



**Environment and Design Group**  
Merrion House  
110 Merrion Centre  
Leeds LS2 8BB

Miss E Nicholson  
34 North Avenue  
Otley  
LS21 1AJ

Application Number: 24/02316/TR

Email: [landscape.planning@leeds.gov.uk](mailto:landscape.planning@leeds.gov.uk)

Date: 24 April 2024

### **ACKNOWLEDGEMENT OF RECEIPT OF AN APPLICATION**

Dear Sir/Madam

#### **Proposed Tree Work in a Conservation Area**

**At:** 34 North Avenue, Otley, LS21 1AJ

**For:** T1 Sycamore - To remove from the bottom of the garden.

**Conservation Area :** : OTLEY

We acknowledge receipt of your notification of intent to carry out tree work received on 24 April 2024. Your proposal will be considered by officers in the Tree Team and they will aim to respond within six weeks of 24 April 2024.

If the Council does not object to the proposed work, it will aim to notify you in writing on or within six weeks of 24 April 2024. After this period of time, if you have not received a written response, you are entitled to proceed with the work.

Please note that this does not apply to trees which are protected by a Tree Preservation Order, for which written consent must be obtained before any work can proceed.

If the Council objects to the proposed work and if the tree is (or trees are) considered to be important to the visual amenity of the area, a Tree Preservation Order may be made to protect the tree(s).

We will be making details of your application available on our website on Public Access, and you can use this to monitor the progress of your application at [www.leeds.gov.uk/publicaccess](http://www.leeds.gov.uk/publicaccess). Should you need to contact us, please email [landscape.planning@leeds.gov.uk](mailto:landscape.planning@leeds.gov.uk) quoting Application Number 24/02316/TR.

Yours faithfully

Development Management Services