel Plan being active – look to align with post enrolment survey.  Surveys to be conducted annually for the duration of the Travel Plan	SRC
	Undertake Baseline Travel Survey for students and staff at NETA	Sept 2025, prior to relocation  Look to be surveyed at the same time as the annual SRC travel survey in the academic year prior to relocation.	SRC
	Monitor the utilisation of the SRC car park <ul style="list-style-type: none"> <li>Peak demands (days/periods)</li> <li>Drop off and pick up</li> <li>Idling behaviour</li> </ul>	Ongoing	SRC

Relocation of NETA (Jan 2026 - Onwards)			
Objective	Action	Timeframe	Responsibility
<b>Implementation</b>	Update Travel Plan to incorporate travel data for the new NETA relocation to the SRC and the SRC site users.  Travel Plan should also look to identify uptake and outcome of initiatives undertaken, update Targets and Action Plan.	Within 6 months of first occupation of the new build of NETA building	SRC
	To continue to embed the Travel Plan into the SRC campus	Ongoing	SRC
	Discuss the Travel Plan and its aims within a Working Group (Green Initiatives Group)	Ongoing (meet three times a year)	SRC
	Continue to establish curriculum links to incorporate Travel Planning	Ongoing	SRC / Senior Leadership
	Transport Network Audit Review: <ol style="list-style-type: none"> <li>Review and audit public transport, walking and cycling routes and infrastructure.</li> <li>This should consider reviewing pupil and staff catchments and likely routes to site.</li> <li>Transport Issues to be reported on Modeshift</li> </ol>	Annually	SRC
	Subject to the results of the travel survey, site monitoring and Network Audit, a new set of measures may be pursued. This may focus on particular modes, routes or motivations	Annually	SRC



Objective	Action	Timeframe	Responsibility
<b>Communication / Promotion of the Travel Plan</b>  <b>Specific Issues / Modes Includes:</b> <ul style="list-style-type: none"> <li>• Walking</li> <li>• Cycling</li> <li>• Public Transport</li> <li>• Appropriate places to park</li> <li>• Lift sharing</li> <li>• </li> </ul>	Review and update sustainable travel information provided to students and staff	Annually Prior to the enrolment period	SRC
	Issue sustainable and active travel information to students, staff and parents/carers who are involved in the enrolment and summer events	During open days and enrolment period	SRC
	Inform both existing and new NETA and SRC staff and students how to travel to the SRC campus.	Annually at the start of each academic year and reiterated when required throughout the year (this could be within course confirmation)	SRC
	Provide personalised travel planning	Ongoing and on request	SRC
	Promote a minimum of two National Events (i.e Cycle to Work Day, Catch the Bus month)	Annually	SRC
	Review and implement staff and student timetabling to reduce parking demand at SRC campus.	Prior to the start of each academic year	SRC
	Review and implement car parking policy and measure including: <ul style="list-style-type: none"> <li>• Review costing</li> <li>• Permits</li> <li>• Enforcements</li> </ul>	Ongoing	SRC
<b>Monitoring and Reporting</b>	Undertaken surveys for student and staff and both NETA and SRC  Modeshare to be compliant with Modeshift and to establish current and potential travel habits.	Annually  Look to align with the Post Enrolment Survey (Sep)	SRC
	Monitor the utilisation of the SRC car park <ul style="list-style-type: none"> <li>• Peak demands (days/periods)</li> <li>• Drop off and pick up</li> <li>• Idling behaviour</li> </ul>	Ongoing	SRC
	Monitoring Report (including revised Targets and Action Plan) to be submitted to SBC.	3 months after travel survey	SRC





## Stockton Riverside College

### Travel Plan

produced 19/04/24

**Current Accreditation Level: Not Accredited**

**Accreditation Expiry Date**

## Introduction

Site Details	
Type of Site	Workplace
URN	BU003970
Name of site	Stockton Riverside College
Travel Plan Coordinator	Nick Coules
Telephone Number	01642 865400
E-mail address	<a href="mailto:info@stockton.ac.uk">info@stockton.ac.uk</a>
Address	Harvard Avenue, Thornaby, Stockton-on-Tees, , TS17 6FB
Website	<a href="https://www.stockton.ac.uk/home">https://www.stockton.ac.uk/home</a>
Site Introduction	<p>Stockton Riverside College (SRC) is part of the Education Training Collective (Etc.) which provides education to a number of establishments in the Tees Valley area including Stockton Riverside College, Bede Sixth Form College, NETA Training Group, Redcar and Cleveland College and The Skills Academy. The Etc. estate is over 41,260m2 and employs over 700 members of staff across all sites.</p> <p>The NETA Training Group is a training college for students within the engineering sector and is currently located on Pennine Avenue, in North Tees</p>

Site Details	
	<p>Industrial Estate Stockton-on-Tees. NETA offers education in the form of commercial courses, apprenticeship training and study programmes including T Levels for courses such as Gas Safety, Compex and Scaffolding. Course lengths typically range from 1 to 5 days for commercial courses to 1 to 2 year long programmes for those attending a study programme or on an apprenticeship.</p> <p>Stockton Riverside College is located between Harvard Avenue and Princeton Drive, in Teesdale Business Park, Stockton-on-Tees and provides education for students aged between 14 and 19+. Such courses include Art &amp; Design, Business, Education and Early Years and T-levels. A range of part-time courses are available for adults including HNC's, degrees and professional qualifications. Alternative education provision can also be found for students aged between 14 and 16.</p> <p>On-site there are several facilities available including a café, learning resources, IT facilities and study areas.</p> <p>The aim of the Framework Travel Plan is to enable and encourage travel by modes other than single occupancy driving by communicating with all site users (staff and students) about their travel options, promoting and delivering sustainable travel initiatives, conducting travel surveys, and identifying room for improvement.</p> <p>The Framework Travel Plan has been developed for Stockton Riverside College Campus. This will include the existing Stockton Riverside College and the relocated NETA Training Group. Measures and initiatives could also look to be incorporated across all Etc. sites.</p> <p>This Framework Travel Plan has also been prepared for submission to the Local Planning and Highway Authority to accompany the planning application for the new NETA building (new build element and refurbishment on the SRC site including changes to landscaping and parking).</p>
Local amenities	<p>The CIHT document, Providing Journeys on Foot<sup>1</sup>, suggests 2000m as an acceptable walking distance for commuting but recognises 3200m as also practical for certain journey purposes. It is generally accepted that walking is the most important mode of travel at the local level and offers the greatest potential to replace short car trips, particularly under 2000m. Within this distance, there are a wide range of amenities, which could be accessible for staff members or students to access during their commute. With some amenities potentially accessible for students and staff to access during their free periods or before or after classes.</p> <p>Food Outlets:        &gt; Sainsburys Local        &gt; Lidl        &gt; Morrisons</p> <p>Access to Cash:        &gt; Sainsburys Local        &gt; Cafe Vert</p> <p>Postal Facility:        &gt; Stockton Post Office</p> <p>Pharmacies:</p>

