

Our Ref: 24/01231/HFUL
Your Ref: 8 High Street

12 April 2024



Mr Shaun Andrews
8 High Street
Willingham
Cambridge
CB24 5ES

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scams.gov.uk | www.cambridge.gov.uk

Dear Mr Andrews

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Two storey side extension.

Site address: 8 High Street Willingham Cambridgeshire CB24 5ES

I have checked the above application received on 2 April 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. A Design and Access Statement must be submitted to address the following issues:
 - Use: what buildings and space will be used for
 - Amount of development
 - Layout of the site and relationship with the surrounding area
 - Scale: height, width and length of buildings
 - Landscaping
 - Appearance
 - Vehicular and transport links
 - Inclusive access

In the case of listed buildings, and assessment of and response to the historic importance of the building is also required.
2. Please provide existing floorplans. Please ensure these are at a scale of 1:50/1:100 and show demolition of walls/buildings

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 26 April 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713406