



**WATFORD  
BOROUGH  
COUNCIL**

Town Hall, Watford, WD17 3EX  
T 01923 226400 F 01923 278100  
DX 51529 Watford 2  
[enquiries@watford.gov.uk](mailto:enquiries@watford.gov.uk)  
[watford.gov.uk](http://watford.gov.uk)

Mr. R. Lewis  
C/O Mr. S. York  
S A York Design Facilities  
East Lodge  
Essex Lane  
Kings Langley  
WD4 8PN

**THE BUILDING ACT 1984  
NOTICE THAT PLANS OF PROPOSED WORK HAVE BEEN PASSED  
APPLICATION NO: 19/00596/MULFP**

**DATE: 23rd October 2019**

In pursuance of **Section 16 of the Building Act 1984**, I hereby give you notice that the plans (SHEET 1 REV A, SHEET 2 REV A, SPECIFICATION NOTES, STRUCTURAL CALCULATIONS) which were deposited by you on 3rd September 2019.

**For: Proposed extension, loft conversion and internal alterations  
At: 151 Queens Road Watford WD17 2QH  
Belonging to: Mr. R. Lewis**

**HAVE BEEN PASSED** by Watford Borough Council

This approval is only for the purposes of the requirements of the Building Regulations and Sections 18, 19, 21, 23(3), 24 and 25 of the Building Act 1984.

**It is not an approval under the Town & Country Planning Acts, an approval for improvement grant purposes or any other statutory provision.**

Under the requirements of the Building Regulations the person carrying out the work to which the Building Regulations relate, is required to notify the Council at certain stages during the execution of the work.

If work is not commenced within three years of submitting the plans, the Council may declare that the deposit of plans is of no effect under the provisions of the Building Act 1984, Section 32.

To find out more about how we process your personal information please visit our website:  
<https://watford.gov.uk/privacynotice>

**Helen Fisher  
Interim Group Head of Place Shaping**

## STAGES OF INSPECTION AND NOTICE REQUIRED

- 'Notice of commencement' should be given to this office at least 2 days prior to the works commencing.
- Specific stages of the construction must be notified and these are as listed below:

Stage of work	Notification Required
Commencement	2 days prior to commencement
Excavation for foundations	1 day prior to inspection
Concrete foundations	1 day prior to inspection
Preparation for oversite	1 day prior to inspection
Damp proof course laid	1 day prior to inspection
Drain ready for inspection	1 day prior to inspection
Drain backfilled and ready for test	Within 5 days
Occupation of the building	5 days prior to occupation
Final completion	Within 5 days

Non-specific inspections e.g. structural timbers, steel beams, reinforcement, thermal insulation etc., will be carried out in order to determine compliance with requirements. At least one days notice should be given.

### NOTICE MAY BE GIVEN IN WRITING, BY TELEPHONE OR BY E-MAIL.

Failure to inform the Council may mean you will be required to uncover or remove work and could also result in a fine. 'Day' means any period of 24 hours commencing at midnight and excludes Saturday, Sunday, Bank or Public Holiday.

Please also note that technical staff/surveyors are available to provide information/answer enquiries between hours of:-

8.45am – 10.00am and 4.00pm – 5.15pm    Monday to Thursday  
8.45am – 10.00am and 3.30pm – 4.45pm    Friday