<sup>1</sup> Guidelines For Providing Journeys On Foot, Institution Of Highways and Transportation, 2000

Site Details	
	<ul style="list-style-type: none"> <li>&gt; Pharmacy Express</li> <li>&gt; Synergise Pharmacy</li> </ul> <p>Community and Leisure Facilities:</p> <ul style="list-style-type: none"> <li>&gt; Queen Campus Sports Centre - Durham University</li> <li>&gt; Total Fitness Teeside</li> <li>&gt; Teeside Shopping Park</li> </ul> <p>Outdoor open space:</p> <ul style="list-style-type: none"> <li>&gt; Teesdale Park</li> <li>&gt; Trintiy Green</li> </ul> <p>Childcare Facility:</p> <ul style="list-style-type: none"> <li>&gt; Teesdale Children's Day Nursery</li> <li>&gt; The Barn Childcare at Riverbank</li> </ul>
Senior Level Contact responsible for the Travel Plan	Phil Hastie
Details of additional Travel Plan Champions	N/A
Type of use	The site is an education facility for students between the ages of 14 and 19+.
Type of use history	The site is used for educational purpose

Staff and Volunteer Information	
Number of Full Time Employees	<p>306.51 FTE</p> <p>Stockton Riverside College has 79.33 FTE teaching staff and 227.18 FTE non-teaching staff.</p> <p>NETA has 19 FTE teaching staff and 31 FTE non-teaching staff.</p>
Number of Part Time Employees	See above
Details of Contractors / Seasonal Employees	4
Number of Volunteers	4
Volunteers who have been involved in the delivery of your Travel Plan	At present no volunteers have been involved in the delivery of the Travel Plan.

Visitor Information	
Estimated Number of Daily Visitors	<p>The daily number of visitors is to be monitored as part of the Travel Plan.</p> <p>For the 2023/2024 academic year, 2752 students are on-role at SRC.          For NETA, 3941 students are on-role including 149 trainees, 62 apprenticeships and 3730 undertaking short commercial courses.</p>

Visitor Information	
	<p>It is to note that not all students will be on site at one time.</p>
<p>Peak times for visitors</p>	<p>Students are typically appointed to one site whereas staff members can either be based at one site or operate across multiple sites depending on their role.</p> <p>Staff tend to have core working hours with some staff working alternative hours when agreed by local departments and senior managers, including term-time only, four-day weeks, condensed hours, and shorter working days. Staff also can work from home.</p> <p>At present peak times for the site (staff and students) are between Tuesday and Thursday. This is due to the current timetabling of classes combined with staff and student preference to work on site during this period.</p> <p>As part of the relocation of the NETA building and with changes in car parking capacity, there is anticipation to reschedule the timetable, so staff and students are distributed more equally throughout the week Monday to Friday. This exercise is being considered to help reduce demand for parking on site at one time during the construction of the new car park and to help minimise the impact of additional vehicles on site after the relocation of NETA.</p> <p>In addition to timetabling Etc. are also looking at implementing hot desking for staff members who work across multiple sites, therefore allowing staff to work closer to their home address and minimise the need to park at the SRC campus.</p>
<p>Details of Visitors</p>	<p>Students are the primary visitors on site.</p>
<p>Details of arrangements for and times of deliveries</p>	<p>Deliveries to the kitchen occur between 07:00 – 09:00.</p> <p>Parcel deliveries occur any time during opening hours.</p> <p>Waste collections are scheduled Tuesday and Friday usually within the afternoon.</p> <p>The proposed development has been designed to allow for the continuation of access for delivery and servicing vehicles.</p> <p>Refuse collection associated with the proposed development will be incorporated with the existing refuse strategy for SRC.</p>

	Opening times	Closing times
Monday	07:00:00	16:30:00
Tuesday	07:00:00	21:00:00
Wednesday	07:00:00	21:00:00
Thursday	07:00:00	18:00:00
Friday	07:00:00	16:30:00
Saturday		
Sunday		
Other Timings	<p>Stockton Riverside College's academic year is between September and July with enrolment events typically occurring in August. Exam season is between May and June.</p> <p>The site is open between the hours of 07:00 to 16:30 Tuesday and Friday, 07:00 – 18:00 on Thursday and 07:00 and 16:30 Monday and Friday. Though teaching typically starts at 09:00. The College observes that Tuesday afternoons tend to be the busiest period whereas Monday mornings and Friday afternoons are quieter.</p> <p>The NETA Training Group is open between the hours of 07:00 and 21:30 Monday to Friday with typical operating hours being between 08:30 and 16:30.</p> <p>NETA offer a range of courses with the majority ranging between 1 to 5 days. There are also a small number of courses that run over 2 weeks or for the full year.</p> <p>Learning at NETA is delivered throughout the year and therefore is not tied to the Colleges operating model and term dates.</p>	
Details of Shift Patterns	There are no shift patterns on site, with staff typically working their individual contracted hours.	
Details of peak times for staff	Peak times for teaching staff are between Tuesday and Thursday.	
Details of peak times for students	Peak times for students are between Tuesday and Thursday.	

