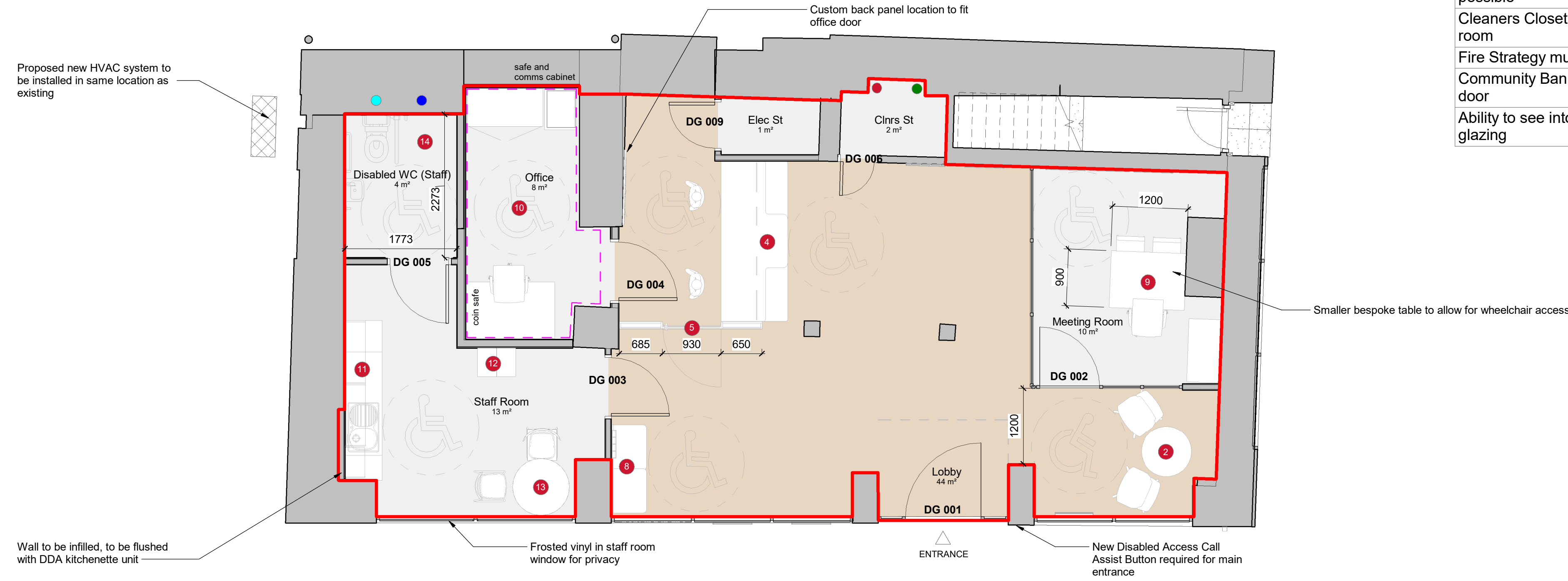


Banking Hub Design Checklist		
Item	Checked	Comments
Ability to see into meeting room via areas of glazing	Yes	
PO Counter end gate must be hinged against counter and open outwards	Yes	
All FOH areas must be visible from Counter Area	Yes	
PO Counter visible from main entrance door	Yes	
Customer waiting area should be located away from front door and close to meeting room	Yes	
The Counter Queue should not obstruct the main entrance door & secure staff door	Yes	
Layout should achieve a logical customer flow	Yes	
The Office must be minimum 4.5sqm and only accessible from behind the counter	Yes	
Office door must open outwards	Yes	
Safe and Coin Cabinet must not be visible by customers when door is open	Yes	
Office must not have a window - exceptions for existing to include intruder bars	Yes	
Meeting Room must be 9.5sqm with space for wheelchair turning circle	Yes	
Meeting room door must open inwards to the wall	Yes	
There must be a 1.2m route from door pass the end of the table	Yes	
Community Banker chair must be nearest to the door	Yes	
There must be a DDA compliant WC facility	Yes	
Staff Room should contain a window where possible	Yes	
Cleaners Closet should be separate & lockable room	Yes	
Fire Strategy must comply with regulations	Yes	12.1m
Community Banker chair must be nearest to the door	Yes	
Ability to see into meeting room via areas of glazing	Yes	



- Key**
- Meet & Greet Unit (Not Required for this Site)  
*Positioned to achieve maximum visibility and impact from entrance*
  - Waiting Area
  - External ATM (Not Required for this Site)
  - Double Counter with TCR
  - Screen & Gate for Counter End
  - Queue Barrier Post
  - Self-Service Area (Not Required for this Site)
  - Writing Desk
  - Enclosed Meeting Room  
*With seating for 3 people and storage credenza*
  - Secured Office  
*With safe and standard POL office fitout & supply*
  - Staff Kitchen  
*Standard POL kitchen fitout & supply*
  - Staff Lockers
  - Table and Chairs
  - WC
- Areas**
- Public Areas
  - Back-of-House Areas
  - Residual Areas  
*to be discussed with Client*
- Room Occupancy**
- |              |                                                  |
|--------------|--------------------------------------------------|
| Office       | 1 Person                                         |
| Staff Room   | 3 Persons                                        |
| Meeting Room | 3 Persons                                        |
| Banking Hall | 20 Persons (2 Members of Staff & General Public) |
- Notes**
- The layout is based upon Banking Hub Manual 6.0
- MEP Key**
- Gas Supply
  - Electrical Supply
  - Water Supply
  - Incoming BT Copper Cable
  - Soil Vent Pipe
- Key**
- Red Line Boundary



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REV	DESCRIPTION	DATE	BY	CHKD
P06	Planning Updates	22/04/24	HK	JP
P04	Planning Issue	02/04/24	HK	JP
P03	Full Technical Design Issue	04/03/24	SK	JP
P02	Full Consent Design Issue	05/02/24	ZS	JP
P01	Initial Layout Design	21/11/23	EC	JP



TOWER WHARF  
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**PROJECT:**  
15 Lower Fore Street, Saltash

**TITLE:**  
Proposed GA Layout

**DRAWN BY:** ZS      **SCALE:** As indicated @ A1  
**CHECKED BY:** JP      **DATE:** 05.02.24

**STATUS:** S5 - Suitable for Review and Acceptance

PROJECT:	ORG:	ZONE:	LEVEL:	TYPE:	ROLE:	NUMBER:	REV:
5019069	RDG	XX	00	D	A	5820	P05