



## ECONOMY, ENVIRONMENT AND FINANCE

**Teresa Ruggeri**

**Planning Technical Assistant**

Moray Council

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Your reference:  
Our reference: 24/00675/APP

25 April 2024

Dear Sir(s)/Madam

### **TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997, as amended**

**Ref Number: 24/00675/APP**

**Extend dwellinghouse at 8 Hardhillock Avenue Elgin Moray IV30 6UG**

The fee for your Planning Application is **£300.00**.

On initial checking your application was found to be invalid. Please find attached a Schedule that details matters that will require your attention before the application can be made valid. Please note that the application cannot be made valid and/or registered or dealt with until both the payment and further information have been received.

If payment of the fee or the requested information is not submitted within **21 days**, the Application will be returned.

However, if for any reason you are unable to pay and/or submit the further information requested within the 21 days, please contact me on the above telephone number to agree an extension to this period to avoid the unnecessary return of the application.

**Please submit the requested information via the E-planning portal.**

Yours faithfully

**Teresa Ruggeri**  
**Planning Technical Assistant**

# MORAY COUNCIL

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## REMITTANCE ADVICE FOR PLANNING FEE

Please detach and return with your cheque (made payable to "Moray Council"), to the address on the accompanying letter, marked for the attention of Teresa Ruggeri.

Planning Reference Number: 24/00675/APP

Amount Due £ 300

Total Received £

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**Balance Due £ 300**

*For Office Use Only: Cash Receipting Code: 72241 0520 Y924*

25 April 2024

## SCHEDULE FOR APPLICATION NUMBER: 24/00675/APP

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1. All householder extensions over 25sq m square metres are required to provide a drainage statement. This statement should describe the proposed drainage arrangements for the development, e.g. a private drainage system such as a soakaway or connection to Scottish Waters drainage network. Plans submitted with the application should include the proposed layout of the drainage proposals. If the proposed drainage system involves infiltration, information on ground conditions should also be provided. The statement should demonstrate, that the post-development runoff rate does not exceed the pre-development runoff rate or increase flood risk through discharge to a receiving watercourse.

I should be obliged if the above information could be up loaded via the planning portal.

2. Payment can be made by BACS. Please confirm by email once the payment has been made.

The Bank of Scotland  
Sort Code - 80-06-66  
Account number - 00111222

THE PLANNING REFERENCE NUMBER MUST BE QUOTED when making payment to avoid delays in allocating the payment to the correct Department.