Site Details	
Site Occupation	Stockton Riverside College
Site Ownership	Education Training Collective
Site Size	NETA proposed new building element 2394 GIA m <sup>2</sup>
Other site details	
Additional Information	
Local Authority Officer Working at Site	Stockton Borough Council Transport Team

Additional Information	
Travel Plan Author	SAJ Transport Consultants
Company of Travel Plan Author	SAJ Transport Consultants
Site Management Company	Education Training Collective
Site Management Company Contact Details	Harvard Avenue, Stockton-on-Tees, TS17 6FB, UK
Anticipated Occupier/Owner	Stockton Riverside College / NETA Training Group
Details of other environmental credentials (e.g. BREEAM)	No environmental credentials are being sought as part of this application
Other Information	

## Aims and Objectives

Aims & Objectives of Travel Plan	
Aim	<p>The aim of the Travel Plan is to develop ways in which the Stockton Riverside College Campus (with the inclusion of both Stockton Riverside College and NETA Training College) can meet its business needs in a more sustainable manner by providing effective promotion and delivery of active and sustainable travel initiatives to engage staff and students to travel via more sustainable and active forms of transport and reduce reliance on single occupancy vehicles.</p>
Objectives	<p>The overall objectives of the Travel Plan are as follows:</p> <ul style="list-style-type: none"> <li>• Inform both current and prospective students and staff members at the NETA Training College and Stockton Riverside College on how to travel to the Stockton Riverside College campus using active and sustainable methods, with engagement particularly focused prior to relocation of the NETA and the start of each academic year.</li> <li>• Through marketing and communication of initiatives look to engage students and staff members to partake in events occurring on site (i.e. 'Lift Share Week' or 'Cycle to Work Day').</li> <li>• Develop infrastructure on site that supports students and staff travelling using active and sustainable methods (incl. secure cycle parking and showering and changing facilities).</li> <li>• To ensure that the Travel Plan aims and initiatives conducted at the Stockton Riverside College campus are promoted across both SRC and NETA (if applicable) with look to be implemented across all Etc. sites.</li> <li>• To continue to develop a Working Group (Green Initiatives Group), including both students and staff members, who are involved in contributing and engaging with the Travel Plan and communicating its aims across the campus and the Etc.</li> <li>• To monitor the impact of the Travel Plan and uptake of initiatives through student and staff surveys.</li> <li>• To monitor the utilisation of the car park and look at ways to minimise and manage peak demand.</li> </ul>



## Working Group & STP Summary

Name	Role
Nick Coules	Travel Plan Coordinator
Sean Johnston	Director
Rebecca Cadden	Assistant Principal for SRC
Nick Barnes	Director for Student Experience
Ed Ohr	Head of Department for Facilities
Erika Marhsall	Group Marketing Director

Working Group Actions
<p>The TPC will extend the remit of the Travel Plan to the Green Initiatives Group. A Working Group aims to reduce the responsibility of the Travel Plan on an individual and focuses the responsibility on the College. It is advised that the Working Group meet regularly (aim to meet a minimum three times a year) to ensure the adoption and success of the Travel Plan.</p>
<p>1. Look at ways to integrate sustainable and active travel into the curriculum and events occurring on site.</p>
<p>2. Ensure staff and students know how to travel to SRC Campus using active and sustainable methods of travel. This should occur from the Travel Plan being active, with particular focus prior to the relocation of the NETA. Travel information should be reiterated at the start of each academic year and repeated when required. This is to develop sustainable and active travel behaviours prior to the relocation.</p>
<p>3. Look to work alongside other Etc. sites in sharing best practice in providing appropriate initiatives and sustainable and active travel information.</p>
<p>4. To monitor student and staff travel behaviour through annual Travel Surveys, including any uptake of initiatives conducted.</p>
<p>5. Monitor the utilisation of the car park including peak demands, drop off and pick up, capacity levels and the use of EV and car share bays. Cycle parking and active travel facilities should also be monitored to understand their utilisation and if they are appropriate for the site's needs.</p>
<p>6. Look at mitigation strategies such as reviewing timetabling, parking permits and advertisement of sustainable and active travel options when/if required to manage the utilisation of the car park. It's important to take a proactive approach to understanding parking demands during the construction of the new car park to the southwest of the site, construction of the NETA building and relocation of staff and students from NETA.</p>

## Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Cycle Parking	Covered Sheffield Stands	0
	Uncovered Sheffield Stands	22 stands (44 spaces) 13 stands outside SR2 9 stands outside SR1
	Secured (locked) storage	0
	Other Cycle Spaces	N/A
	Total Staff Cycle Spaces	At present there are 44 total cycle spaces at SRC campus which are available for all site users to use.
	Total Visitor Cycle Spaces	0
Storage Lockers	Storage lockers for equipment	0
Shower Facilities	Number of showers available	There is a staff shower on the second floor of SRC1.  There are also 2 accessible toilets on the ground floor which have showers.  There are showers provided on the 1 <sup>st</sup> floor for performing art students.
Motorcycle Parking	Number of Motorcycle/Scooter parking spaces	0
Coach Parking	Facilities for coaches to park	0
Details of coach parking facilities		At present there are no coach parking facilities on site. SEN students are dropped off on University Boulevard in a dedicated bay which is sign posted.

