

Our Ref: 24/01434/FUL  
Your Ref: Network House - 2 House Appli...

26 April 2024



Mr Nicholas Phillips  
NP Architects  
96  
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[www.scambs.gov.uk](http://www.scambs.gov.uk) | [www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Dear Mr Phillips

**South Cambridgeshire District Council  
Application for Planning Permission**

Proposal: Erection of 2 No. dwellinghouses with associated garages on site of former office building.

Site address: Network House St Neots Road Caldecote Cambridgeshire

Your client: Harriet Gray Stephens

I have checked the above application received on 16 April 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

**What you need to do**

The following item(s) need your attention:

1. The BNG metric calculation has been submitted in pdf format please arrange to submit this in the original Excel format in line with national validation requirements.
2. It is noted that part of the site outlined in red on the location plan submitted forms part of the public highway and ownership certificate A has been completed in the application form submitted. Please arrange to complete Certificate of ownership B and serve the appropriate notice upon the Highways Authority.

If you are providing revised or additional documents please can you email them to [planning@greatercambridgeplanning.org](mailto:planning@greatercambridgeplanning.org) quoting your planning reference number.

**A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 13 May 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
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