

Your ref:
Our ref: 24/00721/F
Please ask for: Charlie Collier
Direct dial:
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



C/O Inspire Architectural
c/o Inspire Architrctural
Mr Stuart Beckett
Woodgate House
Emneth
PE14 8BD

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

17 April 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Proposed front porch at 52 Suffield Way King's Lynn Norfolk PE30 3DL**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. A Flood Risk Assessment is required to be submitted with this application, as the site lies within an area at risk of flooding.
2. Please provide drawings to a recognisable scale, showing existing and proposed site levels. If the site levels are to remain unchanged, please provide the drawings annotated as existing and proposed.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Charlie Collier**

If the above information is not provided, within 28 days of the date of this letter, the application will be returned.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