Transportation Links	
<p>Details of Walking Access to site</p>	<p>Harvard Drive to the west of the campus has predominately level footways on both sides of the carriageway. There is also a pedestrian crossing to the north of the site access which has dropped kerbs and tactile paving. These aids crossing onto University Boulevard Street, which is a primary route used to access Millenium Bridge and Stockton Town Centre.</p> <p>Alternatively, to access Stockton Town Centre, site users could use Station Street crossing Victoria Bridge and onto Bridge Road. This route feels counterintuitive and follows a busy A Classified Road which could deter pedestrians. There is however a shared foot and cycleway and street lighting provided along this route with crossing points to access the High Street.</p> <p>The footway on Harvard Avenue continues onto Princeton Drive eastbound. There is continued street lighting present and dropped kerbs and tactile paving across some of the vehicular entrances.</p> <p>University Boulevard is located to the north of the site and has footways provided on both sides of the carriageway which are predominantly level and street lit. This route is used by SEN students who access the designated entrance to the back of the College from the drop off bay located on the carriageway.</p>
<p>Details of Cycling access to site</p>	<p>There are on-carriage cycle lanes on Harvard Avenue and Princeton Drive outside the site that adjoin the National Cycle Route 1 (NCR1) to the north and east.</p> <p>The NCR1 is located to the north and west of the site and primarily follows the River Tees towards Redcar and Saltburn on a mix of on-road and off-road cycle routes. To the north the NCR1 leads to the residential areas of Stockton, including Roseworth and Hardwick, before joining the NCR14 to the north to areas of Norton and Billingham.</p> <p>To the south there are advisory cycle routes along Westbury Street to the centre of Thornaby-on-Tees, with traffic free cycle routes south along the along the A135 and Queen Elizabeth Way to Preston Park and Ingleby Barwick.</p> <p>Stockton Cycle Hub offers free cycle parking as well as information on walking and cycling routes in the area. The hub also hosts a range of training courses and bike maintenance sessions.</p>
<p>Details of Bus access to site</p>	<p>The nearest bust stops to the campus are on Harvard Avenue and Princeton Drive to the east and south of the site. The stops on Harvard Avenue have shelters, seating, timetable and raised kerbs whilst the stops on Princeton Drive have timetables, raised kerbs and bus clearways.</p> <p>The Go North East X10 runs from Newcastle to Middlesbrough via Gateshead, Peterlee, Billingham, Norton and Stockton every 60 minutes Monday to Saturday and every 120 minutes on Sunday.</p> <p>The Arriva X12 runs from Newcastle to Middlesbrough via Gateshead, Durham and Stockton every 30 minutes Monday to Saturday and every 60 minutes on Sunday.</p> <p>Stockton High Street is an approximate 20-minute walk, where a number of services can be found providing addition routes to Newton, Hemlington, Hartlepool, Darlington, Kirklevington and Hardwick.</p> <p>Etc. students may qualify for a free Bus Pass for essential travel during term time.</p>
<p>Walking Route to closest bus stop</p>	<p>Both stops on Harvard Avenue and Princeton Drive are all within an approximate 350m from the site. Routes to the stops are paved and street lit with tactile paving and crossing available on Harvard Avenue. Princton Drive also has tactile paving present to access the westbound stop.</p> <p>At present there are two main routes site users may choose to take to access Stockton High Street this being via University Boulevard and crossing the Millenium Bridge or walking along Station Street and crossing Victoria Bridge onto Bridge Road.</p>

Transportation Links	
Details of Rail access to site	The nearest train station is Thornaby Station, an approximate 600m from the site. Thornaby Station is on the Tees Valley Line and provides direct services to Bishop Auckland, Middlesborough, Saltburn, Darlington, Leeds and Manchester.
Walking route to closest train station	The route to Thornaby Station is paved and street lit with pedestrian refuge points when crossing the Radcliffe Crescent roundabout and Station Street. There are steps to access the station from Station Street or a ramp available approximately 100m to the south west.
Details of Tube/Metro/Underground services	There are no tube/metro or underground services present.
Details of Road Access to site	<p>The site currently has two car parks located to the west and south of the existing SRC building. The car park to the west is accessed from Harvard Drive and to the south from Princeton Drive.</p> <p>Harvard Drive is a two-way single carriageway subject to a 30mph speed limit. There are double yellow lines present on both sides of the carriageway as well as a right turning pocket located outside the entrance junction. From the College there is a 'no right turn' onto Harvard Drive.</p> <p>Princeton Drive is also a two-way single carriageway subject to a 30mph speed limit with a right turning pocket located outside the entrance junction.</p> <p>The A66 is located just south of the site and can be accessed from the A135/A66 junction. The A66 is a regionally significant link providing connections to Darlington and the A1(M) to the west and to the A19 and Middlesbrough to the east.</p>
Measures in place to provide access for disabled people	<p>Visual, cognitive and mobility impairments can cause difficulties for building users when navigating their way from one place to another. Mobility impairments can include aspects such as walking difficulties, unsteadiness, falls, pain, and neurological difficulties together with more obvious issues for wheelchair users and those with small children. Visual impairments can include partial loss of vision, depth perception and blindness.</p> <p>Street lighting is present along all footways surrounding the site including Harvard Avenue, Princeton Drive and University Boulevard. This aids site users with visual impairments and can also promote an increased perception of safety in the area.</p> <p>There is a pedestrian crossing on Harvard Avenue which has dropped kerbs and tactile paving, aiding site users with visual impairments to cross the carriageway.</p> <p>SEN students use a designated site entrance on University Boulevard as this provides quieter access to the site. There is a designated drop off bay on the carriageway and step free access to the building.</p> <p>The site has accessible bays located closest to the building entrances, with this to be retained as part of the proposal for the new car park and relocation of the NETA.</p>
Car Parking	
Accessible Parking Bays	12
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	2
Electric Vehicle Charging Points	2

Car Parking	
Staff Parking Bays	375
Visitor Parking Bays	0
Management Parking Bays	0
Student Parking Bays	0
Other Parking Bays	0
Approximate cost of the car park(s)	N/A
Charges for employees parking on site	Site users are not charged for car parking
Other car parking details	<p>The existing situation at the SRC campus currently has 375 parking spaces available made of up of the following:</p> <ul style="list-style-type: none"> <li>• SRC 1 (Harvard Avenue) – 90 bays</li> <li>• SRC 2 (Princeton Drive) – 269 bays</li> <li>• SRC 3 (Service Yard) – 16 bays</li> </ul> <p>There is a reservation system in place where spaces can be designated to specific site users. At present there are 22 bays which can be dedicated as reserved spaces.</p> <p>As part of the development proposals and associated car park there will be a total of 401 spaces. This is made up of the following:</p> <ul style="list-style-type: none"> <li>• 384 standard parking bays</li> <li>• 13 accessible parking bays</li> <li>• 4 EV parking bays</li> </ul> <p>The car park will be managed by the College throughout the construction period of new car park and NETA building as well as after relocation of the NETA staff and students.</p> <p>Car park Management and allocation along with managing demand for parking is key to the operation of the College.</p>
Fleet Vehicles	
Cars (Petrol/Diesel)	0
Cars (Electric)	0
Vans (Petrol/Diesel)	1
Vans (Electric)	0
Bus/Minibus	1
Lorries	0
Motorcycles	0
Pool cycles	0

Car Parking	
Pool electric cycles	0
Other	0
Further information	Within the additional Etc. group there are the following fleet vehicles: 1 x 17 Seater Minibus – Diesel 1 x 9 Seater Minibus – Diesel 1 x Large Van – Diesel 1 x Pickup – Diesel.

STARS (Sustainable Travel and Road Safety) Audit	
Name of road (outside main entrance)	Harvard Avenue
Name of other roads surrounding the site	Princeton Drive
Date of assessment	15/04/2024
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	30mph
How many of the following crossing's facilities are present within 500m of your site?	
Pelican Crossing	1
Puffin Crossing	
Toucan Crossing	
Zebra Crossing	
School Crossing Patrol	
Pedestrian Refuge	1
Further Questions	
Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	Yes There are speed humps present within Harvard Avenue car park.
Are there railings present outside or near the main entrance?	No
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes There are footways along the carriageway at both site entrance points on Harvard Avenue and Princeton Drive.
Are there any dedicated cycle lanes leading to the site?	Yes There are on-carriage cycle lanes on Harvard Avenue and Princeton Drive outside the site.
What is the quality of the pavements like within 500m of the site?	Good
Any other obstacles or road layout issues within 500 metres	There are concerns over the utilisation and space available within the car parks during the construction phases and relocation of NETA. This will be managed by the College.  Staff and students have been known to ignore the signs and turn right onto Harvard Avenue from the carpark despite being a no right turn lane.



## Travel & Transport Policies

Travel & Transport Policies	
Travel & subsistence policies	The Learning Support Funding Policy ( <a href="https://www.the-etc.ac.uk/policies/learner-support-funding/">https://www.the-etc.ac.uk/policies/learner-support-funding/</a> ) provides additional information regarding travel and subsistence including free travel to college for students 16 to 18 and transport support for students 19+ with financial barriers.
Flexible and remote working arrangements	Staff typically work contracted hours which are agreed by their local department.  Etc. are considering reviewing timetabling and staff working arrangements looking to implement hot desking so staff members who work across multiple sites can work to sites closer to their home address, in addition to working more remotely.
Cycle to Work scheme	Stockton Riverside College do provide a Bike to Work scheme.
Public Transport Season Tickets	<p>Students between 16 to 18 are offered free bus travel from their home address to the College. This is funded through the LSF for eligible students. Students wanting to use transport provided by the College are to complete a bursary application.</p> <p>For students that qualify, the College provide students with SMART bus passes or identification on the Students ID badge. This allows students to travel on Arriva and Stagecoach buses. i</p> <p>Students 19+ with financial barriers can access discounted bus travel. To be eligible students need to be:</p> <ul style="list-style-type: none"> <li>• 19+ on the 31<sup>st</sup> August.</li> <li>• Not eligible for any awards from the 16-19 Bursary Fund.</li> <li>• Satisfy the residency criteria set out in the ESFA and TVCA funding guidance.</li> <li>• Be studying at a learning provider that is subject to inspection by a public body that assures quality (e.g. OFSTED).</li> <li>• Provision of learning must be funded by the ESFA or ESFA or relevant authority, European Social Fund (ESF) or otherwise publicly funded and must lead to a qualification that is accredited by Ofqual or is pursuant to Section 98 of the Learning and Skills Act 2000.</li> </ul> <p>In situations where there isn't a dedicated Arriva or Stagecoach service between a student's home address and college, students may use another public transport service provided and be reimbursed by the college.</p>
Sustainable Travel Voucher Scheme	<p>Etc. have offered a try before you buy scheme in partnership with Stockton Active Travel Hub.</p> <p>Anyone who lived or worked in the Stockton Borough area could loan a bike for up to 4 weeks (with the potential ability to extend if there was sufficient supply/demand). The only requirement was that the applicant had a good fitting helmet.</p> <p>The scheme was advertised through flyers and email marketing.</p>
Car parking permit schemes	Currently SRC has no parking permits on site. Historically the site has used this method to manage car parking on site with a look to reintroduce if required as part of the car park management for the site going forwards.
Car parking season tickets	N/A
Car sharing incentives	<p>The key aim of the Travel Plan is to reduce single-occupancy car use and one way to do this is to incentivise car sharing. The initiative that could be implemented to support car sharing are as followed:</p> <ul style="list-style-type: none"> <li>• Promote a car share scheme and promote to staff / students taking into consideration routes to and from work as well as between sites.</li> <li>• Promotion of Liftshare, which matches users up with potential sharers as a driver or passenger</li> </ul>

	<p>(<a href="https://liftshare.com/uk">https://liftshare.com/uk</a>)</p> <ul style="list-style-type: none"> <li>• Promotion of events which encourage car-sharing, such as national Liftshare Week (<a href="https://liftshare.com/uk/liftshare-week">https://liftshare.com/uk/liftshare-week</a>)</li> </ul>
Business mileage payments	45p per mile

**Sustainable Travel Tools**

<p>Information provided to staff/ visitors (e.g. information board)</p>	<p>A key role in delivering the Travel Plan is the Travel Plan Coordinator (TPC) and will be vital in raising awareness of opportunities at the site for travelling by modes other than private car.</p> <p>The role of the TPC should ideally be fulfilled by a member of staff who works at the Stockton Riverside College campus and has connections to both SRC and NETA. Stockton Riverside College have identified Nick Coules as the TPC for the SRC campus.</p> <p>Stockton Borough Council (SBC) are to be noted of any changes in contact details or position within 4 weeks of the change.</p> <p>The TPC will have the following responsibilities:</p> <ul style="list-style-type: none"> <li>• To develop and oversee the implementation of the Travel Plan.</li> <li>• Deliver actions and measures set out in the Travel Plan.</li> <li>• Promote the core message of the Travel Plan to all site users.</li> <li>• To have responsibility for raising awareness of sustainable travel issues in accessing the development.</li> <li>• Be a point of contact for all site users to discuss their personal travel options if required.</li> <li>• Develop a Working Group with members, to ensure the aims of the Travel Plan are communicated to both SRC and NETA.</li> <li>• To monitor the uptake of initiatives that occur at the college and report back to SBC via monitoring reports.</li> </ul> <p>The role of the TPC will be appointed from the Travel Plan being active and remain in place for a minimum of 5 years from first occupancy of the new NETA building. The aim is for the role of the TPC to continue post 5 years and/or become part of the ethos of Etc. and the SRC campus and be embedded in the culture indefinitely.</p> <p>The following initiatives could be considered to be promoted to all site users:</p> <p><b>Walking:</b>      Walking is an attractive mode for short journeys and is most environmentally friendly mode of transport available. Walking regularly can help to contribute towards lifestyle and emphasising the health benefits may encourage more people to walk to the site. The following initiatives could be implemented to encourage walking trips to and from the site as well as during the day.</p> <ul style="list-style-type: none"> <li>• Promotion of the NHS Active 10 App, which lets you track your walks and offers tips on how you can walk more (<a href="https://www.nhs.uk/better-health/getactive/">https://www.nhs.uk/better-health/getactive/</a>).</li> <li>• Promotion of events which encourage walking, such as National Walking Month (<a href="https://www.livingstreets.org.uk/">https://www.livingstreets.org.uk/</a>). This particularly emphasises the health benefits of walking regularly, which may encourage more people to the site.</li> <li>• Promotion of the Stockton-on-Tees Active Travel Hub walking page which highlights walking routes, guided walks and route planners (<a href="https://thehubstockton.com/walking/">https://thehubstockton.com/walking/</a>).</li> </ul> <p><b>Cycling:</b>      Providing high-quality cycle facilities, together with incentives can be an effective tool to encourage mode shift towards cycling. The following initiatives could be implemented to encourage cycling trips to and from the site.</p> <ul style="list-style-type: none"> <li>• Promotion of local cycle routes, cycle parking information, guided bike rides and bike MOTs at Stockton-on-Tees Active Travel Hub (<a href="https://thehubstockton.com/cycling/">https://thehubstockton.com/cycling/</a>).</li> </ul>
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	<ul style="list-style-type: none"> <li>• Promotion of cycling charity, Cycling UK (<a href="https://www.cyclinguk.org/">https://www.cyclinguk.org/</a>), which offers a variety of training and mentioning opportunities to help less experienced cyclists build their confidants to travel on the road.</li> <li>• Promotion of Sustrans website (<a href="https://www.sustrans.org.uk/">https://www.sustrans.org.uk/</a>) for maps of the National Cycle Network.</li> <li>• Promotion of events which encourage cycling, such as Bike Week (<a href="http://www.bikeweek.org.uk/">http://www.bikeweek.org.uk/</a>) or cycle to work day (<a href="https://www.cyclescheme.co.uk/cycletoworkday">https://www.cyclescheme.co.uk/cycletoworkday</a>).</li> <li>• Promotion of local cycle maps and routes (<a href="https://thehubstockton.com/cycling/where-to-ride/">https://thehubstockton.com/cycling/where-to-ride/</a>).</li> <li>• Promote Etc. employee cycle to work scheme (<a href="https://www.bike2workscheme.co.uk/">https://www.bike2workscheme.co.uk/</a>)</li> <li>• Provision of cyclist facilities available for all building users, including showers, lockers, changing and drying rooms.</li> <li>• Look to organise a Bike Security Marking event and advertise to all site users to register their bike at either (<a href="https://www.bikeregister.com/">https://www.bikeregister.com/</a> or <a href="https://www.bikeregister.com/">https://www.bikeregister.com/</a>).</li> <li>• Look to provide Dr Bike/Cycle maintenance sessions for both students and staff.</li> </ul> <p><b>Public Transport</b></p> <p>The site is reasonable located in relation to existing public transport services. The following initiatives regarding public transport could be considered:</p> <ul style="list-style-type: none"> <li>• Provision and promotion of passenger information, this could be included on each education college website as well as the Etc. website and on any intranet network. Information should identify local public transport connections to the site, as well as identify how those who qualify can access free bus transport.</li> <li>• Advertises methods which make travelling by public transport easier such as the Arriva or Go North East App which allows you to buy tickets prior to travelling and live track buses (<a href="https://www.gonortheast.co.uk/app">https://www.gonortheast.co.uk/app</a> and <a href="https://www.arrivabus.co.uk/arriva-uk-bus-app">https://www.arrivabus.co.uk/arriva-uk-bus-app</a>).</li> <li>• Promote any young person’s travel card scheme, including the Go North East under 25 discounted tickets (<a href="https://www.gonortheast.co.uk/5-to-25">https://www.gonortheast.co.uk/5-to-25</a>)</li> <li>• Promote the free bus travel scheme for students 16 to 18 and 19+ for eligible students.</li> </ul>
Video and tele-conferencing facilities	Etc. promote the use of video and tele-conferencing facilities. Staff are advised to evaluate if a meeting can be held virtually instead of in person.
Suitable locations on site for promotional activities/ events identified	To be identified for each promotional activity.
Options for communicating messages to staff	<p>The Travel Plan will be available to all site occupants to read if they choose. However, to make sure all site occupants know there is a Travel Plan, the TPC will need to actively communicate this.</p> <p>Communication regarding how staff and student should travel to site should be promoted each academic year, particularly highlighting changes in car park availability during the construction of the new car park and the closure of the Princeton Drive car park during the NETA construction.</p> <p>Additional communication should occur prior to the relocation of NETA for the relocating NETA staff and students to ensure site users know how to travel prior to occupation. In addition, for students attending Commercial Courses, and likely only visit the site for short periods of time, could be informed on how to travel to site using active and sustainable methods of travel during the booking and process and on the website as an ongoing exercise.</p> <p>Communication can also be provided to coincide with National Events (i.e ‘Cycle to Work Day’) or link to specific initiatives undertaken by the college.</p> <p>The following methods of communication could be considered:</p> <ul style="list-style-type: none"> <li>• Travel information to be available on the Etc. / SRC and NETA website: This could include distributing local cycle and public transport maps, bus timetables and to promote any travel events occurring on site. This information is to be updated at a minimum annually.</li> <li>• Travel information to be provided within a prospectus: This is to engage future students prior to joining the site the aims of the Travel Plan and promotion of active travel.</li> <li>• Newsletters / Email updates: The use of the newsletter ‘ONE Etc.’ as well as staff and student email updated can be used to remind site users of the aims of the Travel Plan whilst also updating</li> </ul>

	<p>on any initiatives or national events occurring in the upcoming months.</p> <ul style="list-style-type: none"> <li>• Travel Information to be displayed on notice boards: Notice boards offer visual communication to site users about initiatives occurring on campus.</li> <li>• Social Media Campaigns: Social media can be used to promote both national and local events occurring on site, as well as provide updates to any immediate changes with travel to the site.</li> <li>• Embed into curriculum: Where appropriate the benefits of sustainable and active travel, travels environmental impacts and sustainability could be embedded into lesson plans, tutorials, projects, and sustainable events.</li> <li>• Promote the work of the Green Initiatives Group and seek students who have a passion / interest in green initiatives 'Green Champions' to support.</li> <li>• Work with other Etc. sites in promoting initiatives and the message of the Travel Plan, particularly promoting the Green Initiatives Group.</li> <li>• Active and sustainable travel, travel information updates or advertisement of staff and student surveys could be promoted on computer screen wallpaper.</li> </ul>
<p>Promotion of Smarter / Eco driving</p>	<p>The following initiatives should be considered to support smarter and eco driving:</p> <ul style="list-style-type: none"> <li>• Promotion of Charge Your Car (<a href="https://www.bppulse.co.uk/">https://www.bppulse.co.uk/</a>) which helps users find electric vehicle charging points across the UK.</li> <li>• Promotion of smarter driving techniques (<a href="https://www.rac.co.uk/drive/advice/how-to/fuel-saving-tips">https://www.rac.co.uk/drive/advice/how-to/fuel-saving-tips</a>) to save on fuel and reduce carbon emissions.</li> <li>• Inclusion of EV charging points.</li> </ul>

## Surveys, Modal Shift & Targets

Until baseline data is collected, Census 2011 data for the LSOA the workplace zone is located has been used to establish the current mode share to the site (E01012287) as it reflects the existing accessibility of the local area by foot, cycle and public transport configuration of the local highway network and can be seen in Table 1.2.

Table 1.2 Mode Share	
Mode	E01012287 – Stockton-on-Tees 017B
Underground, Metro, Light Rail, Tram	0.2%
Train	3.6%
Bus, Minibus or Coach	11.2%
Taxi	2.3%
Motorcycle, Scooter or Moped	0.5%
Driving a car or van	53.1%
Passenger in a car or van	6.2%
Bicycle	3.1%
On Foot	18.5%
Other method	1.2%

### Staff Travel Modal Shift

Modal Split	Walk	Work from home	Cycle	Scooter	Bus (Public)	Bus (Private)	Dropped off by Car	Park & Ride	Park & Walk	Scooter (non-motorised) or Electric	Train	Tube / Metro / Tram / Light Rail	Car Share as Driver	Car / Van Alone	Car Share as Passenger	Motorbike / Scooter	Total
Number %																	

## Targets

Status	Type	Mode of Travel	This Year's %	Preferr ed %	Target %	% Change	Percent age Points	Due Date	Target
									<p>The following targets are proposed for each unit of the development:</p> <p>Year 1: Conduct baseline survey data.</p> <p>Year 2 – 3: ~3% from baseline survey data.</p> <p>Year 4 - 5: ~5% from baseline survey data.</p> <p>Targets may be revised following the baseline survey. Any changes to targets should be discussed and agreed with SBC.</p>

## Monitoring:

Monitoring
<p>To monitor the uptake of the Travel Plan, an initial baseline Travel Survey for staff and students at Stockton Riverside College is to be conducted within 6 months of the Travel Plan being active (approx. Sept 2024) to establish how site users are currently travelling to site. This could be included within the post enrolment survey to avoid survey fatigue.</p> <p>Surveys will then be undertaken annually for a minimum period of 5 years post first occupation of the relocated NETA building with anticipation for surveys to be conducted annually for the lifespan of the Travel Plan. NETA staff and students should be surveyed prior to relocation with a look for this to occur at the same time as the annual SRC travel survey within the academic year prior to relocation.</p> <p>Once NETA has relocated, staff and students should be included within the annual Travel Survey.</p> <p>The purpose of the Travel Survey is to determine the number of people travelling to and from the site on a particular day and the modes by which they travel. This should allow for accurate baseline data to be established and change over time recorded.</p> <p>The travel survey aims to identify:</p> <ul style="list-style-type: none"> <li>• Where site users are travelling to and from.</li> <li>• How and when site users are travelling.</li> </ul>

### Monitoring

- What alternative modes of transport site users would consider (including attitudes towards walking, cycling and public transport).
- Any barriers to sustainable modes of transport.

It is recommended that Travel Surveys are conducted online and advertised via (but not exclusively) emails / notices boards / newsletters (i.e. within the One Etc newsletter).

The Travel Plan is a living document that will develop, be reviewed, and updated. This is to ensure that it can adapt to the changing needs of those travelling to and from the site. This data will be used to inform recommendations based on willingness and potential for change. It is essential for the impacts of the plan and the benefit achieved to be monitored to:

- Identify whether individual aspects of the plan are particularly successful or unsuccessful.
- Identify the level of travel conducted by sustainable modes.
- Determine if the aim of reducing car dependency is being achieved.

To monitor the Travel Plan the TPC will collect the following data to update targets and initiatives set out within this document:

- Undertake a Travel Survey for SRC site users within 6 months of the Travel Plan being active (look to include within the post enrolment survey).
- Undertake the annual travel survey for SRC and survey relocating NETA staff and students.
- A survey should ideally be conducted 3 months after the relocation of the NETA building for NETA students and staff.
- Surveys will be undertaken annually thereafter for both NETA and SRC students and staff for the duration the Travel Plan is active.
- A monitoring report is to be produced within 3 months of each travel survey and submitted to SBC.
- Car and cycle parking will be monitored informally including utilisation, peak demands, drop off and pick up and idling behaviour.

#### Reporting:

Following completion of each Travel Survey, the TPC should prepare a short Monitoring Report which will contain the following:

- Travel survey methodology and results for both student and staff surveys.
- Qualitative feedback.
- Analysis of the effectiveness of the Travel Plan.
- Proposal for any future targets and initiatives as necessary.
- Updated Action Plan.

The Monitoring Report and survey responses should also be discussed within the Working Group / Green Initiatives Group to develop a strategy to achieve targets and update action plan and then submitted to SBC for agreement.



## Travel & Transport Issues

Current Travel & Transport Issues			
Status	Details of Issue / concern	Date of Issue	Category
	TBC		

## Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Cycling	BC27 Showers available				
Planned	Cycling	BC6 Cycle parking / storage installed				
Planned	Promotion	BP18 Eco driving promoted			Was promoted via a carshare scheme	
Planned	Public Transport	BPT5 Run a 'travel by bus promotion				
Planned	Public Transport	BPT8 Provision of public transport smart cards for staff/students/visitors/residents			Bus passes offered for students	
Planned	Public Transport	BPT9 Provision of timetables/maps/information				
Planned	Reducing Car Use	RC10 Carpooling/sharing scheme established				
Planned	Reducing Car Use	RC12 Installation of electric vehicle charging points				
Planned	Reducing Car Use	RC15 Provision of car sharing spaces				
Planned	Reducing Car Use	RC17 Review vehicle fleet for efficiency savings			This is reviewed annually	
Planned	Reducing Car Use	RC19 Provision of incentives for Car Sharers				
Planned	Reducing Car Use	RC24 Hold event to match car sharers				
Planned	Reducing Car Use	RC25 Workplace car share Challenge				
Planned	Reducing Car Use	RC3 Ensure parking permit system based on parking need				
Planned	Reducing Car Use	RC4 Review business mileage policies			Business mileage is currently 45p per mile.	
Planned	Reducing Car Use	RC5 Removal of car parking spaces				
Planned	Reducing Car Use	RC7 Offer incentives for non-use of car parking space				
Planned	Smarter Working Practices	SW1 Implement flexible working policies and procedures				
Planned	Smarter Working Practices	SW2 Implement home working policies and procedures				

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Smarter Working Practices	SW3 Use of web and teleconferencing facilities to limit travel for meetings				
Planned	Smarter Working Practices	SW5 Prioritise using local suppliers where possible and practicable			This is delivered through procurement	

## Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Promotion	BP1 Information on travel options provided to new starters				
Planned	Promotion	BP3 Launch day for sustainable and active travel				
Planned	Promotion	BP9 Sustainable travel options promoted on internal website			Newsletter has a Green column	
Planned	Monitoring	M2 Monitor usage of car park				
Planned	Monitoring	M3 Monitor number of car sharers				
Planned	Policies and Procedures	PP2 Nominate Sustainable Travel Champions to provide communication to and from staff				
Planned	Policies and Procedures	PP3 Work with another organisation e.g. share resources, compete in a competition			Work closely with Stockton Active Travel Hub	

## Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	
Senior Management Statement of Endorsement	
Senior Management Team Sign Off	N

# APPENDICES

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# Appendix A





**1. Proposed Site Plan**  
SCALE - 1 : 500@A1

1:100 Scale 0 1m 2m 5m 10m

Key Plan



**GSSarchitecture**  
KETERING | HARRIGATE | GLOUCESTER | MELTON KENNES | NEWCASTLE

Project Title:  
NETA Relocation – Stockton Riverside College

Client:  
The Education Training Collective  
Drawing Title:  
Proposed - Site Plan

Drawn By: CMKC Checked By: CMKC Scale @A1: As indicated Date: 29.01.24

Status: File No: E058b

Drawn By: E058b-GSS-A-(SK)200 Rev: P09

Rev	Date	Dim	Chk	Description
P09	19.04.24	JMS	CMKC	Car Park Amended
P08	17.04.24	CMKC	CMKC	Boundary Amended
P07	10.04.24	CMKC	CMKC	General Updates
P06	05.04.24	CMKC	CMKC	Revised to 2 Storeys
P05	15.03.24	CMKC	CMKC	RIBA Stage 2 Issue
P04	08.03.24	JMS	AEM	Landscape Amended
P03	24.03.06	CMKC	CMKC	General Amendment
P02	23.02.24	CMKC	CMKC	Amended Scheme to accommodate reduced GIA and Max. Parking
P01	15.02.24	CMKC	CMKC	New Car Park Added

Legend

KEY

- Site Boundary
- Other Land Owned by Applicant
- Proposed Future Extension to SRC2 (NETA Development) - Details to follow in separate planning application
- ↕ Vehicular Access
- ↕ Proposed Future Plaza / Green Landscaping - Details to follow in separate planning application
- ↕ Main Entrance
- Proposed Vehicular Barrier
- Proposed Trees
- Proposed Retaining Wall (Up to 1m)
- Proposed Lighting Column

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